

John Henry Group	JHG Operations Method Statements	
Reference Number: PRO-JHG-MS201	Version Number: 2	
Published Date: 24/08/2023	Next Review Date: 24/08/2024	
Document Owner: Head of Health & Safety	Approved By: HSEQ Director	

F-JHG MS34: Material Handling

Scope of Works

Offloading, storage and transport of materials to site.

- Sequence of Works
- Brief everyone on site on method statement.
- Ensure all new employees have been Safety Inducted.
- Ensure task specific PPE is worn.
- Clearly identify works area.

Yard

- A suitable Yard is located which affords good access for Transporters and provides flat, hard standing areas for storage and manoeuvring of Plant.
- Storage containers are placed in the yard to provide secure and dry storage for relevant materials.
- Suitable off-loading facilities are arranged for use in the yard on permanent or temporary basis, as required.
- A delivery Schedule is drawn up and agreed with PDM.
- Deliveries, offloading, and storage arrangements are made by PDM.

Cable Drums

Full Drums of new conductor:

- Cable Drums are to be stored at a SAFE and SECURE area with efficient room for off Loading/loading with good access and egress.
- Delivery is made by prior arrangement.
- JHG will use a forklift when and where possible to unload the drums.
- When drums are delivered on a flat body trailer, they will be off loaded using a teleporter.

The individual site location is assessed to determine the accessibility of the plant and the method of delivery decided. Drums can be brought to site and slung to an approved lifting point on a teleporter.

All lifting operations are to be covered by an appropriate, approved Lift Plan.

Plant & Equipment and Certification Required

Operatives shall be fully trained and be in possession of calibrated equipment and correct PPE. All plant will be fully certified fit for use before any works proceed.

Lorry with Mounted Crane

Lifting Chains

Timber Supports

Tractor and trailer

Staff Involved and Certification Required

Only authorised personnel shall be permitted to carry out works. A minimum of two work team member will be on site at all times, no lone working permitted. Where required technical training is provided to staff on specific equipment, i.e. MEWPs training.

John Henry Group	JHG Operations Method Statements	
Reference Number: PRO-JHG-MS201	Version Number: 2	
Published Date: 24/08/2023	Next Review Date: 24/08/2024	
Document Owner: Head of Health & Safety	Approved By: HSEQ Director	

Access and Egress Points

Only permitted access/egress points will be used. Vehicles will be parked in a suitable location agreed with the site provider and Client Rep

Interface with Public

Access will be arranged pre-work and arrangements will be conveyed to the Supervisor/PDM through Contract Management. All required third party notification / procedures will be addressed by the Supervisor/PDM. Work area will be cordoned off to prevent unauthorized access. Appropriate signage will be erected, and a drop zone will be in forced prior to any climbing.

Signage:

Signage will be erected at suitable locations at the work area.

Working hours

Normal Working Hours will be 07.00-19.00. Where an emergency Call out is required the working hours may be altered to suit the customer requirements. This timing will be agreed between the project manager and the service provider.

PPE

Safety Boots, Helmet, Eye protection, Hi Vis Clothing, Correct Gloves, Harness, Double Lanyard, Pole Rope

John Henry Group	JHG Operations Method Statements	
Reference Number: PRO-JHG-MS201	Version Number: 2	
Published Date: 24/08/2023	Next Review Date: 24/08/2024	
Document Owner: Head of Health & Safety	Approved By: HSEQ Director	

F-JHG MS-35: wrapping fibre on conductors through tension sets & angle towers

Scope of Works

Fibre wrapping on a Conductor through pole sets

Sequence of Works

- Clearly identify works area. Position Manitou in normal work position.
- Ensure ground is stable before booming out jib.
- Using remote control boom up to work position.
- The Fibre will be secured behind the spinning machine with a span end clamp. Enough slack should reel off to get to the other side of the tension insulators.
- The locking pin on the spinner is disengaged and the spinner is fully rotated twice. The tug is disconnected from the spinner.
- The jib pole is mounted onto the basket and the jib winch is placed on top.
- The safety sling is attached to the tug lifting handle and the other end is attached to the basket.
- The tug is manoeuvred around the tension insulator set and landed on the conductor on the other side of the angle. Tighten up the tension rollers. Push the tug out the line and leave enough room for the spinner.
- The safety line is attached to the lifting handle on the spinner and connected to the basket. Open the safety gates to allow the spinner to be removed from the line. The spinner is removed from the conductor and manoeuvred around the tension insulators and landed on the conductors.
- The tug and spinner are reconnected together.
- Insert safety pin.
- Fit the bale hanger and clamps
- Rewind the slack onto the spinner and engage the brake
- Adjust the counterbalance weight
- Make final checks on all pins and fittings
- Check tug and spinner
- Then tug is started up check controls, drive the tug away under control.

All lifting operations are to be covered by an appropriate, approved Lift Plan.

Plant & Equipment and Certification Required

Operatives shall be fully trained and be in possession of calibrated equipment and correct PPE. All plant will be fully certified fit for use before any works proceed.

Rope and Block

Snatch Block

Hand tools

Lift Sling

Safety Sling

Jib Pole

Jib Winch

Fibre Materials

Pull Lifts

Manitou

John Henry Group	JHG Operations Method Statements	
Reference Number: PRO-JHG-MS201	Version Number: 2	
Published Date: 24/08/2023	Next Review Date: 24/08/2024	
Document Owner: Head of Health & Safety	Approved By: HSEQ Director	

Staff Involved and Certification Required

Only authorised personnel shall be permitted to carry out works. A minimum of two work team member will be on site at all times, no lone working permitted. Where required technical training is provided to staff on specific equipment, i.e. MEWPs training.

Access and Egress Points

Only permitted access/egress points will be used. Vehicles will be parked in a suitable location agreed with the site provider and Client Rep

Interface with Public

Access will be arranged pre-work and arrangements will be conveyed to the Supervisor/PDM through Contract Management. All required third party notification / procedures will be addressed by the Supervisor/PDM. Work area will be cordoned off to prevent unauthorized access. Appropriate signage will be erected, and a drop zone will be in forced prior to the commencement of any climbing.

Signage:

Signage will be erected at suitable locations at the work area.

Working hours

Normal Working Hours will be 07.00-19.00. Where an emergency Call out is required the working hours may be altered to suit the customer requirements. This timing will be agreed between the project manager and the service provider.

PPE

Safety Boots, Helmet, Eye protection, Hi Vis Clothing, Gloves, Harness, Double Lanyard, Pole Rope

John Henry Group	JHG Operations Method Statements	
Reference Number: PRO-JHG-MS201	Version Number: 2	
Published Date: 24/08/2023	Next Review Date: 24/08/2024	
Document Owner: Head of Health & Safety	Approved By: HSEQ Director	

F-JHG MS-36: wrapping fibre on conductors through pole sets

Scope of Works

Fibre wrapping on a Conductor through pole sets

Sequence of Works

- Clearly identify works area. Position Manitou in normal work position.
- Ensure ground is stable before booming out jib.
- Using remote control boom up to work position.
- The Fibre will be secured behind the spinning machine with a span end clamp. Enough slack should reel off to get to the other side of the tension insulators.
- The locking pin on the spinner is disengaged and the spinner is fully rotated twice. The tug is disconnected from the spinner.
- The jib pole is mounted onto the basket and the jib winch is placed on top.
- The safety sling is attached to the tug lifting handle and the other end is attached to the basket.
- The tug is manoeuvred around the tension insulator set and landed on the conductor on the other side of the angle. Tighten up the tension rollers. Push the tug out the line and leave enough room for the spinner.
- The safety line is attached to the lifting handle on the spinner and connected to the basket. Open the safety gates to allow the spinner to be removed from the line. The spinner is removed from the conductor and manoeuvred around the tension insulators and landed on the conductors.
- The tug and spinner are reconnected together.
- Insert safety pin.
- Fit the bale hanger and clamps
- Rewind the slack onto the spinner and engage the brake
- Adjust the counterbalance weight
- Make final checks on all pins and fittings
- Check tug and spinner
- Then tug is started up check controls, drive the tug away under control.

All lifting operations are to be covered by an appropriate, approved Lift Plan.

Plant & Equipment and Certification Required

Operatives shall be fully trained and be in possession of calibrated equipment and correct PPE. All plant will be fully certified fit for use before any works proceed.

Rope and Block

Snatch Block

Hand tools

Lift Sling

Safety Sling

Jib Pole

Jib Winch

Fibre Materials

John Henry Group	JHG Operations Method Statements	
Reference Number: PRO-JHG-MS201	Version Number: 2	
Published Date: 24/08/2023	Next Review Date: 24/08/2024	
Document Owner: Head of Health & Safety	Approved By: HSEQ Director	

Pull Lifts
Manitou

Staff Involved and Certification Required

Only authorised personnel shall be permitted to carry out works. A minimum of two work team member will be on site at all times, no lone working permitted. Training is provided in Safe Pass and first aid. Where required technical training is provided to staff on specific equipment, i.e. MEWPs training.

Access and Egress Points

Only permitted access/egress points will be used. Vehicles will be parked in a suitable location agreed with the site provider and Client Rep

Interface with Public

Access will be arranged pre-work and arrangements will be conveyed to the Supervisor/PDM through Contract Management. All required third party notification / procedures will be addressed by the Supervisor/PDM. Work area will be cordoned off to prevent unauthorized access. Appropriate signage will be erected, and a drop zone will be in forced prior to the commencement of any climbing.

Signage:

Signage will be erected at suitable locations at the work area.

Working hours

Normal Working Hours will be 07.00-19.00. Where an emergency Call out is required the working hours may be altered to suit the customer requirements. This timing will be agreed between the project manager and the service provider.

PPE

Safety Boots, Helmet, Eye protection, Hi Vis Clothing, Gloves, Harness, Double Lanyard, Pole Rope.