**Meeting attendees**

Yijun Zhou, Om Arora Jain, Xia Jiang

**Meeting time**

12:30–2:00 pm 2023.6.23

**Meeting Agenda**

1. Jiang introduced Mendeley Reference methods, and invited both Yijun and Om to libraries that Jiang established.
2. We discussed the content we should put in the Background section. Had disagreement in terms of a method called “random search”.

**Progress made in the past week.**

**Issues/Questions**

**Comments**

**In terms of the plan for writing:**

**Overall Goal of the entire training session.**

1. Putting together the manuscript for SHGS? Will make a decision on Monday.
2. Develop a user manual for iMed.
3. Identify a good example of user manual as a way of learning.
4. Conduct user testing of iMed repeatedly, and in the meantime develop a user manual for iMed.
5. Provide your feedback as a user to further improve iMed and fix errors.

**Specific tasks for the coming week**

Focus on Goal 2) as shown above.

**Less urgent tasks**