

<b>DAILY LOG</b>				<b>FORM 01</b> Ref: Daily Log V8.0 Version: 8.0
<b>Programme: SPPM</b>		<b>Project: E-commerce website for Caramels and Almonds</b>		<b>PRINCE2</b>
<b>Date</b>	<b>Person Responsible</b>	<b>Action/Comment</b>	<b>Target Date</b>	<b>Result</b>
08/08/2023	Hasini Jayasekara Vithanage A.S De Silva R.S Senarathna	Prepare Highlight Report 03	11/08/2023	Completed
08/08/2023	Hasini Jayasekara Vithanage A.S De Silva	Prepare Work Package for Sprint 03	11/08/2023	Completed
08/08/2023	H.M.Pumudi Chamalka Kumari Herath A.S De Silva	Prepare Stage Plan for Sprint 03	11/08/2023	Completed
08/08/2023	H.M.Pumudi Chamalka Kumari Herath A.S De Silva	Prepare the Project end Report	11/08/2023	Completed
08/08/2023	H.M.Pumudi Chamalka Kumari Herath	Prepare the Kanban report	11/08/2023	08/07/2023
08/08/2023	A.S De Silva	Prepare the COCOMO	11/08/2023	Completed
08/08/2023	R.S Senarathna	Prepare the quality checklist and product checklist for week 9	12/08/2023	Completed
08/08/2023	R.S Senarathna	Prepare the quality log version 1.5	12/08/2023	Completed
08/08/2023	R.S Senarathna	Prepare the user acceptance testing document	12/08/2023	Completed

Prepared by: A.S De Silva

08/08/2023	R.S Senarathna	Update the test cases	12/08/2023	Completed
08/08/2023	Pruthuvi Wijesinghe	Prepare the lessons learned report	12/08/2023	Completed
10/08/2023	Hasini Jayasekara Vithanage	Prepare board meeting and client meeting minutes	11/08/2023	Completed