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PASSENGER RAIL AGENCY
OF SOUTH AFRICA



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Vacancy

This Vacancy is open to External / Internal Candidate

JOB TITLE:	Graduate In Training - Information and Communications Technology (ICT) X8	SALARY GROUP:	Sector Regulator Allowance
LOCATION:	PRASA Head Office – Umjantshi House JHB	REFERENCE:	GIT/ICT/PRASA/004
DEPARTMENT:	Group Human Capital Management		

DEPARTMENTAL MISSION

Provision of workplace learning exposure to graduates who need workplace experience in the respective qualification

MINIMUM REQUIREMENTS:

- National Diploma in Information Technology

EXPERIENCE

- Diploma No experience required
- Applicants will go through a selection process, and when successful be placed accordingly

KEY PERFORMANCE AREAS (KPA's)

- Assisting with software development: This could involve coding, testing, debugging, and contributing to the development of applications or systems
- Documentation: Creating or updating technical documentation, user guides, and knowledge base articles.
- Incident management: Assisting in troubleshooting and resolving IT issues, including incident reporting and documentation.
- Network administration: Support with network troubleshooting, monitoring, and configuration.
- Hardware maintenance: Assisting with the installation, configuration, and maintenance of computer hardware.

TRAINING & KNOWLEDGE	SKILLS	BEHAVIORAL ATTRIBUTES
<ul style="list-style-type: none"> Sound knowledge and Committee procedures Knowledge of recording-keeping and administrative Sound knowledge of the business environment, the relevant role players within the business Sound knowledge of the relevant legislation applicable to PRASA. Knowledge and understanding of the company policies and procedures. 	<ul style="list-style-type: none"> Good communication, written and verbal. MS Office. MS Coordination Planning and organizing Excellent Time Management Administrative Telephone etiquette Tenacity Self – starter 	<ul style="list-style-type: none"> Accuracy and attention to detail Confidentiality Honest and integrity Professionalism Customer focused Result driven Reliable Ability to stay calm and tactful under pressure Independent Follow – through

As per PRASA Employment Equity Plan, this position is earmarked as follows:	MALE				FEMALE			
	African	Indian	Coloured	White	African	Indian	Coloured	White
	X	X	X	X	X	X	X	X

Please apply by emailing your updated CV and certified copies of your qualifications to ICT.Internship@prasa.com
CLOSING DATE: 19 MAY 2025 Should you not hear from us within three (3) months from the closing date, please consider your application unsuccessful.