|  |  |  |  |
| --- | --- | --- | --- |
| ~company\_name~  ~company\_address~ | | | |
|  |  |  |  |
| **Cheque Return Advice** | | | |
|  | | | |
| Customer Name | ~customer\_name~ | Branch | ~location~ |
| Customer Address | ~customer\_address~ | Advice No | ~advice\_no~ |
|  |  | Advice Date | ~advice\_date~ |
|  |  |  |  |

This is to inform you that Cheque Number ~cheque\_number~ dated ~cheque\_date~ drawn on ~drawee\_bank\_name~ for ~currency\_code~ ~total\_receipt\_amount~ received from you / on your behalf has been returned unpaid for the reason ~return\_reason~ vide bank advice number ~bank\_advice\_number~ dated on ~cheque\_return\_date~.

The amount has been debited to the respective account(s) along with bank charges of ~currency\_code~ ~bank\_charges~ as detailed herein.

We request you to kindly arrange for the payment of ~currency\_code~ ~total\_receipt\_amount~ in lieu of the above returned Cheque. This advice cancels our receipt number ~receipt\_no~ dated on ~receipt\_date~.

|  |  |  |  |
| --- | --- | --- | --- |
| ~account\_details~ | | | |
| Sl.No | Account Number | Account Description | Amount |
| ~sno~ | ~account\_number~ | ~description~ | ~amount~ |

|  |  |
| --- | --- |
|  | Yours truly |
|  |  |
| ~print\_date~ | ~company\_name~ |