

Owner - OSU	Priority	Status	Ticket #	Project	Item	Status	Due Date (proposed)	Legend					
								Priority ->	<- High	<- Med		<- Lower	
								Status ->	<- Bad	<- Neutral		<- Good	
Stan					Meeting Minutes	5/24 - Checkpoint Call - Attendees: OSU - Lee, Derek, and Lance, Thomas sick, and IBM - Wayne and Stan., Gerrit at OpenPOWER Developer Congress. Lee shared some more details about Expo. At least one person watched the entire demo. Virtual Reality and Security projects that were adjacent to their booth overshadowed their booth a little, but still reasonable traffic. Team met Keith Brown. Stan discussed IBM expectations and focus for remaining weeks. Lee stepped everyone through each of the Active and Backlog							
Lee, Thomas, Derek					Results from previous week & Discussion	5/24 - Gerrit stated/asked "I am out of office currently and will need more time to respond to everything else in here but could you elaborate on "I think it went well"? Any details, interest, your comparison to other projects, types of questions you got, etc.?" 5/24 - Lee shared "We attended the Engineering Expo on Friday. I think it went well, and most of last week was spent in preparation for that. We also have Jenkins running behind Apache now, so everything is covered by the TLS certificate and accessible over HTTPS. What I would like to get a feel for is where we should be focused for the rest of the term. We have some obvious stuff that still needs to be done like modifying the powerdev hosting form (and I have no excuse for why that isn't done yet), and we have several writing assignments for							
Lee, Thomas, Derek					Plan for next week	5/24 - Lee shared "Backlog: Onboarding (powerdev form) Three writing assignments due June 2 Team and self assessment due June 13 Final report due June 13" 5/17 - Lee shared "Currently working on getting the Apache reverse proxy working and preparing for expo." 5/10 - Lee shared " This week, as a group, we will be primarily focused on our Progress report and presentation which is due May 15. Backlog: Jenkins running behind Apache TLS. Extend form at osuosl.org/services/powerdev to provide							
Lee, Thomas, Derek			backlog		Landing page needs to be developed for CI power-ci.osuosl.org	5/24 - Proxy all done. Will be adding more documentation to CI page. 5/17 - Lee shared that he made some progress setting up proxy, but ran into a problem with github. Need to setup URL							

Lance and team			backlog		Extend form at osuosl.org/services/powerdev to provide onboarding for CI	5/24 - Still needs to be done. Will work more closely with Lance. Target 5/31. 5/17 - Still need to do this. Hope to have done by Expo on Friday. 5/10 - Lee will create PR to do this. To get done in next week and a half.								
Lee, Thomas, Derek			Active	Doing a demo	4/5 - Gerrit suggested the students also create a 5 min demo of the capabilities of their system using something like "recordmydesktop" or the like. This would help make sure all the components of the system were working properly.	5/24 - Someone did watch the whole demo. Will talk to Lance to see if additional work is needed on the demo. 5/17 - Don't expect to have time to improve demo for Expo, but hope to enhance after Expo to make self sufficient for possible posting on the landing page.								
			backlog	Testing & Review	4/26 - Create a more complex Jenkins job to validate end to end.	5/24 - All current tests are passing. Will work on getting more. Lance will suggest some projects to try. Need more IBM projects to use as well. 5/17 - Thomas helped Lee debug the "cd" problem. Now both of Amit's jobs passed. When asked "What additional testing is planned?" Lee responded desire to do								
Thomas			Backlog	Cleanup	cleanup mechanism (cron job ?, maybe jenkins has something)	5/24 - No progress. 5/17 - No progress. 5/10 - Thomas still monitoring how long Jenkins will hold log for previous build. Try to close up this week.								
Lee, Thomas, Derek			Backlog		Final report	5/24 - Lee indicated "Three writing assignments due June 2 Team and self assessment due June 13 Final report due June 13" 5/17 - Lee indicated they will learn next week what additional written materials will be required in addition to the final report. 5/10 - Gerrit suggested that the team do something equivalent to an "Agile Sprint Retrospective" which includes: 1) what went well, 2) what to do differently in the future, 3) what to stop doing. Kevin indicated this is exactly what is expected as part of the Final Report.	6/16/17? (Finals week, spring term)							