**Interim Working Group for Australia’s National Action Plan**

**Department of the Prime Minister and Cabinet**

**One National Circuit, Barton, ACT**

**AGENDA**

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| **Agenda item** | **Action** |
| 1. Welcome and introductions:    1. Introductions from members    2. PM&C team and Secretariat | Noting |
| 1. Update on Australia’s process to join the OGP | Noting |
| 1. Terms of Reference | Discussion and agreement |
| 1. Australia’s first National Action Plan:    1. Grand challenges and themes    2. Identification of high priority commitments    3. Structure of the National Action Plan | Discussion and agreement |
| 1. Consultation and engagement:    1. Timeframes    2. Broader consultation and public participation approach | Noting  Discussion and agreement |
| 1. Other business:    1. Publication of meeting minutes and deliberations    2. Administrative house-keeping    3. Update on OGP Global Summit 2016: Paris, December 2016    4. Australian representation on OGP Working Groups    5. Next meeting – Tuesday, 13 September 2016 | Noting |