

# FE MVP Update

Section	Page	Comments /Changes Needs	Priority
General (New)	Log-In Page	Minor Changes needed - Detailed in further update	Sprint 1.3
General (New)	Password Reset	Minor Changes	Sprint 1.3
General (New)	Dashboard	Minor Changes	Sprint 1.3
General (New)	Side Bar Menu (main)	Add Payrun. Order should be as below (changes <b>bolded</b> ): <ul style="list-style-type: none"> <li>• Home</li> <li>• Company</li> <li>• Set-Up</li> <li><b>Files</b></li> <li>• Employees</li> <li>•</li> <li><b>Pay-Run</b></li> <li>• Reports</li> <li>• Settings</li> </ul>	MVP Sprint
General (New)	Top Bar Logo	Need to try out Payrite Logo and judge. See Appendix	MVP Sprint
General (New)	Top Bar Menu	Minor Changes	Sprint 1.3
General (New)	Favicon	Needs to change to Payrite Favicon See Appendix	MVP Sprint

## General Pages

### Settings

#### Company Settings

General Comments:

- The Company Settings section should have a sidebar similar to the Set-up Files

Section	Page	Comments /Changes Needs	Priority

Company Details	Company Profile (tab)	Minor Changes to page layout (tabs)	1.1 Sprint
Company Details	Company Numbers (tab)	As Above	1.1 Sprint
Payroll Settings	Payroll Types (tabbed)	Changes: Get Rid of the "General" Tab. The "Payroll Policy Tab" should be the landing page for payroll settings. It should summarise the default Payroll Type (e.g. Monthly Salaries) with the same sort of buttons on the page. Ideally, you could also press a "plus" icon next to the existing tab to create a new payroll type	MVP Sprint
Payroll Settings	Take-On New Payroll Type	Changes: Review the figma designs. this should not be a pop-up, it needs to be a new tab.	MVP Sprint
Payroll Settings	Apply Payroll type to Employees	Changes: Page two of the take-on. This should be it's own page. e.g. "Apply Monthly Salaries". Current Design work looks fine. I will need to adjust further via Figma	1.1 Sprint
Payroll Settings	Review Application of Payroll type	This needs to be its own separate page - to be mocked up on figma	1.1 Sprint
Payroll Settings	Review Applications of Payroll Types	This is working fine. Will have minor	1.1 Sprint

		changes to interfacability. Will also need to have the second side menu	
Taxes and Returns	General Tax Settings	Changes needed at a later stage	1.2 Sprint
NSSA Settings	General NSSA Settings	Same as Payroll Settings	1.1 Sprint
NSSA Settings	Review Applications of NSSA	Same as Payroll Settings	1.1 Sprint
NEC Settings	General NEC Settings	Same as Payroll Settings	1.1 Sprint
NEC Settings	Apply NEC to Employees	Same as Payroll Settings	1.1 Sprint
NEC Settings	Review Application of NEC	Same as Payroll Settings	1.1 Sprint
NEC Settings	Review Applications of NEC	Same as Payroll Settings	1.1 Sprint
Banks and Branches	Banks List		2.2 Sprint
Banks and Branches	Edit/Take-On Bank		2.2 Sprint
Banks and Branches	Branches List		2.2 Sprint
Banks and Branches	Branch Maintenance page (tabbed)		2.2 Sprint
Banks and Branches	Take-On Branch		2.2 Sprint
Company Banks	Review Page (Tabbed)		2.2 Sprint
Company Banks	Edit/Take-On Company Bank		2.2 Sprint
Leave Settings	List of Leave Types		2.2 Sprint
Leave Settings	Review Leave Type		2.2 Sprint
Leave Settings	Edit/Take-On Leave type		2.2 Sprint
Leave Settings	Apply Leave Policy to Employees		2.2 Sprint

Leave Settings	Review Application of Leave Policy		2.2 Sprint
Leave Settings	Review Applications of Leave Types		2.2 Sprint

## Set-up Files

Section	Page	Comments /Changes Needs	Priority
Allowances	Allowance List	Changes Needed: Review Figma, Needs to be a list of allowances. Generally clients have 40 allowances	MVP Sprint
Allowances	Allowance Review	Minor changes	1.2 Sprint
Allowances	Allowance List (Pin)	Needs to be added - Review figma	1.1 Sprint
Allowances	Edit/Take-On Allowance	Minor changes	1.2 Sprint
Allowances	Apply Allowance to Employees	Changes - Review Current Figma Mockup	1.1 Sprint
Allowances	Review Application to Employees	Needs to be added	1.1 Sprint
Allowances	Review All Applications of Allowances	Needs to be added	1.1 Sprint
Deductions	Deduction List	Needs to be added	MVP Sprint
Deductions	Deduction Review		
Deductions	Edit/Take-On Deduction		
Deductions	Apply Deduction to Employees		
Deductions	Review Application to Employees		
Deductions	Review Applications of Deductions		
Grades/ Minimum Wages	Grades List (Tabbed)		

Grades/ Minimum Wages	Apply minimum wages to employees		
Grades/ Minimum Wages	Review Applications of Min Wages		
Unions	General Settings		
Unions	Apply Union to Employees		
Unions	Review Applications of Union		
Pensions	General Settings		
Pensions	Apply Pension to Employees		
Pensions	Review Applications of Pension		
Funeral Insurance	General Settings		
Funeral Insurance	Apply Funeral Insurance to Employees		
Funeral Insurance	Review Applications of Funeral Insurance		
Medical Aid	Medical Aid Providers List		
Medical Aid	Take On new Provider		
Medical Aid	Medical Aid Schemes List		
Medical Aid	Medical Aid Schemes (tabbed)		
Medical Aid	Take-on new scheme		
Medical Aid	Apply medical aid scheme to Employees		
Medical Aid	Review Applications of Medical Aid schemes		
Paypoints	List of Paypoints		
Paypoints	Review/Edit Paypoint		
Paypoints	Add New Paypoint		
Paypoints	Apply Paypoint to employees		

Paypoints	Review Application		
Cost Centres	List of Paypoints		
Cost Centres	Review/Edit Paypoint		
Cost Centres	Add New Paypoint		
Cost Centres	Apply Paypoint to employees		
Cost Centres	Review Application		
Departments	List of Departments		
Departments	Review/Edit Department		
Departments	Add New Department		
Departments	Apply Department to employees		
Departments	Review Applications of Department		
Locations	List of Locations		
Locations	Review/Edit Location		
Locations	Add New Location		
Locations	Apply Location to employees		
Locations	Review Applications		
Jobs	List of Jobs		
Jobs	Review/Edit Jobs		
Jobs	Add New Jobs		
Jobs	Apply Job to employees		
Jobs	Review Application		

## Employee Pages

Section	Pages Required	Comments /Changes Needs	Priority
Employee List	Employee List	Minor Changes	1.1 Sprint
Employee Profile	Employee Dashboard (tabbed)	Review Reqs	MVP Sprint
Employee Profile	Monetary Details (tab)	Review Reqs	MVP Sprint

Employee Profile	Personal Details (tab)	Review Reqs	MVP Sprint
Employee Profile	Job Details (tab)	Review Reqs	MVP Sprint
Employee Profile	Pay Details (tab)	Review Reqs	MVP Sprint
Employee Profile	Banking Details (tab)	Review Reqs	MVP Sprint
Employee Profile	Numbers (tab)	Review Reqs	MVP Sprint
Employee Profile	Employee Tax Details	Review Reqs	MVP Sprint
Employee Profile	Employee Rules	Review Reqs	MVP Sprint
Employee Take-on	Take-on Wizard (Simple Version)	These needs to be fleshed out on Figma	MVP Sprint
Employee Take-on	Take-on Wizard (Farmers Version)	These needs to be fleshed out on Figma	1.1 Sprint
Employee Take-on	Take-on Wizard (Advanced Version)	These needs to be fleshed out on Figma	1.1 Sprint
Employee Take-On	Excel import Wizard	These needs to be fleshed out on Figma	1.1 Sprint

## Payrun

Review Reqs:

MVP SPRINT

Section	Pages Required	Mock-up Template	Requirements
Payrun Dashboard	Payrun Dashboard Home	Dashboard	This is a home page for the payrun section. It holds general information related to the payrun that is currently being completed or the last completed payrun - also allows the user to start a new payrun or continue on

Current Pay Run	Summary Page	Dashboard/Payrun Checklist	This is a summary page for the specific pay run - it shows a checklist as well as a summary for what has been changed and a place to continue your pay-run.
Current Pay Run	Start of Pay	General Settings	This is a page for the user to enter in dates and rates related to the current pay -run (it signifies the start of a payrun)
Current Pay Run	Changes	Reports - Payroll Summary	This is a list in the form of a spreadsheet of all the current employees and a summary of their pay. Allows the user to do bulk changes very quickly and easily
Current Pay Run	Changes - Import Wizard	Not created	This is a Wizard that allows the user to take on a CSV file and map the properties to database figures
Current Pay Run	Pay Generation	General Settings	This is a page where you can start your generation and shows a loading screen/progress bar
Current Pay Run	Pay Run Review	Not created	This is a summary page which a user can "lock-in" their current pay run and review all their reports and summary
Current Pay Run	Pay Run Update	Not created	This is a place to "update" your current pay run

## Reports

REPORTS NEED TO BE CREATED MVP SPRINT

## System Admin Settings

To Be Reviewed

## Appendix

### Payrite Logo



### Softrite Logo(s)



The logo consists of the word "softrite" in a bold, blue, sans-serif font. The letter "S" is unique, featuring a checkmark symbol where the top horizontal stroke would normally be.



**Payrite Favicon**



Alternate:

