

**INCOME TAX RETURNS FORM**

\* PLEASE MAKE ALL ENTRIES IN BLOCK LETTERS

**PART A: PERSONAL PARTICULARS**Applicable during the YEAR ENDED 31<sup>ST</sup> DECEMBER, 20.....

Form No:

AFFIX YOUR  
PASSPORT  
HERE

Name in Full: \_\_\_\_\_

Last Name

Middle Name

First Name

Title: \_\_\_\_\_ Gender: ☐ Male ☐ Female Date of Birth: \_\_\_\_\_

(DD)

(MM)

(YYYY)

Marital Status: \_\_\_\_\_ Occupation: \_\_\_\_\_ State of Origin: \_\_\_\_\_

Nationality: \_\_\_\_\_ Phone Number (1) \_\_\_\_\_ Phone Number (2) \_\_\_\_\_

NIN: \_\_\_\_\_ TIN: \_\_\_\_\_

Current Residential Address \_\_\_\_\_

House No

Street Name

\_\_\_\_\_

City

Ward

L.G.A

State

\_\_\_\_\_ Email: \_\_\_\_\_

Country

**PART A (II): INDIVIDUAL CATEGORY, MEANS OF IDENTIFICATION & TAX STATION****\*INDIVIDUAL CATEGORY:**Self Employed ☐ Employed ☐ Expatriate ☐ \*Specify If Others: \_\_\_\_\_**\*MEANS OF IDENTIFICATION:**National Identity Card ☐ Driver's License ☐ International Passport ☐ \*ID Number: \_\_\_\_\_Resident Permit ☐ Registered Organization ☐ \*Place of Issuance: \_\_\_\_\_

\*TAX STATION: \_\_\_\_\_

**PART B: SOURCES OF INCOME****i. Employment**

Salary ₦ \_\_\_\_\_

Commissions, Bonuses, Profession, Vocation etc. ₦ \_\_\_\_\_

**ii. Trade, Business, Profession, Vocation etc.** ₦ \_\_\_\_\_**PART C: INCOME AND TAX FOR THE CURRENT AND PREVIOUS YEARS**

	YEAR 1	YEAR 2	YEAR 3
INCOME (₦)	_____	_____	_____
TAX DUE (₦)	_____	_____	_____
TAX PAID (₦)	_____	_____	_____
DEVELOPMENT LEVY (₦)	₦ 200	₦ 200	₦ 200

**PENALTY FOR DEFAULT**

Please note that in accordance with relevant laws, making false statements and returns or unlawful refusal/neglect to pay tax will attract fine or imprisonment or both.

**DECLARATION WHICH MUST BE COMPLETED AND SIGNED**

I \_\_\_\_\_ hereby declare that the information supplied in this form contain true and correct statement of the amount of my income from all sources.

Given under my hand, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
(Signature of person making this return)

## TAX COMPUTATION TABLE

### WHAT YOU NEED TO DO:

- Visit any of the Ondo State Internal Revenue Service offices today.
- Obtain and complete the required tax forms for your self-assessment and attach a passport photograph.
- Make payment in line with the minimum tax payable for each income category as stipulated below:

SELF ASSESSMENT TABLE			
GROSS INCOME N(A)	CRA=200,000+20%N(A)	CHARGEABLE INCOME N(B)*	TAX DUE N (C)*
350,000	270,000	80,000	5,600
500,000	300,000	200,000	14,000
1,000,000	400,000	600,000	54,000
1,500,000	500,000	1,000,000	114,000
2,000,000	600,000	1,400,000	186,000
3,000,000	800,000	2,200,000	350,000
4,000,000	1,000,000	3,000,000	518,000
5,000,000	1,200,000	3,800,000	704,000
6,000,000	1,400,000	4,600,000	896,000
7,000,000	1,600,000	5,400,000	1,088,000
8,000,000	1,800,000	6,200,000	1,280,000
9,000,000	2,000,000	7,000,000	1,472,000
10,000,000	2,200,000	7,800,000	1,664,000
12,000,000	2,600,000	9,400,000	2,048,000
15,000,000	3,200,000	11,800,000	2,624,000
20,000,000	4,200,000	15,800,000	3,584,000

### KEY\*

- A. Non-taxable Income is a consolidated Relief of N200,000.00 plus 20% of Gross Income.
- B. Chargeable Income = (Gross Income less Non-Taxable Income)
- C. Tax Due

Tax Due is computed at the following applicable rates: -

1st N300,000 of Taxable Income at	7%
Next N300,000	11%
Next N500,000	15%
Next N500,000	19%
Next N1,600,000	21%
Next N3,200,000	24%

In computing the above, all relief and allowances have been granted.

- Payment can be made in any commercial bank in the state.
- Obtain your E-receipts immediately after payment is made at any of our Tax Stations in the 18 Local Government Areas.
- Apply for and collect your Tax Clearance Certificate (TCC), 72 hours after payment. Land Use Charge Payment receipt must be provided when applying for TCC

PAYMENT DETAILS				
	REVENUE CODE	AGENCY CODE	ACCOUNT NAME	BANK
DEVELOPMENT LEVY	1201010618	022000800100	ODSG PAYDIRECT ACCOUNT	ANY COMMERCIAL BANK
INCOME TAX	1201011215			

For further enquiries, contact:

Office of the Executive Chairman

Ondo State Internal Revenue Service, Alagbaka Akure

E-mail: [info@odbir.com](mailto:info@odbir.com); [chairman@odbir.com](mailto:chairman@odbir.com); [contactus@odbir.com](mailto:contactus@odbir.com)

GSM: 08104864804; 08188397000; 07038127173