

## **1.- Identity of the Entity Responsible for the File**

The information provided by the USER in any of the forms contained in this WEB SITE will be included in one of various files that are the responsibility of **INGENIERIA y ECONOMIA DEL TRANSPORTE, S.A.**, (hereinafter, THE COMPANY), whose registered address is **Paseo de la Habana, No. 138, 28036 Madrid**

## **2.- Purpose of the data processing**

The information that the USER provides will be processed by THE COMPANY for a number of purposes, depending on how such data is gathered:

- To manage the contractual or commercial relationship established between THE COMPANY and the USER.
- To provide services requested by the USER.
- To manage, administer, provide, extend and improve services to which the USER has decided to subscribe or for which he has decided to register.
- To adapt such services so that the USER may enjoy improved quality.
- To design new services related to the above.
- To carry out statistical investigations that make it possible to design improvements in the services provided.
- To send such information as the USER may request.
- To send information regarding modifications to the products or services that the USER has contracted.
- To send information concerning new products or services similar to those originally contracted or that may be of interest, by any means including electronic means, even when the commercial relationship established between THE COMPANY and the USER were to have expired.

The USER consents to his or her data being processed for the purposes described above, without prejudice to his or her rights to withdraw such consent, in accordance with Organic Law 15/1999 of 13 December of that year, concerning the Protection of Data of a Personal Nature, by sending an email to [secretariageneral@ineco.com](mailto:secretariageneral@ineco.com), identifying him or herself as a USER of the WEB SITE

and stating the nature of the request or, as the case may be, by marking the box provided to that end in the form itself.

### **3.- Recipients of the information**

The data that the USER supplies to THE COMPANY shall not be communicated to any third party, unless:

- The cession thereof is authorised by law.
- Such processing responds to the free and legitimate acceptance of a legal relationship whose development, compliance and control necessarily implies that during such processing a connection must be made to third-party files, such as for example, banking establishments so that the contracted products or services can be invoiced, or courier companies so that the contracted products can be delivered.
- The data were to be requested by the Public Defender, the Ministry of Taxation or the Judges or Courts or the Court of Auditors in pursuit of the duties bestowed upon them.

### **4.- Obligatory or optional nature of the requested information**

Obligatory data shall be identified as such in the actual forms themselves.

Services requested by the USER shall not be activated if he or she were to refuse to provide such information.

### **5.- Exercise of rights**

The USER may exercise his or her rights of access, rectification, cancellation and opposition by sending an email to [secretariageneral@ineco.com](mailto:secretariageneral@ineco.com), identifying him or herself as a USER of the WEB SITE and stating the nature of the request.

The USER may also exercise his or her rights of access, rectification, cancellation and opposition by sending a letter by ordinary post to **Paseo de la Habana, No. 138, 28036 Madrid**, identifying him or herself as a USER of the WEB SITE, including a photocopy of his or her National Identity Card or an equivalent document and stating the nature of the request.

## **6.- USER commitments**

The USER guarantees that he or she is over 14 years of age and that the information given is exact and true.

The USER undertakes to inform THE COMPANY as to any modification to the information provided by sending an email to [secretariageneral@ineco.com](mailto:secretariageneral@ineco.com), identifying him or herself as a USER of the WEB SITE and stating which information needs to be changed.

Furthermore, the USER undertakes to keep his or her access keys and codes secret and to inform THE COMPANY as quickly as possible of any loss, theft of unauthorised access. Until such a communication were to be received, THE COMPANY shall not be held responsible for any undue use of such passwords and ID codes by unauthorised third parties.

## **7.- Third party data supplied by the USER**

Were the USER to provide the personal data of third parties for any reason, he or she guarantees that those thus affected have already been made aware of the fact, and that he or she has obtained their agreement to their data being communicated to THE COMPANY.

The USER guarantees that those thus affected are over 14 years of age and that the information given is exact and true.

THE COMPANY shall corroborate that those affected have given their consent by sending an initial email with a non-commercial content matter, in which it shall request verification of the consent given in his or her name by the USER.

Were any responsibilities to derive from the USER failing to comply with these conditions, he or she must answer for the consequences of such non-compliance.

## **8.- Cookies and tracking files**

The USER accepts the use of cookies and IP address tracking files that allow THE COMPANY to gather data for statistical purposes such as: the date of the first visit, the number of visits, the date of the last visit, the URL and domain of origin, the browser used and the screen resolution.

The USER has the option of preventing cookies from being created by selecting the corresponding option in the browser. However, THE COMPANY shall not be held responsible should the deactivation of such cookies prevent the page from working

properly. The information obtained is totally anonymous, and under no circumstances can it be associated with a specific and identified USER.

## **9.- Security measures**

THE COMPANY has taken such technical and organisational measures that are necessary to guarantee personal data security and to prevent their alteration, loss, unauthorised processing or access. It has done so taking into account the state of the technology, the nature of the stored data and the risks to which they may be exposed, whether as a result of human action or that of the physical or natural environment.

Nevertheless, the USER should be aware that Internet security measures are not impregnable.