

**AUTOLIV CEBU SAFETY  
MANUFACTURING, INC.**



**DTS  
ACCOMPLISHMENT  
REPORT**

Date started: February 10, 2023

Date ended: May 31, 2024

Prepared By :

**KIMNYLL ORNOPIA**



+63 9957948267

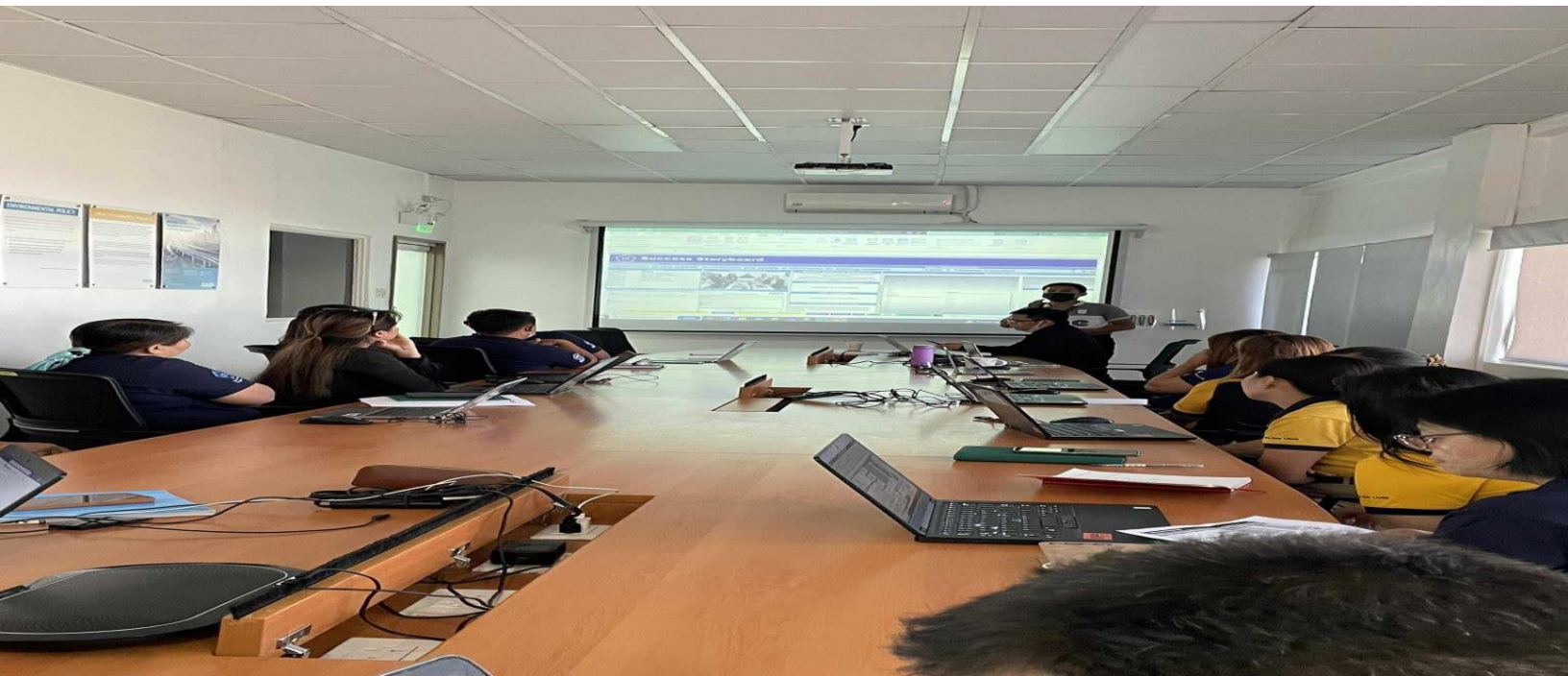
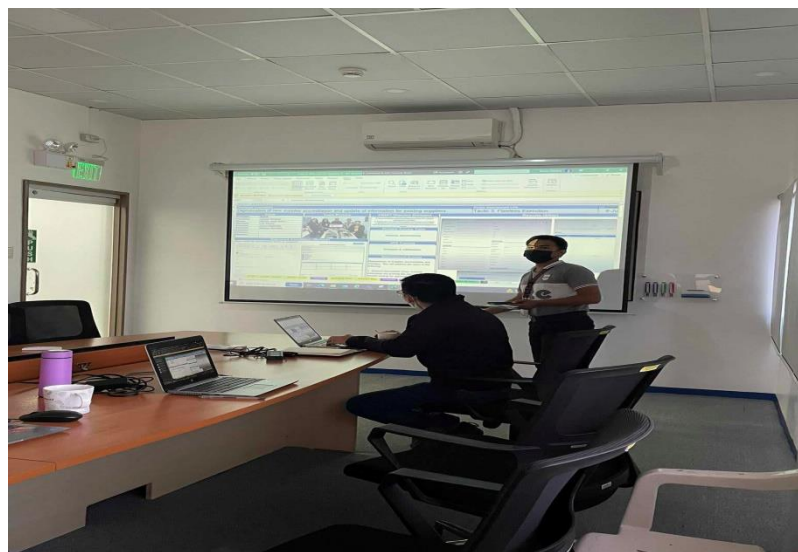


kimnyll.ornopia@yahoo.com

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## ACCOMPLISHMENT REPORT

I'M REPORTING AND PRESENTING OUR NEW PROJECT  
ENTITLED: **DIGITALIZATION**



At AUTOLIV CEBU SAFETY MANUFACTURING, INC., I work as a Purchasing Staff /Encode under Admin.

I am very flexible as a DTS Trainee whereas I performs the following: I encode different types of data, transform information from one form to another efficiently and accurately. I also manage our files and data to ensure the capacity and storage. I also make templates to our data using MS applications to process our data easily. As a encoder I play the role as to generate and extracts data from oracle (Autoliv related) which is I encode the data and transfer to excel file. Since Im flexible to my role, I also do a reporting every week, I report the following, Daily summary of company, new projects, dispatches, changes, updates, and flow. I did emailing local and international (Japan, Korea, and etc.), supplier registrations, filing files and emails, arrange data.

Working in Autoliv improves my knowledge and skills in innovation, improves my capabilities and advancement of modern technology while working in manufacturing industry. I've learned a lot and made a real impact by improving my computer literate skills. My skills and knowledge improving faster since our environment is not toxic it is very comfortable. Under the guidance of my Manager, I can execute my tasks and assignment in the time given. I've been able to develop professionally and contribute to the company's growth.

Working at Autoliv has been really challenging as a DTS trainee, its been really fulfilling. I've learned a lot about how technology can make a big difference in everyday business operations. Working in Manufacturing can really give a great opportunity as a Trainee I can learn different technology. Overall Autoliv is my 2<sup>nd</sup> home.