KOMINI K A

ACCOUNTS RECEIVABLE ANALYST | TRAINED IN SAP FICO

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PROFESSIONAL SUMMARY

Dynamic **Accounts Receivable Analyst** with **2 years of hands-on experience** in **SAP FI (FI-AR / O2C)** and certified expertise in **SAP FICO**. Delivered **error-free invoice processing**, **timely revenue recognition**, and **on-time reconciliations** across multiple regions. Proficient in **SAP**, **Salesforce**, **Blackline** and **Advanced Excel** (Macros, Pivot table, VLOOKUP) with a track record of delivering **100% error-free reporting** and **enhancing client satisfaction**. Recognized for **analytical problem-solving**, **process improvements**, and effective **stakeholder collaboration** in fast-paced, cross-functional environments.

EDUCATION

B. Com International Business (2020 – 2023) | 82%

SRI RAMAKRISHNA COLLEGE OF ARTS AND SCIENCE | COIMBATORE

PROFESSIONAL DEVELOPMENT

SAP FICO CERTIFICATION | 2025

Completed **intensive SAP FI & CO training** with hands-on experience in **General Ledger, Accounts Payable/Receivable, Cost & Profit Center Accounting, Asset Accounting,** and **Internal Orders**. Applied **Controlling (CO) module** expertise to simulate real-world finance processes, strengthening **data-driven decision-making** skills. Developed **SAP proficiency** to enhance efficiency in **financial reporting, reconciliations,** and **process automation**.

KEY SKILLS

- SAP FI/CO (FI-AR, GL, AP, CO modules)
- Accounts Receivable & O2C Processes
- S/4HANA, Salesforce, Blackline & Client Portal Management
- Excel (Macros, VLOOKUP, Pivot Tables, Data Consolidation)
- Journal Entries & Audit Compliance
- Revenue Recognition & Credit Control
- Month-End Close & Financial Reconciliation
- Stakeholder Collaboration & Dispute Resolution

WORK EXPERIENCE

TATA CONSULTANCY SERVICES (TCS) | ACCOUNTS RECEIVABLE ANALYST

CHENNAI, INDIA | OCT 2023 – SEP 2025

- **Managed end-to-end AR / O2C processes** in SAP FICO (FI-AR), ensuring **accurate invoice processing** and **timely revenue recognition** across multiple regions.
- **Oversaw revenue recognition, credit control,** and **month-end close**, driving on-time financial reconciliation and **error-free book closure**.
- **Streamlined client portal operations, purchase order validation,** and **transaction monitoring** using SAP FI, Salesforce, and S/4HANA, improving **workflow efficiency**.
- **Monitored payment postings** and **reconciliations**, maintaining **data accuracy, compliance, and control** over AR balances.
- **Automated Excel Macro reports** (VLOOKUP, Pivot Table, Data Validation, Consolidation) and Aging Reports, creating **AR & KPI dashboards** that accelerated reporting.
- **Analyzed AR performance** to implement **data-driven process improvements**, reducing discrepancies and enhancing compliance reporting.
- **Executed manual journal entries** for accruals, reclassifications, and bad debts, ensuring **GL accuracy** and **audit readiness**.
- **Collaborated with onshore Revenue Controllers and offshore teams** to resolve AR discrepancies, **improving collection timelines** and **boosting client satisfaction scores**.

OCEAN FREIGHT LOGISTICS | INTERN | DEC 2021 – JAN 2022

- Gained hands-on experience in **invoice documentation, purchase orders, shipping bills, and bills of entry,** enhancing process accuracy and operational understanding.

ACHIEVEMENTS

- Received "**A**" **Band rating twice** in appraisals for consistently delivering high-quality results.
- Awarded "**Star Performer of the Month**" on multiple occasions for exceptional performance.
- Commended by offshore leads and onshore Revenue Controllers for ensuring smooth month-end closes and demonstrating quick problem-solving skills, contributing to timely and accurate financial reporting.