

Andrew Phillip Rodriquez

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Personal Experience

Myriad Genetics Data Entry Team

Detail-oriented and highly organized Data Entry Specialist with over 8 years of experience in the genetics industry. Proficient in managing and entering large volumes of data with a high degree of accuracy and efficiency. Adept at using various data management software and tools, ensuring data integrity and confidentiality. Strong analytical skills with the ability to identify and correct errors. Excellent communication and time management skills, capable of working independently in a remote environment.

- Data Management- Accurately enter and update genetic data. Ensuring data integrity and confidentiality.
- Quality Control- Perform regular data audits to identify and correct discrepancies.
- Confidentiality- Adhere to strict HIPPA guidelines to protect sensitive patient health info.
- Collaboration- Work closely with the data entry team, oncology, and geneticists to get cases approved and sent back to patients.

Kaltech International-Mill Reliner

Experienced and highly skilled Mill Reliner with over three years of expertise in the mining industry. Proven track record of efficiently and safely conducting relining activities, ensuring optimal mill performance and minimal downtime. Adept at working with various types of mills, including SAG, Ball, and Rod mills. Strong understanding of safety protocols, equipment handling, and maintenance procedures. Excellent problem-solving abilities and a team-oriented approach to achieving operational goals. Traveled the globe doing contracted work for minesites all over the world. Experienced with negotiating with crews, management, and vendors from differing cultures and countries.

- Mine Safety and Health Administration qualified.
- Holds unique safety certifications for minesites globally.
- Equipment handling: Operated and maintained specialized mining equipment valued in the millions of dollars.
- Technical Proficiency: Utilized advanced tools and techniques for relining, including laser alignment systems and digital monitoring devices, to ensure high precision and efficiency.

- Team Collaboration: Worked closely with maintenance and operations teams to coordinate relining schedules, share knowledge, and contribute to continuous improvement initiatives
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Education

- Granger High School Class Of 2006
- Salt Lake Community College Web Development Program 2024

Skills

- Data Entry-High typing speed and accuracy.
 - Software Proficiency- Experience with CRM, Excel, KTM, Outlook, various master control courses.
 - Time management- Ability to manage tasks and complete assigned tasks in a remote working environment.
 - Analytical Skills- Proficient in analyzing and interpreting large sets of test data.
 - Confidentiality- Familiar with HIPPA protocols around healthcare and data protection protocols.
 - Strong mechanical aptitude and technical skills
 - Physical stamina and ability to work in challenging environments
 - Ability to read and interpret technical drawings and manuals
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References

- Luke Budenberg (Co-Worker) 801-803-3811
- Brant Rhinehart (Manager Data Entry) 801-809-7748
- Shannon King (Co-Worker) 801-888-7792