

John Henry Group	JHG Operations Method Statements
Reference Number: PRO-JHG-MS201	Version Number: 2
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Document Owner: Head of Health & Safety	Approved By: HSEQ Director

F-JHG MS17: Traffic Management Setup

Scope of Works

Traffic Management Setup:

Note: A Site-Specific POWRA shall be completed prior to commencement of works. The particular hazards associated with this task are documented in the library of Risk Assessments.

All traffic management plans will be developed in line with site providers in policies. Permits will be issued to JHG subject to approval of traffic management design.

Sequence of Works

- Stop the Vehicle in a safe place switching on the roof mounted amber beacon.
- Ensure that all personnel wear the required HV Clothing and other Personal Protective equipment.
- Assess the work site & select an appropriate traffic management plan. Where a plan is not suitable STOP work & contacts your supervisor. All this information should be documented in the POWRA.
- If you can, you must park your vehicle off the road. If you can't, you must first of all protect it from traffic going past by placing a keep right sign at the outside corner of the vehicle, along with a traffic cone.
- Place the road works ahead sign at the correct distance as indicated in the traffic management plan.
- Work back towards the site placing more signs as necessary keeping on the verge or footway if possible.
- If you are on a 2-way road repeat this process and place signs for traffic going in the opposite direction.
- If portable traffic signals or stop/go boards are needed, start using them now.
- Establish the Safety Zone by placing traffic cones around the work area. Always face the traffic when setting out cones commencing from the curb with the lead in taper.
- Complete the coning round the works leaving enough room for the working space.
- Place keep right signs at the beginning and end of the lead in taper.
- Place traffic barriers around the working space
- Place Pedestrian access ways where appropriate
- Upon completion of work remove cones, barriers and signs in reverse to the procedure outlined here.

Plant & Equipment and Certification Required

All plant & Equipment must be serviced, and/or calibrated to the requirement of legislation and the manufacture. Any electrical tools required will all be 110v in line with the current regulations.

Staff Involved and Certification Required

Only trained, competent authorised personnel shall be permitted to carry out works. All Construction workers must have the required basic legislative health and safety training and Manual Handling Training. Each crew collectively should have a combined training of:

Sign, lighting and guarding,

1st aid training

Training is provided in Legislative safety training and First aid for all operatives. Where required technical training is provided to staff on specific equipment.

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Access and Egress Points

Only permitted access/egress points will be used. Vehicles will be parked safely adjacent to the works area.

Interface with Public

Access is generally arranged by JHG/Client office and arrangements conveyed to the Site Supervisor. All required third party notification / procedures will be addressed by the Site Supervisor. Work area will be cordoned off to prevent unauthorized access. Appropriate signage will be erected and will be in force prior to the commencement of any works.

Signage:

A SSoW/POWRA detailing Traffic Management Plan requirements will be completed prior to work commencement. All barriers, signs & cones will be setup accordingly. The traffic management plan is a way of planning and ensuring road users can move safely through/around the site while at the same time keeping construction workers safe.

Working hours

Normal Working Hours will be 08.00-17.00. Where an emergency Call out is required the working hours may be altered to suit the Client requirements to be agreed by JHG Supervisor.

PPE

Safety Boots, Helmet, Gloves, Hi Viz Clothing, Eye protection (as required), Ear protection (as required), Dust Mask (as required)