# **Neko Slevin Onono**

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# **Personal Profile**

Statistics is my passion. I love the clarity of numbers, not only because it can be applied literally everywhere but also the way they can tell you exactly what you need to know and do. I thrive in a team environment, where my skills can be put to use and learn more from others. I am motivated to learn, grow and excel in every organization I have encountered. I have a deep clear understanding of current technology trends and training in Statistics gives me an edge over others in my field. My passion for learning is matched only by my drive to contribute to team success (organization) through hard work and results-driven communication.

# **Education**

2017 - 2022	<b>Bachelor of Science in Statistics</b>	
	Jomo Kenyatta University of Agriculture and Technology	
2013 - 2016	Kenya Certificate of Secondary Education	
	St. Teresa's Boys High School (B+(plus))	
2002-2012	Kenya Certificate of Primary Education	
	Waitaluk Primary school Attained 314 marks	

Certifications		The Hong Kong University of Science and Technology
		Python and Statistics for Financial Analysis
	Coursera	Coursera Project Network
		Create a Financial Statement using Microsoft Excel
		University of Illinois at Urban-Champaign
		Applying Data Analytics in Finance
	Bungoma Institute	Computer proficiency course.
	IZD A	Intern on the Month- February, April, June
	KRA	Outstanding performance

## **Skills**

- > Communication
- > Analytical
- Computer proficiency
- Leadership and Management
- ➤ Time Management
- Research
- Teamwork.

Work Experience	Jan 2023- Date	Kenya Revenue Authority (KRA)- Internship
	Jan 2022- March 2022	Kenya Revenue Authority (KRA)- Attachment

# **Position: Internship**

## **Responsibilities:**

- > Streamlined daily tasks, enhancing efficiency and productivity.
- Analysed complex issues and implemented solutions, reducing operational delays.
- ➤ Generated reports and analysed sales data using Microsoft Word and Excel, enabling data-driven decisions.
- Monitored the iTax system, ensuring 100% accuracy in tax tracking.
- ➤ Delivered exceptional customer service, resolving concerns promptly and increasing satisfaction.
- ➤ Conducted fieldwork for tax compliance and timely filing.

## **Key Achievements:**

- Enhanced workflow efficiency through skill application.
- > Improved operational processes and problem resolution.
- ➤ Recognized as Intern of the Month (February, April & June 2023) for outstanding customer focus.

September 2022 - To	Food4Education
Date.	F00u4Euucation

# **Position: Tap2Eat Manager**

#### **Responsibilities:**

- ➤ Managed cash deduction equipment, ensuring secure transactions for clients.
- > Issued and managed Tags for seamless tracking and access within the program.
- ➤ Onboarded new clients into the Tap2Eat program, streamlining the transition process.
- ➤ Prepared and submitted daily and weekly reports, providing insights for decision-making.

#### **Impact:**

- > Streamlined on boarding processes, reducing complexities and delays.
- ➤ Increased program enrolment through targeted marketing strategies for children and parents.
- ➤ Enhanced childcare management skills, improving conflict resolution among children and parents.
- > Improved communication skills through regular interactions with stakeholders.
- Fostered strong teamwork, contributing to overall program success.

#### Awards:

➤ Best TSM of the Month (November 2023) for increasing client numbers and fostering positive client interactions.

# May 2020

# The Kenya National Bureau of Statistics (KNBS)

**Position:** Census Enumerator **Responsibilities & Impact:** 

- ➤ Conducted door-to-door interviews in challenging communities, ensuring accurate data collection.
- > Collaborated with supervisors and team members to address issues and enhance team effectiveness.
- Participated in meetings, contributing to improved job knowledge and teamwork.
- ➤ Efficiently recorded data using smartphones, ensuring accuracy and streamlined data management.
- ➤ Maintained high data accuracy and updated contact information to enhance the credibility of the Census.

#### **Other Positions Held**

➤ Dec 2017 & Aug 2022: Poll Clerk for Independent Electoral and Boundaries Commission

# Additional Information

#### **Hobbies and Interests**

> Data analysis, Data visualization, Socializing, programming, Community Service

# Referees

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