

PI Executive Quality Summary – Template

SVS (Oh-Dish Backoffice) – Startup Simulation

Document Type: Report Template

Prepared By: QA – SH (Representative Protocol/Report)

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Status: Draft (Portfolio Simulation)

Note: This is a representative artifact created to simulate real enterprise processes in a startup environment. Use with the Agile Enterprise Framework docs as supporting analysis.

Approvals

Role	Name	Signature	Date
Product Owner	_____	_____	_____
Engineering Lead	_____	_____	_____
QA Lead/Mentor	_____	_____	_____
Stakeholder/UAT Rep	_____	_____	_____

Revision History

Date	Version	Author	Description
February 14, 2026	1.0	QA – SH	Template for PI-level executive summary across 6 sprints

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1. PI Overview & Objectives

PI #: ____ Duration: ____ weeks Sprints: 1-6

PI Objectives (copy from PI planning):

- ____
- ____
- ____

2. Delivery Summary

Sprint	Velocity	Planned SP	Completed SP	Carryover SP
S1	____	____	____	____
S2	____	____	____	____
S3	____	____	____	____
S4	____	____	____	____
S5	____	____	____	____
S6	____	____	____	____

3. Quality Summary

Module	Critical	Major	Minor	Leakage (Staging/Prod)	Notes
____	____	____	____	____	____
____	____	____	____	____	____
____	____	____	____	____	____
____	____	____	____	____	____
____	____	____	____	____	____

4. Payments & Security Summary

Orphan payments observed? Yes/No. Count: ____

Reconciliation mismatches resolved? Yes/No. Notes: ____

RBAC bypass defects? Yes/No. Notes: ____

Refund integrity validated? Yes/No. Notes: ____

5. Automation Outcomes

Automation coverage start: ____% End: ____% Target met? Yes/No

Top 5 automated critical flows:

- ____
- ____
- ____
- ____
- ____

6. Risks & Mitigations

Risk	Impact	Mitigation	Status
____	____	____	____
____	____	____	____
____	____	____	____
____	____	____	____
____	____	____	____
____	____	____	____

7. Release Decision

Decision: GO / NO-GO / GO WITH LIMITATIONS

Justification (bullet):

- ____
- ____
- ____
- ____
- ____

8. Appendix (Evidence Links)

Sprint reports folder: /reports/Sprint_##/

TestCafe pipeline reports: ____

Defect exports: ____

Reconciliation reports: ____

Audit exports: ____

Supporting Analysis References (Framework Docs)

- 01_Agile_Operating_Model_v3.docx – Operating cadence, teams, CI/CD gates
- 02_Epics_and_Features_v3.docx – Module scope and backlog structure
- 03_User_Stories_v3.docx – Sample story formats + acceptance criteria patterns
- 04_Kanban_Board_Structure_v3.docx – WIP/SLAs/flow metrics
- 05_Lean_Principles_Application_v3.docx – Lean practices + evidence artifacts
- 06_PI_Planning_Simulation_v3.docx – 6-sprint PI plan + dependency matrix
- 07_Quality_Governance_Model_v3.docx – Exit criteria + Go/No-Go matrix
- 08_Metrics_and_Reporting_v3.docx – KPI dictionary + charts