**Meeting attendees**

Yijun Zhou, Om Arora Jain

**Meeting time**

1:00–1:30 pm 2023.7.11

**Meeting Agenda**

1. Told Om why we reorganized our figures
2. Shared with Om the version2 of flow chart description
3. Made sure Om know the whole figure of iMed related to user manual/instruction and testing tasks

**Progress made in the past week.**

**Issues/Questions**

**Comments**

**In terms of the plan for writing:**

**Overall Goal of the entire training session.**

1. Putting together the manuscript for SHGS.
2. Develop a user manual for iMed.

**Specific tasks for the coming week**

Will be assigned by Yijun.

1. Finish the test of iMed – dataAnalysis, and think of user manual. Do not need to be too complecated, including all functions and their descriptions in Word/PDF file.
2. Continue to work on SHGS.

**Less urgent tasks**