

# Controls and compliance checklist

To complete the controls assessment checklist, refer to the information provided in the [scope, goals, and risk assessment report](#). For more details about each control, including the type and purpose, refer to the [control categories](#) document.

Then, select “yes” or “no” to answer the question: *Does Botium Toys currently have this control in place?*

## Controls assessment checklist

Yes	No	Control
	<input type="radio"/>	Least Privilege
	<input type="radio"/>	Disaster recovery plans
<input type="radio"/>		Password policies
	<input type="radio"/>	Separation of duties
<input type="radio"/>		Firewall
	<input type="radio"/>	Intrusion detection system (IDS)
	<input type="radio"/>	Backups
<input type="radio"/>		Antivirus software
<input type="radio"/>		Manual monitoring, maintenance, and intervention for legacy systems
	<input type="radio"/>	Encryption
	<input type="radio"/>	Password management system
<input type="radio"/>		Locks (offices, storefront, warehouse)
<input type="radio"/>		Closed-circuit television (CCTV) surveillance

- Fire detection/prevention (fire alarm, sprinkler system, etc.)
- 

To complete the compliance checklist, refer to the information provided in the [scope, goals, and risk assessment report](#). For more details about each compliance regulation, review the [controls, frameworks, and compliance](#) reading.

Then, select “yes” or “no” to answer the question: *Does Botium Toys currently adhere to this compliance best practice?*

### Compliance checklist

#### Payment Card Industry Data Security Standard (PCI DSS)

Yes	No	Best practice
		● Only authorized users have access to customers’ credit card information.
		● Credit card information is stored, accepted, processed, and transmitted internally, in a secure environment.
		● Implement data encryption procedures to better secure credit card transaction touchpoints and data.
		● Adopt secure password management policies.

#### General Data Protection Regulation (GDPR)

Yes	No	Best practice
		● E.U. customers’ data is kept private/secured.
		● There is a plan in place to notify E.U. customers within 72 hours if their data is compromised/there is a breach.
		● Ensure data is properly classified and inventoried.

- Enforce privacy policies, procedures, and processes to properly document and maintain data.

#### System and Organizations Controls (SOC type 1, SOC type 2)

Yes	No	Best practice
	●	User access policies are established.
	●	Sensitive data (PII/SPII) is confidential/private.
●		Data integrity ensures the data is consistent, complete, accurate, and has been validated.
●		Data is available to individuals authorized to access it.

---

This section is *optional* and can be used to provide a summary of recommendations to the IT manager regarding which controls and/or compliance best practices Botium Toys needs to implement, based on the risk posed if not implemented in a timely manner.

**Recommendations (optional):** In this section, provide recommendations, related to controls and/or compliance needs, that your IT manager could communicate to stakeholders to reduce risks to assets and improve Botium Toys' security posture.