

CARMEN VALLE PALMERO

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Spanish civil engineer graduate living in London. I have a dynamic and responsible approach to work, problem solving skills and ability to interact with customers. I am dedicated, passionate, analytical and results driven and always focus on solutions with a "can do" attitude. I am able to relocate if necessary.

SUMMARY

- Excellent communication skills and good listener.
- Passion for work and perfection. Creative, proactive and professional.
- Good team player, experience coordinating teams or working as part of it.
- Capable and used to work under pressure using my own initiative and making decisions.
- Languages: Spanish (mother tongue), English (very good) and French (basic knowledge).

WORK EXPERIENCE

Shop assistant at TK Maxx – fashion store (London, UK) Oct 2013- currently

My main roles are interacting with clients and responding to customer queries. I work as a cashier and place orders for products. I keep the store stocked and fitted with promotional information.

Team leader and shop assistant at Cancer Research (London,UK) Oct 2013- currently

I lead a volunteer team in fundraising events across the organisation. Besides, I volunteer as a shop assistant at Cancer Research West Hampstead, in London. My duties involve organizing stock, serving customers and working in the stockroom.

Bar tender at Mullingan's (Arcos,Spain) Jun 2009-Aug2009 Jul 2011-Aug 2011

Waitress in Mullingan's bart at Arcos de la Frontera, promoted to cashier. I maintained records and control of bar stocks and arranged supplies under the supervision of the bar manager.

ACADEMIC RECORDS

Civil Engineering degree-University of Granada, Spain Sept 2006-Sept2013

Final point score: 1.5

Distinction graded courses: Railway systems and Business administration and management.

ADDITIONAL EDUCATION AND COURSES

- **AutoCAD** 2D and 3D Course: Learnt to produce my own 3D and 2D production drawings.
- Advanced course on Concrete structure and building installation design and calculation with **CYPECAD**.
- **English language courses** in Oxfield School of Education, London; Intensive English course in Oxford House College; Summer language scholarship grant rewarded by the Ministry of Education in Inlingua school in Malta.