

Meeting Agenda: 03

Date: July 23rd, 2025.

Time: 7.00 PM

Meeting Platform: Discord.

Meeting Chair: Samiyeel Alim Binaaf

Note Taker: Atique Shahrier Chaklader.

Information Updates/Reminders

Objective:

Finalize and assign responsibilities for system diagrams (Use Case, ER, Sequence, Class).
Align development tasks with diagram outputs.

Discussion Topics:

Diagram Assignments: Who will draft/revise the Use Case, ER, Sequence, and Class diagrams?
How will diagrams be validated for accuracy?

Integration Plans:

How will diagrams guide frontend (React/Vite) and backend (database) work?
Clarify API/data flow expectations for pipelines.

Documentation:

Where will diagrams be stored ?
Formatting standards for consistency.

Decisions Needed:

- Assign members for each diagram type.
- Deadline for diagram completion/review (23rd July,25).
- Process for cross-team alignment (e.g., design review meeting).
- Action Items Preview:
 - "Review diagrams," "Share with team," "Document in repository."
- Owners and deadlines to be confirmed during the meeting.
- Other Reminders:
 - Next steps after diagrams are finalized (e.g., test planning, sprint setup).

