

# PI Executive Quality Summary – Template

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SVS (Oh-Dish Backoffice) – Startup Simulation

Document Type: Report Template

Prepared By: QA – SH (Representative Protocol/Report)

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Status: Draft (Portfolio Simulation)

Note: This is a representative artifact created to simulate real enterprise processes in a startup environment. Use with the Agile Enterprise Framework docs as supporting analysis.

## Approvals

Role	Name	Signature	Date
Product Owner	_____	_____	_____
Engineering Lead	_____	_____	_____
QA Lead/Mentor	_____	_____	_____
Stakeholder/UAT Rep	_____	_____	_____

## **Revision History**

Date	Version	Author	Description
February 14, 2026	1.0	QA - SH	Template for PI-level executive summary across 6 sprints

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## 1. PI Overview & Objectives

PI #: \_\_\_ Duration: \_\_\_ weeks Sprints: 1-6

PI Objectives (copy from PI planning):

- \_\_\_
- \_\_\_
- \_\_\_

## 2. Delivery Summary

Sprint	Velocity	Planned SP	Completed SP	Carryover SP
S1	___	___	___	___
S2	___	___	___	___
S3	___	___	___	___
S4	___	___	___	___
S5	___	___	___	___
S6	___	___	___	___

## 3. Quality Summary

Module	Critical	Major	Minor	Leakage (Staging/Prod)	Notes
___	___	___	___	___	___
___	___	___	___	___	___
___	___	___	___	___	___
___	___	___	___	___	___
___	___	___	___	___	___
___	___	___	___	___	___
___	___	___	___	___	___

## 4. Payments & Security Summary

Orphan payments observed? Yes/No. Count: \_\_\_\_

Reconciliation mismatches resolved? Yes/No. Notes: \_\_\_\_

RBAC bypass defects? Yes/No. Notes: \_\_\_\_

Refund integrity validated? Yes/No. Notes: \_\_\_\_

## 5. Automation Outcomes

Automation coverage start: \_\_\_\_% End: \_\_\_\_% Target met? Yes/No

Top 5 automated critical flows:

- \_\_\_\_
- \_\_\_\_
- \_\_\_\_
- \_\_\_\_
- \_\_\_\_

## 6. Risks & Mitigations

Risk	Impact	Mitigation	Status
____	____	____	____
____	____	____	____
____	____	____	____
____	____	____	____
____	____	____	____
____	____	____	____

## **7. Release Decision**

Decision: GO / NO-GO / GO WITH LIMITATIONS

Justification (bullet):

- \_\_
- \_\_
- \_\_
- \_\_
- \_\_

## **8. Appendix (Evidence Links)**

Sprint reports folder: /reports/Sprint\_##/

TestCafe pipeline reports: \_\_

Defect exports: \_\_

Reconciliation reports: \_\_

Audit exports: \_\_

## **Supporting Analysis References (Framework Docs)**

- 01\_Agile\_Operating\_Model\_v3.docx – Operating cadence, teams, CI/CD gates
- 02\_Epics\_and\_Features\_v3.docx – Module scope and backlog structure
- 03\_User\_Stories\_v3.docx – Sample story formats + acceptance criteria patterns
- 04\_Kanban\_Board\_Structure\_v3.docx – WIP/SLAs/flow metrics
- 05\_Lean\_Principles\_Application\_v3.docx – Lean practices + evidence artifacts
- 06\_PI\_Planning\_Simulation\_v3.docx – 6-sprint PI plan + dependency matrix
- 07\_Quality\_Governance\_Model\_v3.docx – Exit criteria + Go/No-Go matrix
- 08\_Metrics\_and\_Reportin\_g\_v3.docx – KPI dictionary + charts