

Minutes in Less Than Hours: Using L^AT_EX Resources

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Abstract Building a new L^AT_EX document class is illustrated by developing a class for minutes of meetings.

1 Introduction

Having a reputation of knowing T_EX is not like being maitre d' at Le Cirque, exactly, but it does get me phone calls from people that I've never met, and who want me to do something for them. I try to tell them that I am not an expert, but they will have none of that. In the end I can usually help them, but not with tricky macros. Instead, I show them something else: I show them how to break their job into parts for which there is an existing solution.

To explain what this means in practice, I'll walk through the steps that I took recently to develop a small package, a document class. I was able to convince L^AT_EX to meet my needs with very little work, by gluing together standard solutions.

2 What I needed

A few weeks ago I was asked to keep the minutes for a committee. I was given some documents from last year and told to use them as models.

The layout was simple. Each model document had an opening and a body. Each opening had two parts. The first part was a document title giving the committee name and the date. The second was a header listing who was at the meeting and who was not. (The ending page of this article has an example document.)

In the body there were a number of list environments. The main one was *Business*, a list of items that the committee took up on that day, which looked like a L^AT_EX enumeration list. There were also a few others, including *Old Business* and *Announcements*.

Finally, the bodies of the model documents contained a few more things such as *Next Meeting* that were not lists, but rather were one-off parts.

3 First, try CTAN

The place to look for solutions to T_EX problems is the Comprehensive T_EX Archive Network (CTAN).¹ So I went to <http://www.ctan.org/search.html> and submitted minutes and a few similar phrases. I got a number of hits but after some browsing I found that none of them met my needs.

Like most people, I use L^AT_EX. So I decided to write a L^AT_EX class `mins.cls`.

4 Second, hit the books

There are many fine books on L^AT_EX but I happen to rely on Lamport's *L^AT_EX: a Users Guide and Reference Manual* and Mittelbach et al.'s *L^AT_EX Companion*. The *Companion* describes the standard packages (and has an awesome index) and it was my main source of ideas for this class.

5 The class framework

The *Companion* describes, in Appendix A.4, how to make a L^AT_EX class file. In particular, its Figure A.1 lists what to do (subsection 5.2 below shows most of the code). Since I planned to work by cribbing all that I could, the most important line would be the one that says `\LoadClass{article}`. This would start my class off with all of Lamport's features, so that I needed only to tweak or add a few behaviors.

1. Full disclosure: I run a node of CTAN.

5.1 Class options

The only problem that I had with the *Companion*'s code involved handling class options.

I wanted the flexibility to have my source files contain class options, as here

```
\documentclass[11pt]{mins}
```

where the option calls for 11 point type. So, I needed that any such options get passed in when the class executes `\LoadClass{article}`. The *Companion* explains how to do this: before the `\LoadClass` line, include this line.

```
\DeclareOption*{\PassOptionsToClass{\CurrentOption}{article}}
```

But I wanted option handling that was even fancier. Minutes have text that repeats, for instance, the names of committee members. So I wanted the ability to have an extra file that could contain a line like `\setmembers{A~Baker, ...}`. And I wanted that, where this extra file is named `cepc.min`, using the document option `cepc` would cause my class to input the file.

The *Companion* explains this also: I changed the body of the `\DeclareOption*` command to instead use the `\InputIfFileExists` command. This command has the form `\InputIfFileExists{filename}{then part}{else part}` and if it finds a file with that name then it reads the file contents and runs the *then* code, otherwise it runs the *else* code.

In summary, if the first line of my L^AT_EX source says

```
\documentclass[11pt,cepc]{mins}
```

and my class contains the line

```
\DeclareOption*{\InputIfFileExists{\CurrentOption.min}{}{%  
  \PassOptionsToClass{\CurrentOption}{article}}}
```

then the two options will be handled in this way: for `11pt` it finds no file `11pt.min` and so it passes the option to the `article` class, for `cepc` it finds the file `cepc.min` and loads it.

5.2 Class code

Here is my class code, adapted from Figure A.1 in the *Companion*. The opening part identifies the class (this is handy to have in the log file, for one thing).

```

% mins.sty
% Take minutes of meetings
% 2005-Sept-01 Jim Hefferon jhefferon (at) smcvt.edu

% --- Class structure: identification part
% ---
\ProvidesClass{mins}[2005/09/01 version 1.00 Minutes of meetings]
\NeedsTeXFormat{LaTeX2e}

```

Next comes some “initial code” that is about minutes of meetings, not about the structure of the \LaTeX class, so I will pass over it for the moment. The rest of the class structure is as described above, in subsection 5.1.

```

% --- Class structure: declaration of options part
% ---
% This class extends the article class
% Read all the documentclass options; pass them to article,
% unless the file "<currentoption>.min" exists, then it is loaded
\DeclareOption*{\InputIfFileExists{\CurrentOption.min}{\{%
    \PassOptionsToClass{\CurrentOption}{article}}}{}
% --- Class structure: execution of options part
% ---
\ProcessOptions \relax

% --- Class structure: declaration of options part
% ---
\LoadClass{article}

```

So, with the *Companion*’s help, I had the basic structure of my \LaTeX class.

6 Page layout

I next needed to set the page size and to have appropriate headers and footers. Both of these are things that authors need to do all the time, so you might expect that there are packages to accomplish the jobs that are both powerful and easy. You’d be right.

6.1 Page size

For setting a L^AT_EX page size, use the *geometry* package.² Going with the description in the *Companion*, I included this line.

```
% Page layout
\RequirePackage[left=1in,right=1in,top=1in,bottom=1in]{geometry}
```

(Some people like the left and right margins to be bigger so they get shorter lines, for better readability. But committee minutes are not going to be read anyway, so I decided to save paper by making the margin small.)

6.2 Headers and footers

As with page dimensions, there is a canonical package for page headers and footers, *fancyhdr*.³ You can set six fields on each page—the left, right, and center of each of the head and foot. It is quite flexible; for instance, the code below sets the headers on the right side of the even-numbered pages to be the same as the headers on the left side of the odd-numbered pages (both are the committee’s name followed by the date). The code below also allows the first page to be different than the following pages.

```
\RequirePackage{fancyhdr}
\fancypagestyle{firstpage}{%
  \fancyhf{} % clear all six fields
  \renewcommand{\headrulewidth}{0pt}
  \renewcommand{\footrulewidth}{0pt}
}
\fancypagestyle{followingpage}{%
  \fancyhf{} % clear all six fields
  \fancyhead[RE,LO]{\show@committee, \show@date}
  \fancyhead[LE,RO]{page \thepage}
  \renewcommand{\headrulewidth}{0.7pt}
  \renewcommand{\footrulewidth}{0pt}
}
\pagestyle{followingpage}
\AtBeginDocument{\thispagestyle{firstpage}}
```

2. <http://www.ctan.org/tex-archive/macros/latex/contrib/geometry>

3. <http://www.ctan.org/tex-archive/macros/latex/contrib/fancyhdr>

The `\headrulewidth` and `\footrulewidth` need some explaining. The package puts a horizontal line (a rule) across the page, whose thickness is given by the command. Setting it to a width of 0 point makes it disappear.

7 Code

Now I was stuck: I had cribbed all of the code that I could, and I finally had to write some of my own.

7.1 Definitions of lists

First I thought to define the membership of the committee, to go in the extra file. After it is defined, it can be printed out later.

Luckily, I was familiar with the technique. The second line below defines a command `\setmembers` that saves the list as `\@members` (the at-sign is a L^AT_EX convention to keep ordinary users from making a variable of the same name). Its matching command `\show@members` shows the list.

```
% who is meeting?
\def\@members{None}
\newcommand{\setmembers}[1]{\def\@members{#1}}
\newcommand{\show@members}{\@members}
```

This technique allows me to set in the document preamble who is absent, etc.

```
% who is absent?
\global\let\@absent\@empty
\newcommand{\setabsent}[1]{\def\@absent{#1}}
\let\absent\setabsent %
\newcommand{\show@absent}{\@absent}

% who is also present?
\global\let\@alsopresent\@empty
\newcommand{\setalsopresent}[1]{\def\@alsopresent{#1}}
\let\alsopresent\setalsopresent %
\newcommand{\show@alsopresent}{\@alsopresent}

% what day is it?
```

```

\def\@date{\today}
\newcommand{\setdate}[1]{\def\@date{#1}}
\newcommand{\show@date}{\@date}

```

I also wanted a standard way of referring to the committee chair, etc.

```

% what role do they have (e.g., chair)
\newcommand{\role}[2]{#1~(#2)}
\newcommand{\chair}[1]{\role{#1}{Chair}}
\newcommand{\secretary}[1]{\role{#1}{Secretary}}

```

It is then that I realized why the L^AT_EX₂_ε class structure has its “initial code” part. To use these function definitions in the `cepc.min` file, I need for this code to appear before the file is read in. Ah, I get it!

7.2 Document body

As I’ve mentioned, the main part of the sample documents that I was given consisted of an enumeration list labeled “Business” and there were a number of similar lists. I decided to make a single environment, which I could specialize to suit the desired list.

```

% environments inside the minutes
\newenvironment{businesslist}[1]{%
%\renewcommand\theenumi{\alph{\enumi}}
\vspace{2ex}\par\noindent\textbf{#1}\par
\begin{enumerate}
}{%
\end{enumerate}
}

\newenvironment{business}{%
\begin{businesslist}{Business}
}{%
\end{businesslist}
}

```

This simply prints “Business” and makes a list, with a bit of vertical space between. (It does not, as shown, suppress a page break.) I also added similar environments for “New Business,” “Old Business,” and “Announcements.”

7.3 Document opening

The last part was the only part that gave me any trouble. I expected that document source files would be structured like this.

```
\documentclass[11pt,cepc]{mins}
\setabsent{J~Hef{}feron}
\setdate{2005-Sept-01}
\begin{document}
\begin{minutes}
  .. stuff like the Business environment ..
\end{minutes}
\end{document}
```

Thus, the minutes environment should produce both the part naming the committee, and the part listing the committee members, etc.

```
% basic definition of the minutes environ
\newenvironment{minutes}{%
\begin{center}
  {\large\textbf{Minutes, \show@committee}} \\\[1ex]
  \show@date
\end{center}
\vspace{1.5ex}
\opening@list
\vspace{1ex}
}{%
}
```

Here is my first try at the opening.

```
% material heading the minutes; first try
\newcommand{\opening@list}{
\begin{description}
\item[Members:] \show@members
\item[Absent:] \show@absent
\item[Also present:] \show@alsopresent
\end{description}
}
```


But — and this is the bane of all software — I decided to add a feature. I decided that if no one was absent then I wanted the `\item[Absent:] \show@absent` part left out.

Getting this to work is a question of finding the right kind of *if* statement. I struggled with it for a while, I admit. A little spelunking on the Internet and in the *TEXbook* yielded the magic incantation.

```
% material heading the minutes; final version
\newcommand{\opening@list}{
\begin{description}
\item[Members:] \show@members
\ifx\@absent\@empty
\relax
\else
\item[Absent:] \show@absent
\fi %
\ifx\@alsopresent\@empty
\relax
\else
\item[Also present:] \show@alsopresent
\fi %
\end{description}
}
```

8 Conclusion

I have seen on the Internet (credited to different people) the two Laws of Program Writing.

The First Law is: don't. Instead, see if someone has already written a version of the program that you can crib. If not, see if someone has written a program like what you need that you can adapt.

The Second Law is: if no one has ever written a program anything like what you need, and you really must write it fresh, then spend a lot of time and effort on it so that your program can be adopted or adapted by people who come along later trying to follow the First Law.

This may be intended as a joke but there is some truth in it, and I have tried above to show how to follow it in a T_EX context.

The result is that for this project I did very little work. Most of my class's functionality is inherited from Lamport's `article`. Of what I changed, customizing the page size and the headers and footers was a question of looking up the right tools in the *Companion*. Consequently, the total time spent on the class was only perhaps 3 hours, and I end with a usable, and reusable, piece of software.

I sometimes suspect, when I respond to people who call me with T_EX problems, that my advice might be not entirely welcome. Sure, it solves the problem that they said they had, but I wonder: maybe they are not really glad to get my advice, maybe they are having fun playing with T_EX and now they have to go back to writing!

You know, I've hardly ever gotten two calls from the same person

A Exercises

Here are a few easy extensions of the ideas above.

1. Change the style here to have the opening text "Members", "Absent", etc., print in small caps. (*Answer:* The *Companion* shows that you can add

```
\renewcommand{\descriptionlabel}[1]{%  
  {\hspace{\labelsep}\textsc{##1}}}
```

between the `\newcommand{\opening@list}{` line and the `\begin{description}` line.)

2. Adapt `mins.cls` to make a simple memo class. Put your organization's logo on the first page. (*Hint:* in the header of your first page, use L^AT_EX's `picture` environment to place your graphic.)

B Example output

The next page shows the source and output for a sample two-page document. (It uses the `lipsum` package to generate nonsense text.)

```
\documentclass[11pt, test, twoside]{mins}
\usepackage{lipsum} % produces dummy text

\setdate{1958-Oct-12}
\absent{I~Juliet}
\alsopresent{}

% file test.min says:
% \setcommittee{Totally Trivial Matters Committee}
% \setmembers{\secretary{A~Bravo},
% \role{C~Delta}{President}, \textit{ex officio}}, E~Foxtrot,
% \chair{G~Hotel}, I~Juliet, K~Lima, M~November, O~Papa}

\begin{document}
\begin{minutes}
\begin{announcements}
\item
\lipsum[1]

\item
\lipsum[2]

\item
\lipsum[3]

\end{announcements}

\begin{business}
\item
\priormins

\item
\lipsum[4-5]

\item
\lipsum[6]

\item
\lipsum[7-8]

\end{business}
```

Minutes, Totally Trivial Matters Committee
1958-Oct-12

Members: A Bravo (Secretary), C Delta (President, *ex officio*), E Foxtrot, G Hotel (Chair),
I Juliet, K Lima, M November, O Papa

Absent: I Juliet

Announcements

1. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut purus elit, vestibulum ut, placerat ac, adipiscing vitae, felis. Curabitur dictum gravida mauris. Nam arcu libero, nonummy eget, consectetur id, vulputate a, magna. Donec vehicula augue eu neque. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Mauris ut leo. Cras viverra metus rhoncus sem. Nulla et lectus vestibulum urna fringilla ultrices. Phasellus eu tellus sit amet tortor gravida placerat. Integer sapien est, iaculis in, pretium quis, viverra ac, nunc. Praesent eget sem vel leo ultrices bibendum. Aenean faucibus. Morbi dolor nulla, malesuada eu, pulvinar at, mollis ac, nulla. Curabitur auctor semper nulla. Donec varius orci eget risus. Duis nibh mi, congue eu, accumsan eleifend, sagittis quis, diam. Duis eget orci sit amet orci dignissim rutrum.
2. Nam dui ligula, fringilla a, euismod sodales, sollicitudin vel, wisi. Morbi auctor lorem non justo. Nam lacus libero, pretium at, lobortis vitae, ultricies et, tellus. Donec aliquet, tortor sed accumsan bibendum, erat ligula aliquet magna, vitae ornare odio metus a mi. Morbi ac orci et nisl hendrerit mollis. Suspendisse ut massa. Cras nec ante. Pellentesque a nulla. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Aliquam tincidunt urna. Nulla ullamcorper vestibulum turpis. Pellentesque cursus luctus mauris.
3. Nulla malesuada porttitor diam. Donec felis erat, congue non, volutpat at, tincidunt tristique, libero. Vivamus viverra fermentum felis. Donec nonummy pellentesque ante. Phasellus adipiscing semper elit. Proin fermentum massa ac quam. Sed diam turpis, molestie vitae, placerat a, molestie nec, leo. Maecenas lacinia. Nam ipsum ligula, eleifend at, accumsan nec, suscipit a, ipsum. Morbi blandit ligula feugiat magna. Nunc eleifend consequat lorem. Sed lacinia nulla vitae enim. Pellentesque tincidunt purus vel magna. Integer non enim. Praesent euismod nunc eu purus. Donec bibendum quam in tellus. Nullam cursus pulvinar lectus. Donec et mi. Nam vulputate metus eu enim. Vestibulum pellentesque felis eu massa.

Business

1. The minutes of the last meeting were approved.
2. Quisque ullamcorper placerat ipsum. Cras nibh. Morbi vel justo vitae lacus tincidunt ultrices. Lorem ipsum dolor sit amet, consectetur adipiscing elit. In hac habitasse platea dictumst. Integer tempus convallis augue. Etiam facilisis. Nunc elementum fermentum wisi. Aenean placerat. Ut imperdiet, enim sed gravida sollicitudin, felis odio placerat quam, ac pulvinar elit purus eget enim. Nunc vitae tortor. Proin tempus nibh sit amet nisl. Vivamus quis tortor vitae risus porta vehicula.

```
\begin{newbusiness}
\item
\lipsum[9]
\end{newbusiness}

\nextmeeting{Monday, Oct 19, at 11:30.}

\end{minutes}
\end{document}
```

Fusce mauris. Vestibulum luctus nibh at lectus. Sed bibendum, nulla a faucibus semper, leo velit ultricies tellus, ac venenatis arcu wisi vel nisl. Vestibulum diam. Aliquam pellentesque, augue quis sagittis posuere, turpis lacus congue quam, in hendrerit risus eros eget felis. Maecenas eget erat in sapien mattis porttitor. Vestibulum porttitor. Nulla facilisi. Sed a turpis eu lacus commodo facilisis. Morbi fringilla, wisi in dignissim interdum, justo lectus sagittis dui, et vehicula libero dui cursus dui. Mauris tempor ligula sed lacus. Duis cursus enim ut augue. Cras ac magna. Cras nulla. Nulla egestas. Curabitur a leo. Quisque egestas wisi eget nunc. Nam feugiat lacus vel est. Curabitur consectetur.

3. Suspendisse vel felis. Ut lorem lorem, interdum eu, tincidunt sit amet, laoreet vitae, arcu. Aenean faucibus pede eu ante. Praesent enim elit, rutrum at, molestie non, nonummy vel, nisl. Ut lectus eros, malesuada sit amet, fermentum eu, sodales cursus, magna. Donec eu purus. Quisque vehicula, urna sed ultricies auctor, pede lorem egestas dui, et convallis elit erat sed nulla. Donec luctus. Curabitur et nunc. Aliquam dolor odio, commodo pretium, ultricies non, pharetra in, velit. Integer arcu est, nonummy in, fermentum faucibus, egestas vel, odio.
4. Sed commodo posuere pede. Mauris ut est. Ut quis purus. Sed ac odio. Sed vehicula hendrerit sem. Duis non odio. Morbi ut dui. Sed accumsan risus eget odio. In hac habitasse platea dictumst. Pellentesque non elit. Fusce sed justo eu urna porta tincidunt. Mauris felis odio, sollicitudin sed, volutpat a, ornare ac, erat. Morbi quis dolor. Donec pellentesque, erat ac sagittis semper, nunc dui lobortis purus, quis congue purus metus ultricies tellus. Proin et quam. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos hymenaeos. Praesent sapien turpis, fermentum vel, eleifend faucibus, vehicula eu, lacus.

Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Donec odio elit, dictum in, hendrerit sit amet, egestas sed, leo. Praesent feugiat sapien aliquet odio. Integer vitae justo. Aliquam vestibulum fringilla lorem. Sed neque lectus, consectetur at, consectetur sed, eleifend ac, lectus. Nulla facilisi. Pellentesque eget lectus. Proin eu metus. Sed porttitor. In hac habitasse platea dictumst. Suspendisse eu lectus. Ut mi mi, lacinia sit amet, placerat et, mollis vitae, dui. Sed ante tellus, tristique ut, iaculis eu, malesuada ac, dui. Mauris nibh leo, facilisis non, adipiscing quis, ultrices a, dui.

New Business

1. Morbi luctus, wisi viverra faucibus pretium, nibh est placerat odio, nec commodo wisi enim eget quam. Quisque libero justo, consectetur a, feugiat vitae, porttitor eu, libero. Suspendisse sed mauris vitae elit sollicitudin malesuada. Maecenas ultricies eros sit amet ante. Ut venenatis velit. Maecenas sed mi eget dui varius euismod. Phasellus aliquet volutpat odio. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia Curae; Pellentesque sit amet pede ac sem eleifend consectetur. Nullam elementum, urna vel imperdiet sodales, elit ipsum pharetra ligula, ac pretium ante justo a nulla. Curabitur tristique arcu eu metus. Vestibulum lectus. Proin mauris. Proin eu nunc eu urna hendrerit faucibus. Aliquam auctor, pede consequat laoreet varius, eros tellus scelerisque quam, pellentesque hendrerit ipsum dolor sed augue. Nulla nec lacus.

Next Meeting: Monday, Oct 19, at 11:30.

Rolling your own Document Class: Using L^AT_EX to keep away from the Dark Side

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Abstract

Document classes in L^AT_EX provide automation to improve consistency, productivity, and accuracy in creating and maintaining documents, thereby avoiding the inefficiencies of wordprocessors. However, users who want to package their macros or applications as a document class are often put off by the apparent complexity of the sample classes in the standard distribution. This paper describes what the code in the `article` document class file does and suggests solutions to some of the popular requirements for changes.

1 Know thine enemy

One of the key features of T_EX systems is the extensibility offered by re-usable pieces of programming called macros. Rudimentary macros exist in many text-handling packages (in fact they were at the heart of the first editors for markup applications), and some wordprocessors make use of general-purpose programming languages such as *Visual Basic* or *Java*; but only typesetters have dedicated languages to doing typesetting, and T_EX's is by far the most accessible.

This has led to several large and well-known macro packages (L^AT_EX, ConT_EXt, Texinfo, Eplain, etc) which have all but taken the place of Knuth's original language as the end-user's primary interfaces. Most users now only have to use the macro commands of their chosen interface instead of having to write their own macros afresh or maintain a large private collection of personal macros.

This is not to say that there is no place for homebrew macros in plain T_EX: some people have perfectly valid reasons for avoiding the aforementioned packages and continuing to use T_EX in the raw. Using one of the above 'standards' does not always mean that you avoid raw T_EX in your own code, because you may need some advanced operations which operate at a lower level than normal. It nevertheless remains true that the use of macros to perform groups of frequently-used functions provides a level of automation not found in most word-processing systems, and is a major factor in helping users become and remain more productive.

1.1 Standard document classes

The standard document classes installed with L^AT_EX (`article`, `report`, `book`, and `letter`) were written in a hybrid of L^AT_EX and plain T_EX code. Sometimes this was because the function Lamport wanted was not worth writing a single-use L^AT_EX macro for; sometimes it is because (as Knuth describes in another context) "T_EX is only 'half obedient' while these definitions are half finished" [4, p.352]; and sometimes because of the need mentioned above to perform lower-level functions. While the L^AT_EX 2_ε developers and maintainers have replaced much of the earlier plain T_EX code with updated L^AT_EX equivalents, the code remains fairly dense and is not immediately obvious to the beginner; and the mix of syntax variants can be confusing to the user accustomed to the fairly small set of commands used for common L^AT_EX documents. Plain T_EX itself has some 900 'control sequences' (commands) of which about 350 are 'primitives' (indivisible low-level operations), whereas many regular L^AT_EX users get by with some 20–30 commands, if even that.

Users who have started to write their own macros, or who have encountered the need to modify L^AT_EX's defaults for whatever reason, sometimes find the need to encapsulate their favourite format as a document class, governing the entire document, rather than just a package (style file) handling one or two specific features. In this paper we will dissect one of the common document classes and examine what the features and functions are.

1.2 Caveats

This paper uses the `article` class as the example. The `book` and `report` classes are structured very similarly

and the user who has examined the following sections should have no difficulty in identifying the differences.

The `letter` class, however, is a very different animal. It implements a vertically-centered format once common in typewritten letters but rarely seen nowadays, and has no provision for many of the features users expect to be able to find in a letter template. For this reason I do not refer any further to this format.

The ConT_EXt system implements a different and extensible set of document classes—including letters—in a radically different manner to L^AT_EX and has been discussed and presented extensively in recent years. The Eplain macros implement many of the features of the L^AT_EX internal mechanisms, but without imposing any document format at all, leaving the plain T_EX user free to write those herself.

1.3 More background

The essential documentation to read before you start writing your own classes is *L^AT_EX 2_ε for class and package writers* [8] (available on all modern T_EX installations by typing `texdoc clsguide`, and *The L^AT_EX Companion* [6, App:A.4]. These describe in detail the additional commands available to class and package authors. There are also some special declarations explained in *Companion* [6, p. 847]. The article by Hefferon [3] which I refer to later is a good example of how to build on an existing class. If you have to deal with an obsolete L^AT_EX 2.09 style file, there is an older paper in *TUGboat* [1].

2 Dissection of `article.cls`

In this example, we use the file from the T_EX Live 2005 distribution (so the line numbers refer to that version only). Lines 1–53 are comments and are omitted here for brevity: they explain where the file came from and how it can be used. This is auto-generated because the document class and package files in the standard distributions of L^AT_EX are derived from master copies maintained in docT_EX (`.dtx`) format [7], which combines documentation and L^AT_EX code in a single file, much in the same way that Knuth’s *WEB* system does for many programming languages [9].¹ A short explanation of the sources of the class files is in the *T_EX FAQ* [2, label:ltxcmds].

¹ If you intend making your document class available to the rest of the L^AT_EX community (eg via CTAN), you should make it a docT_EX document so that you can combine documentation with your code. Actually, you should probably be doing this anyway...

2.1 Version and identification

The first thing a document class or package must do is identify itself by name, and specify the oldest version of L^AT_EX with which it will work (it is assumed that it will therefore work with all later versions).

```

54 \NeedsTeXFormat{LaTeX2e}[1995/12/01]
55 \ProvidesClass{article}
56 [2004/02/16 v1.4f
57 Standard LaTeX document class]

```

In your new document class file you should set the date and version to the earliest version you have tested your code with (probably your current version). The name of the document class being provided gets checked against the name requested in the `\documentclass` declaration, and L^AT_EX will give a warning if there is a discrepancy. You may provide a label for the class as well: this will appear in the log file. The linebreaks and indentation are for human readability only.

```

\NeedsTeXFormat{LaTeX2e}[1995/12/01]
\ProvidesClass{ladingbill}[2006/07/01 v0.01 Bill of Lading
specialist LaTeX document class]

```

2.2 Initial code and compatibility

On a number of occasions, classes define values as null or a default for later use, so that subsequent code won’t trip up as it would if they were undefined. In most cases you will probably need to keep the internal definitions (such as `\@ptsize` here) for use later on (see section 2.4.1 on p. 113).²

```

58 \newcommand{\@ptsize}{}
59 \newif\ifrestonecol
60 \newif\if@titlepage
61 \@titlepagefalse

```

The conditionals `\ifrestonecol` (which flags the restoration of one-column layout after using L^AT_EX’s built-in two-column usage, as distinct from using the `multicol` package) and `\if@titlepage` (which flags use of the separate title-page layout—set to false in the following line) are used in the default `\maketitle` command in section 2.4.4 on

² The use of the `@` sign may be unfamiliar to newcomers: in normal L^AT_EX it is classified as an ‘other’ character [4, p. 37]. This means it cannot be used as part of a control sequence (command) in your document. But in class and package files, L^AT_EX reclassifies it as a ‘letter’, and uses it in command definitions which are intended to be inaccessible to the normal user. Its use here indicates that the `\@ptsize` command is going to be given a value that the end-user should not be able to interfere with, or even know exists.

p.116. If you're planning to rewrite `\maketitle` to your own design you may need to take these conditionals into account.³

If you are going to invoke additional packages to provide facilities needed by your options, use the `\RequirePackage` command here, before the options section. If the additional packages are unconnected with your option definitions, use the `\RequirePackage` command after the options are executed (see section 2.3.4 on p.113).

2.3 Options

In an ideal world we wouldn't have to support obsolete versions of software, but the L^AT_EX defaults still allow v2.09-type `\documentstyle` declarations to be processed, with a warning. However, for a modern class file this is not necessary, so in your own class you can omit all the tests for `\ifcompatibility` and their `\else` and terminating `\fi` commands, here and throughout, leaving just the code that was in the `\else` blocks.

2.3.1 Paper sizes

How many paper size options you want to support in your class is entirely up to you. You should allow at least A4 and Letter for normal office work.

```

62 \ifcompatibility\else
63 \DeclareOption{a4paper}
64   {\setlength\paperheight {297mm}%
65    \setlength\paperwidth  {210mm}}
66 \DeclareOption{a5paper}
67   {\setlength\paperheight {210mm}%
68    \setlength\paperwidth  {148mm}}
69 \DeclareOption{b5paper}
70   {\setlength\paperheight {250mm}%
71    \setlength\paperwidth  {176mm}}
72 \DeclareOption{letterpaper}
73   {\setlength\paperheight {11in}%
74    \setlength\paperwidth  {8.5in}}
75 \DeclareOption{legalpaper}
76   {\setlength\paperheight {14in}%
77    \setlength\paperwidth  {8.5in}}
78 \DeclareOption{executivepaper}
79   {\setlength\paperheight {10.5in}%
80    \setlength\paperwidth  {7.25in}}
81 \DeclareOption{landscape}
82   {\setlength\@tempdima {\paperheight}%
83    \setlength\paperheight {\paperwidth}%
84    \setlength\paperwidth  {\@tempdima}}
85 \fi

```

³ How much to cater for and how much to ignore will depend on how much your class deviates from the default. Many L^AT_EX users will expect to be able to use options like `twocolumn` and `titlepage` simply because they are available in the default classes. But if you are writing a much more prescriptive format, you may want to remove these options entirely, which means removing all references to conditional flags which depend on them.

In some cases you may be writing for a highly specific environment such as your own office or employer, where only one size is required. If so, just omit all the other declarations and add the one option to the `\ExecuteOptions` command (see section 2.3.4 on p.113).

2.3.2 Type sizes and layout options

As mentioned above, the compatibility settings in this block can be removed in your own class, because modern class files use default option settings via the `\DeclareOption` command instead.

```

86 \ifcompatibility
87   \renewcommand\@ptsize{0}
88 \else
89   \DeclareOption{10pt}{\renewcommand\@ptsize{0}}
90 \fi
91   \DeclareOption{11pt}{\renewcommand\@ptsize{1}}
92   \DeclareOption{12pt}{\renewcommand\@ptsize{2}}
93 \ifcompatibility\else
94   \DeclareOption{oneside}{\@twosidefalse \mparswitchfalse}
95 \fi
96   \DeclareOption{twoside}{\@twosidetrue \mparswitchtrue}
97   \DeclareOption{draft}{\setlength\overfullrule{5pt}}
98 \ifcompatibility\else
99   \DeclareOption{final}{\setlength\overfullrule{0pt}}
100 \fi
101   \DeclareOption{titlepage}{\@titlepagetrue}
102 \ifcompatibility\else
103   \DeclareOption{notitlepage}{\@titlepagefalse}
104 \fi
105 \ifcompatibility\else
106   \DeclareOption{onecolumn}{\@twocolumnfalse}
107 \fi
108   \DeclareOption{twocolumn}{\@twocolumntrue}
109   \DeclareOption{leqno}{\input{leqno.clo}}
110   \DeclareOption{fleqn}{\input{fleqn.clo}}
111   \DeclareOption{openbib}{\%
112     \AtEndOfPackage{%
113       \renewcommand\@openbib@code{%
114         \advance\leftmargin\bibindent
115         \itemindent -\bibindent
116         \listparindent \itemindent
117         \parsep \z@
118       }%
119       \renewcommand\newblock{\par}}}%
120 }

```

The other options should probably be retained, as users may expect them to work, bearing in mind the comment about two-column and title-page settings above. Note that the `openbib` declaration is 10 lines long, and defers itself to end of the package

as a `\renewcommand` so that it doesn't conflict with the command being declared later.

As with paper sizes above, if your class only needs one specific size setup, just invoke it in `\ExecuteOptions`.

2.3.3 Your own options

Now is the time to add your own option declarations, if any. Note that option names have no backslash; otherwise the `\DeclareOption` command works the same way as the `\newcommand` command (but with no parameters).

Details of how to preserve the options of an existing class you are 'borrowing' via the `\LoadClass` command are discussed in section 3.1 on p. 122.

2.3.4 Applying options

Two commands control when the options are applied:

```
121 \ExecuteOptions{letterpaper,10pt,oneside,onecolumn,final}
122 \ProcessOptions
```

`\ExecuteOptions` applies all the options you specify in the argument, in order, as your selected defaults. The `\ProcessOptions` command then applies any options the user has selected in their `\documentclass` declaration.

2.4 Layout

A large number of size and shape settings depend on the selected point size (default 10pt, otherwise as selected in your options). The exact sizes of type chosen for all the different type-size commands are kept in three Class Option files, `size10.clo`, `size11.clo`, and `size12.clo`. There are some others available from CTAN, such as James Kilfiger's `size14.clo` for readers needing larger type editions, but the three mentioned above cover the vast majority of normal text setting.

If you are going to invoke additional packages that are unconnected with your option definitions, put the `\RequirePackage` commands here (see section 3.2 on p. 122). Be aware that some packages expect certain variables or definitions already to be present, so their invocation may need to be deferred until after everything else. In this case, enclose the `\RequirePackage` command in a `\AtEndOfPackage` or `\AtBeginDocument` command. This will invoke the package[s] at the specified point in processing, and thus avoid error messages or interference with code in the class file that has not yet been executed.

2.4.1 Type size

To invoke the right settings, the `\@ptsize` command is embedded in the argument to an `\input` command:

```
article.cls
123 \input{size1\@ptsize.clo}
124 \setlength\lineskip{1\p@}
125 \setlength\normallineskip{1\p@}
126 \renewcommand\baselinestretch{}
127 \setlength\parskip{0\p@ \@plus \p@}
```

A number of basic settings are then made using the internal definition of a point (`\p@`). The class option files contain a lot of other size-specific settings as well as the font size specifications for the chosen body size.

2.4.1.1 Identity and basic sizes The class option files (we show `size10.clo` here) identify themselves in the same way as class files, but using the `\ProvidesFile` instead of `\ProvidesClass`.

```
size10.clo
54 \ProvidesFile{size10.clo}
55 [2004/02/16 v1.4f
56 Standard LaTeX file (size option)]
57 \renewcommand\normalsize{%
58   \@setfontsize\normalsize\@xpt\@xipt
59   \abovedisplayskip 10\p@ \@plus2\p@ \@minus5\p@
60   \abovedisplayshortskip \z@ \@plus3\p@
61   \belowdisplayshortskip 6\p@ \@plus3\p@ \@minus3\p@
62   \belowdisplayskip \abovedisplayskip
63   \let\@listi\@listI}
64 \normalsize
65 \newcommand\small{%
66   \@setfontsize\small\@ixpt{11}%
67   \abovedisplayskip 8.5\p@ \@plus3\p@ \@minus4\p@
68   \abovedisplayshortskip \z@ \@plus2\p@
69   \belowdisplayshortskip 4\p@ \@plus2\p@ \@minus2\p@
70   \def\@listi{\leftmargin\leftmargini
71     \topsep 4\p@ \@plus2\p@ \@minus2\p@
72     \parsep 2\p@ \@plus\p@ \@minus\p@
73     \itemsep \parsep}%
74   \belowdisplayskip \abovedisplayskip
75 }
76 \newcommand\footnotesize{%
77   \@setfontsize\footnotesize\@viipt{9.5}%
78   \abovedisplayskip 6\p@ \@plus2\p@ \@minus4\p@
79   \abovedisplayshortskip \z@ \@plus\p@
80   \belowdisplayshortskip 3\p@ \@plus\p@ \@minus2\p@
81   \def\@listi{\leftmargin\leftmargini
82     \topsep 3\p@ \@plus\p@ \@minus\p@
83     \parsep 2\p@ \@plus\p@ \@minus\p@
84     \itemsep \parsep}%
85   \belowdisplayskip \abovedisplayskip
86 }
87 \newcommand\scriptsize{\@setfontsize\scriptsize\@viipt\@viipt}
88 \newcommand\tiny{\@setfontsize\tiny\@vpt\@vpt}
89 \newcommand\large{\@setfontsize\large\@xiipt{14}}
```

```

90 \newcommand\Large{\setfontsize\Large\@xivpt{18}}
91 \newcommand\LARGE{\setfontsize\LARGE\@xvipt{22}}
92 \newcommand\huge{\setfontsize\huge\@xxpt{25}}
93 \newcommand\Huge{\setfontsize\Huge\@xxvpt{30}}

```

The first block defines the standard L^AT_EX sizes. These are named using roman numerals (eg \@xipt for 12pt) because digits are not allowed in control sequence names. The more frequently-used sizes also define the display math spacing and the spacing for top-level lists (list definition names also use roman numerals like \@listi).

2.4.1.2 Spacing This section controls paragraph indentation (differing between one-column and two-column setting); the dimensions of the three ‘shortcut’ spacing commands (small, med, and big) but not the actual commands themselves, which are defined in L^AT_EX itself; and some top-of-page and bottom-of-page spacing settings (normally reset using the `geometry` package).

```

size10.clo
94 \if@twocolumn
95   \setlength\parindent{1em}
96 \else
97   \setlength\parindent{15\p@}
98 \fi
99 \setlength\smallskipamount{3\p@ \@plus 1\p@ \@minus 1\p@}
100 \setlength\medskipamount{6\p@ \@plus 2\p@ \@minus 2\p@}
101 \setlength\bigskipamount{12\p@ \@plus 4\p@ \@minus 4\p@}
102 \setlength\headheight{12\p@}
103 \setlength\headsep {25\p@}
104 \setlength\topskip {10\p@}
105 \setlength\footskip{30\p@}
106 \if@compatibility \setlength\maxdepth{4\p@} \else
107 \setlength\maxdepth{.5\topskip} \fi

```

2.4.1.3 Text area Text width and text height are set to depend on the columnar setting and a multiple of line-heights respectively.

```

size10.clo
108 \if@compatibility
109   \if@twocolumn
110     \setlength\textwidth{410\p@}
111   \else
112     \setlength\textwidth{345\p@}
113   \fi
114 \else
115   \setlength\@tempdima{\paperwidth}
116   \addtolength\@tempdima{-2in}
117   \setlength\@tempdimb{345\p@}
118   \if@twocolumn
119     \ifdim\@tempdima>2\@tempdimb\relax
120       \setlength\textwidth{2\@tempdimb}

```

```

121   \else
122     \setlength\textwidth{\@tempdima}
123   \fi
124 \else
125   \ifdim\@tempdima>\@tempdimb\relax
126     \setlength\textwidth{\@tempdimb}
127   \else
128     \setlength\textwidth{\@tempdima}
129   \fi
130 \fi
131 \fi
132 \if@compatibility\else
133   \settopoint\textwidth
134 \fi
135 \if@compatibility
136   \setlength\textheight{43\baselineskip}
137 \else
138   \setlength\@tempdima{\paperheight}
139   \addtolength\@tempdima{-2in}
140   \addtolength\@tempdima{-1.5in}
141   \divide\@tempdima\baselineskip
142   \@tempcnta=\@tempdima
143   \setlength\textheight{\@tempcnta\baselineskip}
144 \fi
145 \addtolength\textheight{\topskip}

```

(The compatibility-mode settings were absolute values in points.) As with paper size and type size, you can preselect exact values for the text area and margins (see next section) using the `geometry` package.

2.4.1.4 Page margins Margins also depend on the column settings, and on the one-side/two-side setting.

```

size10.clo
146 \if@twocolumn
147   \setlength\marginparsep {10\p@}
148 \else
149   \setlength\marginparsep{11\p@}
150 \fi
151 \setlength\marginparpush{5\p@}
152 \if@compatibility
153   \if@twoside
154     \setlength\oddsidemargin {44\p@}
155     \setlength\evensidemargin {82\p@}
156     \setlength\marginparwidth {107\p@}
157   \else
158     \setlength\oddsidemargin {63\p@}
159     \setlength\evensidemargin {63\p@}
160     \setlength\marginparwidth {90\p@}
161   \fi
162 \if@twocolumn
163   \setlength\oddsidemargin {30\p@}

```



```

164 \setlength\evensidemargin {30\p@}
165 \setlength\marginparwidth {48\p@}
166 \fi
167 \else
168 \if@twoside
169 \setlength\@tempdima {\paperwidth}
170 \addtolength\@tempdima {-\textwidth}
171 \setlength\oddsidemargin {.4\@tempdima}
172 \addtolength\oddsidemargin {-1in}
173 \setlength\marginparwidth {.6\@tempdima}
174 \addtolength\marginparwidth {-\marginparsep}
175 \addtolength\marginparwidth {-0.4in}
176 \else
177 \setlength\@tempdima {\paperwidth}
178 \addtolength\@tempdima {-\textwidth}
179 \setlength\oddsidemargin {.5\@tempdima}
180 \addtolength\oddsidemargin {-1in}
181 \setlength\marginparwidth {.5\@tempdima}
182 \addtolength\marginparwidth {-\marginparsep}
183 \addtolength\marginparwidth {-0.4in}
184 \addtolength\marginparwidth {-.4in}
185 \fi
186 \ifdim \marginparwidth >2in
187 \setlength\marginparwidth{2in}
188 \fi
189 \@settopoint\oddsidemargin
190 \@settopoint\marginparwidth
191 \setlength\evensidemargin {\paperwidth}
192 \addtolength\evensidemargin{-2in}
193 \addtolength\evensidemargin{-\textwidth}
194 \addtolength\evensidemargin{-\oddsidemargin}
195 \@settopoint\evensidemargin
196 \fi
197 \if@compatibility
198 \setlength\topmargin{27pt}
199 \else
200 \setlength\topmargin{\paperheight}
201 \addtolength\topmargin{-2in}
202 \addtolength\topmargin{-\headheight}
203 \addtolength\topmargin{-\headsep}
204 \addtolength\topmargin{-\textheight}
205 \addtolength\topmargin{-\footskip}% this might be wrong
206 \addtolength\topmargin{-.5\topmargin}
207 \@settopoint\topmargin
208 \fi

```

Again, the compatibility-mode settings are absolute, whereas the modern defaults are computed.

2.4.1.5 Footnote space Spacing for footnotes and floats is flexible (plus and minus a certain amount) so that the page-breaking routine doesn't become too rigid.

```

size10.clo
209 \setlength\footnotesep{6.65\p@}
210 \setlength{\skip\footins}{9\p@ \@plus 4\p@ \@minus 2\p@}
211 \setlength\floatsep {12\p@ \@plus 2\p@ \@minus 2\p@}
212 \setlength\textfloatsep{20\p@ \@plus 2\p@ \@minus 4\p@}
213 \setlength\intextsep {12\p@ \@plus 2\p@ \@minus 2\p@}
214 \setlength\dblfloatsep {12\p@ \@plus 2\p@ \@minus 2\p@}
215 \setlength\dbltextfloatsep{20\p@ \@plus 2\p@ \@minus 4\p@}
216 \setlength\@fptop{0\p@ \@plus 1fil}
217 \setlength\@fpsep{8\p@ \@plus 2fil}
218 \setlength\@fpbot{0\p@ \@plus 1fil}
219 \setlength\@dblftop{0\p@ \@plus 1fil}
220 \setlength\@dblfpsep{8\p@ \@plus 2fil}
221 \setlength\@dblfpbot{0\p@ \@plus 1fil}
222 \setlength\partopsep{2\p@ \@plus 1\p@ \@minus 1\p@}

```

2.4.1.6 Lists Finally, for the values dependent on type size, the dimensions of lists are set. As mentioned above, names are fabricated using roman numerals (i to vi).

```

size10.clo
223 \def\@listi{\leftmargin\leftmargini
224 \parsep 4\p@ \@plus2\p@ \@minus\p@
225 \topsep 8\p@ \@plus2\p@ \@minus4\p@
226 \itemsep4\p@ \@plus2\p@ \@minus\p@}
227 \let\@listI\@listi
228 \@listi
229 \def\@listii {\leftmargin\leftmarginii
230 \labelwidth\leftmarginii
231 \advance\labelwidth-\labelsep
232 \topsep 4\p@ \@plus2\p@ \@minus\p@
233 \parsep 2\p@ \@plus\p@ \@minus\p@
234 \itemsep \parsep}
235 \def\@listiii{\leftmargin\leftmarginiii
236 \labelwidth\leftmarginiii
237 \advance\labelwidth-\labelsep
238 \topsep 2\p@ \@plus\p@ \@minus\p@
239 \parsep \z@
240 \partopsep \p@ \@plus\z@ \@minus\p@
241 \itemsep \topsep}
242 \def\@listiv {\leftmargin\leftmarginiv
243 \labelwidth\leftmarginiv
244 \advance\labelwidth-\labelsep}
245 \def\@listv {\leftmargin\leftmarginv
246 \labelwidth\leftmarginv
247 \advance\labelwidth-\labelsep}
248 \def\@listvi {\leftmargin\leftmarginvi
249 \labelwidth\leftmarginvi
250 \advance\labelwidth-\labelsep}
251 \endinput

```

2.4.2 Spacing penalties

Three penalties are set which get invoked in various decisions on paragraph-breaking. You probably don't want to change these unless you are doing deep surgery.

```

128 \@lowpenalty 51
129 \@medpenalty 151
130 \@highpenalty 301
131 \setcounter{topnumber}{2}
132 \renewcommand\topfraction{.7}
133 \setcounter{bottomnumber}{1}
134 \renewcommand\bottomfraction{.3}
135 \setcounter{totalnumber}{3}
136 \renewcommand\textfraction{.2}
137 \renewcommand\floatpagefraction{.5}
138 \setcounter{dbltopnumber}{2}
139 \renewcommand\dbltopfraction{.7}
140 \renewcommand\dblfloatpagefraction{.5}

```

The fractions and numbers refer to the proportions of the page that can be taken up by figures and tables, and the number of floats allowed, when calculating the location of floats.

2.4.3 Running heads

Depending on the imposition (one-sided or two-sided), the default running heads are specified as in the original L^AT_EX manual [5].

```

141 \if@twoside
142   \def\ps@headings{%
143     \let\@oddfoot\@empty\let\@evenfoot\@empty
144     \def\@evenhead{\thepage\hfil\slshape\leftmark}%
145     \def\@oddhead{{\slshape\rightmark}\hfil\thepage}%
146     \let\@mkboth\markboth
147     \def\sectionmark##1{%
148       \markboth {\MakeUppercase{
149         \ifnum \c@secnumdepth >\z@
150           \thesection\quad
151         \fi
152         ##1}}}%
153     \def\subsectionmark##1{%
154       \markright {%
155         \ifnum \c@secnumdepth >\@ne
156           \thesubsection\quad
157         \fi
158         ##1}}}%
159   \else
160     \def\ps@headings{%
161       \let\@oddfoot\@empty
162       \def\@oddhead{{\slshape\rightmark}\hfil\thepage}%
163       \let\@mkboth\markboth
164       \def\sectionmark##1{%

```

```

165       \markright {\MakeUppercase{
166         \ifnum \c@secnumdepth >\@ne
167           \thesection\quad
168         \fi
169         ##1}}}%
170     \fi
171   \def\ps@myheadings{%
172     \let\@oddfoot\@empty\let\@evenfoot\@empty
173     \def\@evenhead{\thepage\hfil\slshape\leftmark}%
174     \def\@oddhead{{\slshape\rightmark}\hfil\thepage}%
175     \let\@mkboth\@gobbletwo
176     \let\sectionmark\@gobble
177     \let\subsectionmark\@gobble
178   }

```

In many cases it may be preferable to use the `fancyhdr` package instead. This lets you specify a very wide range of header and footer layouts, with left/right switching for double-sided work.

2.4.4 Titling

This is possibly the first big change you'll need to make. There are two `\maketitle` commands defined, one for use on a separate title page (without facilities for attribution), and one for normal use on the starting page (with attributions, and allowing for two columns, using the `\@maketitle` command as well). Both are controlled by the `\if@titlepage` switch.

```

179 \if@titlepage
180   \newcommand\maketitle{\begin{titlepage}%
181     \let\footnotesize\small
182     \let\footnoterule\relax
183     \let\footnote\thanks
184     \null\vfil
185     \vskip 60\p@
186     \begin{center}%
187       {\LARGE \@title \par}%
188       \vskip 3em%
189       {\large
190         \lineskip .75em%
191         \begin{tabular}[t]{c}%
192           \@author
193         \end{tabular}\par}%
194       \vskip 1.5em%
195       {\large \@date \par}% % Set date in \large size.
196     \end{center}\par
197     \@thanks
198     \vfil\null
199   \end{titlepage}%
200   \setcounter{footnote}{0}%
201   \global\let\thanks\relax
202   \global\let\maketitle\relax
203   \global\let\@thanks\@empty
204   \global\let\@author\@empty
205   \global\let\@date\@empty
206   \global\let\@title\@empty
207   \global\let\title\relax
208   \global\let\author\relax
209   \global\let\date\relax

```

```

210 \global\let\and\relax
211 }
212 \else
213 \newcommand\maketitle{\par
214 \begin{group
215 \renewcommand\thefootnote{\fnsymbol\c@footnote}%
216 \def\@makefnmark{\rlap{\@textsuperscript{\normalfont\@thefnmark}}}%
217 \long\def\@makefnmark#1{\parindent 1em\noindent
218 \hb@xt@1.8em{\hss\@textsuperscript{\normalfont\@thefnmark}}#1}%
219 \if@twocolumn
220 \ifnum \col@number=\@ne
221 \maketitle
222 \else
223 \twocolumn[\maketitle]%
224 \fi
225 \else
226 \newpage
227 \global\@topnum\z@ % Prevents figures from going at top of page.
228 \maketitle
229 \fi
230 \thispagestyle{plain}\@thanks
231 \endgroup
232 \setcounter{footnote}{0}%
233 \global\let\thanks\relax
234 \global\let\maketitle\relax
235 \global\let\@maketitle\relax
236 \global\let\@thanks\@empty
237 \global\let\@author\@empty
238 \global\let\@date\@empty
239 \global\let\@title\@empty
240 \global\let\title\relax
241 \global\let\author\relax
242 \global\let\date\relax
243 \global\let\and\relax
244 }
245 }
246 \def\@maketitle{%
247 \newpage
248 \null
249 \vskip 2em%
250 \begin{center}%
251 \let \footnote \thanks
252 {\LARGE \@title \par}%
253 \vskip 1.5em%
254 {\large
255 \lineskip .5em%
256 \begin{tabular}[t]{c}%
257 \@author
258 \end{tabular}\par}%
259 \vskip 1em%
260 {\large \@date}%
261 \end{center}%
262 \par
263 \vskip 1.5em}
264 \fi

```

In all of these you can redefine the size, location, and spacing of the three basic titling elements, `\@title`, `\@author`, and `\@date`. (`\author` itself is defined as part of the L^AT_EX core.) If you are not using two-column setting, or a title-page option, you could replace the whole lot with a single `\renewcommand{\maketitle}{...}` of your own design.

You can also make up your own additional elements, for example an optional subtitle:

```

\def\@subtitle{\relax}
\newcommand{\subtitle}[1]{\gdef\@subtitle{#1}}
\renewcommand{\maketitle}{
\begin{titlepage}
\huge\@author\par
\Large\@title\par
\if\@subtitle\relax\else\large\@subtitle\par\fi
\normalsize\@date\par
\end{titlepage}
}

```

This lets the phantom `\@subtitle` exist unused, set to `\relax` unless an author explicitly uses the `\subtitle` command, because the titling routine can test whether it is still set to `\relax`, and if not, format it accordingly. This technique can be used to add many of the items of metadata used by publishers, such as author affiliations, email and web addresses, and dates of submission.

2.5 Structure

Unless you are doing a very rigid class for data-handling, you probably want to keep the basic sectional structures for normal continuous text as they are, and only change the formatting.

```

article.cls
265 \setcounter{secnumdepth}{3}
266 \newcounter{part}
267 \newcounter{section}
268 \newcounter{subsection}[section]
269 \newcounter{subsubsection}[subsection]
270 \newcounter{paragraph}[subsubsection]
271 \newcounter{subparagraph}[paragraph]
272 \renewcommand\thepart{\@Roman\c@part}
273 \renewcommand\thesection{\@Arabic\c@section}
274 \renewcommand\thesubsection{\thesection.\@Arabic\c@subsubsection}
275 \renewcommand\thesubsubsection{\thesubsection.\@Arabic\c@subsubsection}
276 \renewcommand\theparagraph{\thesubsubsection.\@Arabic\c@paragraph}
277 \renewcommand\thesubparagraph{\theparagraph.\@Arabic\c@subparagraph}
278 \newcommand\part{%
279 \if@noskipsec\leavevmode\fi
280 \par
281 \addvspace{4ex}%
282 \@afterindentfalse
283 \secdef\part\@spart}

```

The `\part` command is defined separately, as it operates like `\chapter` in other classes, with more space and a prefix (the `book` and `report` classes define a separate `\chapter` command).

```

article.cls
285 \def\@part[#1]#2{%
286 \ifnum \c@secnumdepth > \m@ne
287 \refstepcounter{part}%
288 \addcontentsline{toc}{part}{\thepart\hspace{1em}#1}%
289 \else

```

```

290 \addcontentsline{toc}{part}{#1}%
291 \fi
292 {\parindent \z@ \raggedright
293 \interlinepenalty \OM
294 \normalfont
295 \ifnum \c@secnumdepth >\m@ne
296 \Large\bfseries \partname\nobreakspace\thepart
297 \par\nobreak
298 \fi
299 \huge \bfseries #2%
300 \markboth{}{\par}%
301 \nobreak
302 \vskip 3ex
303 \@afterheading}
304 \def\@spt#1{%
305 {\parindent \z@ \raggedright
306 \interlinepenalty \OM
307 \normalfont
308 \huge \bfseries #1\par}%
309 \nobreak
310 \vskip 3ex
311 \@afterheading}

```

The sectional formatting is one of the most common features of a document class that need to change. Details of the operation of the `\@startsection` command are in the L^AT_EX manual [5] if you want to do a complete rewrite, but in many cases one of the packages like `sectsty` can be used to change fonts or spacing without you having to redo everything from scratch.

```

312 \newcommand\section{\@startsection {section}{1}{\z@}%
313 {-3.5ex \@plus -1ex \@minus -.2ex}%
314 {2.3ex \@plus .2ex}%
315 {\normalfont\Large\bfseries}}
316 \newcommand\subsection{\@startsection{subsection}{2}{\z@}%
317 {-3.25ex \@plus -1ex \@minus -.2ex}%
318 {1.5ex \@plus .2ex}%
319 {\normalfont\large\bfseries}}
320 \newcommand\subsubsection{\@startsection{subsubsection}{3}{\z@}%
321 {-3.25ex \@plus -1ex \@minus -.2ex}%
322 {1.5ex \@plus .2ex}%
323 {\normalfont\normalsize\bfseries}}
324 \newcommand\paragraph{\@startsection{paragraph}{4}{\z@}%
325 {3.25ex \@plus 1ex \@minus .2ex}%
326 {-1em}%
327 {\normalfont\normalsize\bfseries}}
328 \newcommand\subparagraph{\@startsection{subparagraph}{5}{\parindent}%
329 {3.25ex \@plus 1ex \@minus .2ex}%
330 {-1em}%
331 {\normalfont\normalsize\bfseries}}

```

2.6 Indents and margins

In this section the class file defines the internal margins set around block elements like lists. For controlling lists, L^AT_EX provides four levels of indentation. As explained earlier, because digits are not permit-

ted in command names, all these parameters end in the Roman-numeral equivalents.

```

332 \if@twocolumn
333 \setlength\leftmargini {2em}
334 \else
335 \setlength\leftmargini {2.5em}
336 \fi
337 \leftmargin \leftmargini
338 \setlength\leftmarginii {2.2em}
339 \setlength\leftmarginiii {1.87em}
340 \setlength\leftmarginiv {1.7em}
341 \if@twocolumn
342 \setlength\leftmarginv {1.5em}
343 \setlength\leftmarginvi {1.5em}
344 \else
345 \setlength\leftmarginv {1em}
346 \setlength\leftmarginvi {1em}
347 \fi
348 \setlength \labelsep {.5em}
349 \setlength \labelwidth{\leftmargini}
350 \addtolength\labelwidth{-\labelsep}
351 \@beginparpenalty -\@lowpenalty
352 \@endparpenalty -\@lowpenalty
353 \@itempenalty -\@lowpenalty
354 \renewcommand\theenumi{\@arabic\c@enumi}
355 \renewcommand\theenumii{\@alph\c@enumii}
356 \renewcommand\theenumiii{\@roman\c@enumiii}
357 \renewcommand\theenumiv{\@Alph\c@enumiv}
358 \newcommand\labelenumi{\theenumi.}
359 \newcommand\labelenumii{(\theenumii)}
360 \newcommand\labelenumiii{(\theenumiii)}
361 \newcommand\labelenumiv{(\theenumiv)}
362 \renewcommand\p@enumii{\theenumi}
363 \renewcommand\p@enumiii{\theenumi(\theenumii)}
364 \renewcommand\p@enumiv{\p@enumiii\theenumiii}
365 \newcommand\labelitemi{\textbullet}
366 \newcommand\labelitemii{\normalfont\bfseries \textendash}
367 \newcommand\labelitemiii{\textasteriskcentered}
368 \newcommand\labelitemiv{\textperiodcentered}
369 \newenvironment{description}
370 {\list{}{\labelwidth\z@ \itemindent-\leftmargin
371 \let\makelabel\descriptionlabel}}
372 {\endlist}
373 \newcommand*\descriptionlabel[1]{\hspace\labelsep
374 \normalfont\bfseries #1}

```

The variables and their meaning are described in more detail in the L^AT_EX manual [5] and the *Companion* [6], but essentially:

`\leftmargin \rr` are the list level indentations from outer page margin to the start of the text;
`\labelsep` is the space between the number or bullet and the start of the text;

`\labelwidth` is how much space to allow for the numbering or bulleting;

`\theenumrr` controls the style of numbering;

`\labelenumrr` controls the style of bulleting.

In all these cases, you can remove the conditional code surrounding the variants for two-column work, and have just one setting, if you are not going to provide for two-column setting.

The `\description` environment works slightly differently: the `\makelabel` command is equated to a `\descriptionlabel` command to indent and format the item label. This is easily redefined, for example to make the labels use the sans-serif font instead of the default roman typeface, and add an automatic em-rule afterwards:

```
\renewcommand*\descriptionlabel[1]{
  \hspace\labelsep
  \relax\sffamily{\bfseries #1}~---\space
  \ignorespaces}
```

2.7 Abstract

The default abstract is formatted differently according to where it appears: on the first page or on a page by itself after a separate title page.

```

375 \if@titlepage
376   \newenvironment{abstract}{%
377     \titlepage
378     \null\vfil
379     \@beginparpenalty\@lowpenalty
380     \begin{center}%
381       \bfseries \abstractname
382       \@endparpenalty\@M
383       \end{center}}%
384     {\par\vfil\null\endtitlepage}
385   \else
386     \newenvironment{abstract}{%
387       \if@twocolumn
388         \section*{\abstractname}%
389       \else
390         \small
391         \begin{center}%
392           {\bfseries \abstractname\vspace{-.5em}\vspace{\z@}}%
393         \end{center}%
394         \quotation
395       \fi}
396     {\if@twocolumn\else\endquotation\fi}
397 \fi
```

One common requirement is for the Abstract formatting to follow the pattern of a subsection when it appears on a separate page, eg

```
\newenvironment{abstract}{%
  \titlepage
  \subsection*{\abstractname}%
  {\par\vfil\null\endtitlepage}
```

Some styles require turning off the initial indentation when the abstract is on the first page, for consistency with the default Anglo-American style used in sections:

```
\newenvironment{abstract}{%
  \if@twocolumn
    \section*{\abstractname}%
  \else
    \small
    \begin{center}%
      {\bfseries \abstractname\vspace{-.5em}
        \vspace{\z@}}%
    \end{center}%
    \quotation\noindent\ignorespaces
  \fi}
{\if@twocolumn\else\endquotation\fi}
```

Note that if you will be adding to an existing class in the manner described in section 3.1 on p. 122, these last two examples will use the `\renewenvironment` command instead.

2.8 Structural elements

The default classes contain some rudimentary environments for verse and quotations, and a compatibility setting for L^AT_EX 2.09 users, which can be omitted from new classes (make sure you keep one definition of the `\titlepage` environment, though!

```

398 \newenvironment{verse}
399   {\let\\\@centercr
400    \list{}{\itemsep \z@
401      \itemindent -1.5em%
402      \listparindent\itemindent
403      \rightmargin \leftmargin
404      \advance\leftmargin 1.5em}%
405    \item\relax}
406   {\endlist}
407 \newenvironment{quotation}
408   {\list{}{\listparindent 1.5em%
409     \itemindent \listparindent
410     \rightmargin \leftmargin
411     \parsep \z@ \@plus\p@}%
412     \item\relax}
413   {\endlist}
414 \newenvironment{quote}
415   {\list{}{\rightmargin\leftmargin}%
416     \item\relax}
```

```

417         {\endlist}
418 \if@compatibility
419 \newenvironment{titlepage}
420   {%
421     \if@twocolumn
422       \@restonecoltrue\onecolumn
423     \else
424       \@restonecolfalse\newpage
425     \fi
426     \thispagestyle{empty}%
427     \setcounter{page}\z@
428   }%
429   {\if@restonecol\twocolumn \else \newpage \fi
430   }
431 \else
432 \newenvironment{titlepage}
433   {%
434     \if@twocolumn
435       \@restonecoltrue\onecolumn
436     \else
437       \@restonecolfalse\newpage
438     \fi
439     \thispagestyle{empty}%
440     \setcounter{page}\@ne
441   }%
442   {\if@restonecol\twocolumn \else \newpage \fi
443   \if@twoside\else
444     \setcounter{page}\@ne
445   \fi
446   }
447 \fi
448 \newcommand\appendix{\par
449   \setcounter{section}{0}%
450   \setcounter{subsection}{0}%
451   \gdef\thesection{\@Alph\c@section}}

```

The `quotation` environment is another which benefits from the removal of the initial indentation:

```

\newenvironment{quotation}
  {\list{}{\listparindent 1.5em%
    \itemindent \z@
    \rightmargin \leftmargin
    \parsep \z@ \@plus\p@}%
    \item\relax}
  {\endlist}

```

For the reasons noted in section 2.7 on p. 119, this may need to be a `\renewcommand`.

This section ends with a definition for `\appendix` which switches the `\section` settings to produce labels with A, B, C, etc instead of 1, 2, 3.

2.9 Figures and tables

These are controlled by a number of dimensions which you may already be familiar with, such as `\tabcolsep` for the gap between table columns. The `\fboxsep` and `\fboxrule` dimensions control the gap and rule thickness around boxed text.

```

452 \setlength\arraycolsep{5\p@}
453 \setlength\tabcolsep{6\p@}
454 \setlength\arrayrulewidth{.4\p@}
455 \setlength\doublerulesep{2\p@}
456 \setlength\tabbingsep{\labelsep}
457 \skip\@mpfootins = \skip\footins
458 \setlength\fboxsep{3\p@}
459 \setlength\fboxrule{.4\p@}
460 \renewcommand \theequation {\@arabic\c@equation}
461 \newcounter{figure}
462 \renewcommand \thefigure {\@arabic\c@figure}
463 \def\fps@figure{tbp}
464 \def\ftype@figure{1}
465 \def\ext@figure{lof}
466 \def\fnun@figure{\figurename\nobreakspace\thefigure}
467 \newenvironment{figure}
468   {\@float{figure}}
469   {\end@float}
470 \newenvironment{figure*}
471   {\@dblfloat{figure}}
472   {\end@dblfloat}
473 \newcounter{table}
474 \renewcommand\thetable{\@arabic\c@table}
475 \def\fps@table{tbp}
476 \def\ftype@table{2}
477 \def\ext@table{lot}
478 \def\fnun@table{\tablename\nobreakspace\thetable}
479 \newenvironment{table}
480   {\@float{table}}
481   {\end@float}
482 \newenvironment{table*}
483   {\@dblfloat{table}}
484   {\end@dblfloat}
485 \newlength\abovecaptionskip
486 \newlength\belowcaptionskip
487 \setlength\abovecaptionskip{10\p@}
488 \setlength\belowcaptionskip{0\p@}
489 \long\def\@makecaption#1#2{%
490   \vskip\abovecaptionskip
491   \sbox\@tempboxa{#1: #2}%
492   \ifdim \wd\@tempboxa >\hsize
493     #1: #2\par
494   \else
495     \global \@minipagefalse
496     \hb@xt@\hsize{\hfil\box\@tempboxa\hfil}%

```

```

497 \fi
498 \vskip\belowcaptionskip}

```

At the end of this section is the `\makecaption` command, another popular candidate for redesign, but consider also using the `ccaption` package.

2.10 Legacy support

The obsolescent commands `\rm`, `\it`, `\bf`, etc are declared here to function as their modern equivalents.

```

----- article.cls -----
499 \DeclareOldFontCommand{\rm}{\normalfont\rmfamily}{\mathrm}
500 \DeclareOldFontCommand{\sf}{\normalfont\sffamily}{\mathsf}
501 \DeclareOldFontCommand{\tt}{\normalfont\ttfamily}{\mathtt}
502 \DeclareOldFontCommand{\bf}{\normalfont\bfseries}{\mathbf}
503 \DeclareOldFontCommand{\it}{\normalfont\itshape}{\mathit}
504 \DeclareOldFontCommand{\sl}{\normalfont\slshape}{\@nomath\sl}
505 \DeclareOldFontCommand{\sc}{\normalfont\scshape}{\@nomath\sc}
506 \DeclareRobustCommand*\cal{\@fontswitch\relax\mathcal}
507 \DeclareRobustCommand*\mit{\@fontswitch\relax\mathnormal}

```

2.11 Table of contents

The Table of Contents section starts with some commands which evaluate to dimensions, plus the `\tableofcontents` command itself.

```

----- article.cls -----
508 \newcommand\@pnumwidth{1.55em}
509 \newcommand\@tocrmarg{2.55em}
510 \newcommand\@dotsep{4.5}
511 \setcounter{tocdepth}{3}
512 \newcommand\tableofcontents{%
513   \section*{\contentsname
514     \mkboth{%
515       \MakeUppercase\contentsname}{\MakeUppercase\contentsname}}%
516   \@starttoc{toc}%
517 }
518 \newcommand*\l@part[2]{%
519   \ifnum \c@tocdepth > 2\relax
520     \addpenalty\@secpenalty
521     \addvspace{2.25em \@plus\p0}%
522     \setlength\@tempdima{3em}%
523     \begingroup
524       \parindent \z@ \rightskip \@pnumwidth
525       \parfillskip -\@pnumwidth
526       {\leavevmode
527         \large \bfseries #1\hfil \hb@xt@\@pnumwidth{\hss #2}}\par
528         \nobreak
529         \ifcompatibility
530           \global\@nobreaktrue
531           \everypar{\global\@nobreakfalse\everypar{}}%
532         \fi
533       \endgroup
534   \fi}
535 \newcommand*\l@section[2]{%
536   \ifnum \c@tocdepth > \z@
537     \addpenalty\@secpenalty
538     \addvspace{1.0em \@plus\p0}%
539     \setlength\@tempdima{1.5em}%
540     \begingroup
541     \parindent \z@ \rightskip \@pnumwidth

```

```

542   \parfillskip -\@pnumwidth
543   \leavevmode \bfseries
544   \advance\leftskip\@tempdima
545   \hskip -\leftskip
546   #1\nobreak\hfil \nobreak\hb@xt@\@pnumwidth{\hss #2}\par
547   \endgroup
548   \fi}
549 \newcommand*\l@subsection{\@dottedtocline{2}{1.5em}{2.3em}}
550 \newcommand*\l@subsubsection{\@dottedtocline{3}{3.8em}{3.2em}}
551 \newcommand*\l@paragraph{\@dottedtocline{4}{7.0em}{4.1em}}
552 \newcommand*\l@subparagraph{\@dottedtocline{5}{10em}{5em}}
553 \newcommand\listoffigures{%
554   \section*{\listfigurename}%
555   \mkboth{\MakeUppercase\listfigurename}%
556   {\MakeUppercase\listfigurename}%
557   \@starttoc{lof}%
558 }
559 \newcommand*\l@figure{\@dottedtocline{1}{1.5em}{2.3em}}
560 \newcommand\listoftables{%
561   \section*{\listtablename}%
562   \mkboth{%
563     \MakeUppercase\listtablename}%
564     {\MakeUppercase\listtablename}%
565   \@starttoc{lot}%
566 }
567 \let\l@table\l@figure

```

There are `\l@ttt` commands (`\l@part`, `\l@section`, etc) which produce the ToC lines from the `.aux` file. The List of Tables and List of Figures are implemented in the same way as the ToC. As with other features, consider the `tocloft` package for common modifications.

2.12 Bibliography and index

Bibliography styles themselves are implemented in `.bst` files, but the style of the section can be changed here, including indentation and spacing.

```

----- article.cls -----
568 \newdimen\bibindent
569 \setlength\bibindent{1.5em}
570 \newenvironment{thebibliography}[1]
571   {\section*{\refname}%
572     \mkboth{\MakeUppercase\refname}{\MakeUppercase\refname}%
573     \list{\biblabel{\@arabic\c@enumiv}}%
574       {\settowidth\labelwidth{\biblabel{#1}}%
575         \leftmargin\labelwidth
576         \advance\leftmargin\labelsep
577         \@openbib@code
578         \usecounter{enumiv}%
579         \let\p@enumiv\empty
580         \renewcommand\theenumiv{\@arabic\c@enumiv}}%
581   \sloppy
582   \clubpenalty4000
583   \clubpenalty\clubpenalty
584   \widowpenalty4000%
585   \sfcode'\.\@m}
586   {\def\@noitemerr
587     {\latex@warning{Empty 'thebibliography' environment}}%
588   \endlist}
589 \newcommand\newblock{\hskip .11em\@plus.33em\@minus.07em}
590 \let\openbib@code\empty
591 \newenvironment{theindex}
592   {\if@twocolumn
593     \@restoncolfalse

```

```

594         \else
595         \@restonecoltrue
596         \fi
597         \twocolumn[\section*{\indexname}]%
598         \mkboth{\MakeUppercase\indexname}%
599         {\MakeUppercase\indexname}%
600         \thispagestyle{plain}\parindent\z@
601         \parskip\z@ \@plus .3\p@ \relax
602         \columnseprule \z@
603         \columnsep 35\p@
604         \let\item\@iditem}
605         {\if@restonecol\onecolumn\else\clearpage\fi}
606 \newcommand\@iditem{\par\hangindent 40\p@}
607 \newcommand\subitem{\@iditem \hspace*{20\p@}}
608 \newcommand\subsubitem{\@iditem \hspace*{30\p@}}
609 \newcommand\indexspace{\par \vskip 10\p@ \@plus5\p@ \@minus3\p@ \relax}

```

2.13 Odds 'n' ends

The final section starts with the footnote ‘fence’ and the footnote alignment. There is also a list of the section names, which are the ones which get customised for other languages when you use the **babel** multilingual/multicultural package.

```

article.cls
610 \renewcommand\footnoterule{%
611     \kern-3\p@
612     \hrule\@width.4\columnwidth
613     \kern2.6\p@}
614 \newcommand\@makefnmark[1]{%
615     \parindent 1em%
616     \noindent
617     \hb@xt@1.8em{\hss\@makefnmark}#1}
618 \newcommand\contentsname{Contents}
619 \newcommand\listfigurename{List of Figures}
620 \newcommand\listtablename{List of Tables}
621 \newcommand\refname{References}
622 \newcommand\indexname{Index}
623 \newcommand\figurename{Figure}
624 \newcommand\tablename{Table}
625 \newcommand\partname{Part}
626 \newcommand\appendixname{Appendix}
627 \newcommand\abstractname{Abstract}
628 \def\today{\ifcase\month\or
629     January\or February\or March\or April\or May\or June\or
630     July\or August\or September\or October\or
631     November \or December\fi \space\number\day, \number\year}
632 \setlength\columnsep{10\p@}
633 \setlength\columnseprule{0\p@}
634 \pagestyle{plain}
635 \pagenumbering{arabic}
636 \if@twoside
637 \else
638     \raggedbottom
639 \fi
640 \if@twocolumn
641     \twocolumn
642     \sloppy

```

```

643     \flushbottom
644 \else
645     \onecolumn
646 \fi
647 \endinput

```

To end with, there is the `\today` date, which non-Americans can recode as:

```

\def\today{\number\day\space\ifcase\month\or
    January\or February\or March\or April\or May\or June\or
    July\or August\or September\or October\or November\or
    December\fi\space\number\year}

```

The last few lines include the column spacing, page style, and page numbering setups. Single-sided work is allowed to have a slightly variable text height (the `\raggedbottom` command), and two-column setting has a strict height but slightly greater tolerance on justification.

3 Rolling your own

Having seen what the `article` class does and how it works, you have a choice: create your new class file from scratch, or build onto an existing class.

Writing a wholly new class requires a significant knowledge of \LaTeX and \TeX internals, but will have the advantage of being dedicated to the specific task on hand, and may offer more scope for automation, particularly if the process of generating the output is to be embedded within a larger application.

3.1 Re-using an existing class

Building on the work of other classes is more common, and has been described for a specific application (Minutes of meetings) in [3]. This involves loading the existing class file, handling any existing or new options, and then adding or modifying the commands and environments it provides.

We have already seen the use of `\renewcommand` (section 2.4.4 on p.116) and its counterpart for environments, `\renewenvironment` (section 2.7 on p.119), but you need to ensure the command and environments you are replacing are correctly preloaded. Hefferon [3] describes in detail the use of the `\LoadClass` and `\DeclareOption*` commands to specify the class on which you want to base yours, how to preserve existing options, and how to add your own.

3.2 Packages

As well as rewriting or modifying the code of an existing class, you can also invoke extra packages. In most cases this is faster, more reliable, and easier to do than rewriting the code of the existing class.

We have mentioned several useful packages:

geometry for the text area and page margins;
multicol for multiple columns of text;
fancyhdr for running headers and footers;
sectsty for changes to section and title styles;
ccaption for changes to the layout of Table and Figure captions;
tocloft for changes to the layout of the Table of Contents and Lists of Figures and Tables;
babel for working in multiple languages.

In your new class file, use the `\RequirePackage` command after the options (see section 2.3.4 on p. 113). If an option needs to refer to a specific package, put the `\RequirePackage` after the version and identification section but before your options (see section 2.2 on p. 111).

3.3 Four last things

The *Companion* [6, p. 888] specifies that ‘every class file *must* contain four things’:

1. a definition of `\normalsize`;
2. a value for `\textwidth`;
3. a value for `\textheight`;
4. a specification for `\pagenumbering`.

Beyond that, it’s up to you! If you have been documenting your class file in docT_EX format as you go along, as explained in the first paragraph in section 2, you should now consider releasing it for general use by submitting it to the CTAN maintainers so that others can use it.

Acknowledgments

This article originally appeared in the *PracT_EX Journal* (2006:4) where it was set full out. The challenge in a two-column layout of fitting wide lines of verbatim code from files whose line-numbers are needed for reference was met by a suggestion from Karl Berry to use the Latin Modern Typewriter Light Condensed font (`lmtt1c`) in the `\VerbatimInput` command of the `fancyvrb` package.

References

- [1] Johannes Braams. Document classes and packages in L^AT_EX 2_ε. *TUGboat*, 15(3), Sep 1994. <http://www.tug.org/TUGboat/Contents/contents15-3.html>.
- [2] Robin Fairbairns (Ed). Frequently Asked Questions about T_EX. Technical report, UK T_EX Users Group, Cambridge, UK, Nov 2005. <http://www.tex.ac.uk/cgi-bin/texfaq2html?label=ltxcmds>.
- [3] Jim Hefferon. Minutes in less than hours: Using L^AT_EX resources. *The PracT_EX Journal*, 2005(4), Oct 2005. <http://www.tug.org/pracjourn/2005-4/hefferon/>.
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