

05 – Release Readiness Protocol (Go/No-Go)

SVS (Oh-Dish Backoffice) – Startup Simulation

Document Type: Protocol

Prepared By: QA – SH (Representative Protocol/Report)

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Status: Draft (Portfolio Simulation)

Note: This is a representative artifact created to simulate real enterprise processes in a startup environment. Use with the Agile Enterprise Framework docs as supporting analysis.

Approvals

Role	Name	Signature	Date
Product Owner	_____	_____	_____
Engineering Lead	_____	_____	_____
QA Lead/Mentor	_____	_____	_____
Stakeholder/UAT Rep	_____	_____	_____

Revision History

Date	Version	Author	Description
February 14, 2026	1.0	QA – SH	Defines release evidence pack, exit criteria, staging rehearsal, and Go/No-Go decision process

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1. Purpose

Standardize how SVS determines production readiness and documents evidence for auditable releases.

2. Release Types

- Regular Release: planned end-of-sprint promotion from staging to production.
- Hotfix Release: urgent production fix; reduced scope but stricter risk controls.
- Feature Flag Release (optional): deploy code with feature off; enable after validation.

3. Exit Criteria (Minimum)

Category	Threshold	Evidence
Critical Defects	0 open	Defect report export
Core Flow Health	≥95% pass in staging	TestCafe staging report + manual signoff
Payments Integrity	Reconciliation clean	Reconciliation report + protocol evidence
RBAC/Security	No bypass; least privilege verified	RBAC matrix checks + audit log
Regression	Impacted suites executed	Run logs
Automation	Smoke suite passes in CI/CD	Pipeline run link/report

4. Evidence Pack Contents

- Release Notes (scope, known issues, rollback steps)
- Sprint Quality Report
- Defect Summary (by module + severity)
- TestCafe reports (smoke + regression)
- Payment integrity evidence (reconciliation + failure mode test)
- Risk review summary (top risks + mitigation status)
- Sign-off page

5. Staging Rehearsal Checklist

- ☐ Deploy to staging successful + health checks pass
- ☐ Smoke: Login, POS load, Payment (success), Order completion, Report view
- ☐ RBAC negative checks (cashier cannot access reports/admin)

- [] Reconciliation check (no orphan payments)
- [] Performance sanity (key pages load within target)
- [] Rollback verified (previous version deployable)

6. Go/No-Go Meeting Agenda

1. Scope confirmation (what is releasing)
2. Quality status summary (pass rates, open defects)
3. Risk review (payments/RBAC/reporting)
4. Production readiness (monitoring, rollback)
5. Decision: Go / No-Go / Go with limitations
6. Action items and owners

7. Rollback & Monitoring

- Rollback trigger: payment failures spike, unauthorized access detected, core flows failing.
- Monitoring: payment error rates, order completion rates, login failures, API latency.
- Post-release validation: 30–60 minute smoke in production (non-destructive).

Supporting Analysis References (Framework Docs)

- 01_Agile_Operating_Model_v3.docx – Operating cadence, teams, CI/CD gates
- 02_Epics_and_Features_v3.docx – Module scope and backlog structure
- 03_User_Stories_v3.docx – Sample story formats + acceptance criteria patterns
- 04_Kanban_Board_Structure_v3.docx – WIP/SLAs/flow metrics
- 05_Lean_Principles_Application_v3.docx – Lean practices + evidence artifacts
- 06_PI_Planning_Simulation_v3.docx – 6-sprint PI plan + dependency matrix
- 07_Quality_Governance_Model_v3.docx – Exit criteria + Go/No-Go matrix
- 08_Metrics_and_Reporting_v3.docx – KPI dictionary + charts