

Archives Committee is responsible for collecting, sorting and filing appropriate photographs, clippings, University Place publications, as well as minutes, reports and correspondence of the Residents' Council in a permanent and secure file so that the history of University Place will be preserved.

Art Committee, in concurrence with Management and in response to the artistic interests and preferences of Residents, will a) develop guidelines for selection of art to be displayed permanently or on special exhibit in the corridors and other commons areas of University Place, and b) participate in the selection of art to be displayed in University Place.

By-Laws Committee is responsible for a) writing and editing the Association By-Laws, b) recommending approval of the By-Laws by the Association, c) being vigilant to future needs for changes or amendments to the By-Laws and bringing such needs to the attention of the Council, and d) to implement such changes for Council and Association action.

Community Advisory Board has the mission of advising, assisting, and supporting University Place in fulfilling its role as:

- a stimulating and caring community for seniors;
- a collaborative interactive partner with Purdue University;
- an active contributor of service in partnership with other appropriate organizations in the Lafayette community.

Dining Services Committee monitors and reviews University Place food and dining services and serves as the Association's channel for communicating suggestions for additions and/or changes for improving or meeting specific dining needs of Residents. The Committee will meet on the 4th Thursday of each month unless advised otherwise.

Education Committee confers and collaborates with appropriate representatives of local schools (Klondike Elementary School, Jefferson High School, West Lafayette Schools), Departments and Faculty at Purdue University to (a) develop and promote intergenerational programs and (b) identify, obtain specifics (time, cost, place) and coordinate arrangements for University Place residents to participate in credit/non-credit courses, lectures, and seminars at Wabash Area Learning Association(Walla), Ivy Tech State College, and Purdue University. Arrangements might be made to offer some courses and lectures on site at University Place.

Facilities and Grounds Committee, in collaboration with Management, is responsible for addressing general maintenance and dysfunction of physical facilities on the University Place campus. Issues and facilities which fall into within the purview of this committee include quality issues related to housekeeping, reception services, campus security, concierge, facilities maintenance, trash disposal, recycling activities, all University Place buildings, streets, parking, sidewalks, signs, and grounds.

Finance Committee will a) review the University Place community financials, including a quarterly meeting with the Executive Director and review of a draft of the annual UP budget, and b) advise the Association and Management of possible and appropriate banking services on site at University Place and

to monitor and evaluate such services if they are offered.

Hospitality Committee welcomes new residents, assists them in beginning their participation in University Place living, and introduces them to new neighbors and appropriate social activities. This Committee is also a source of information regarding University Place customs and activity resources. As requested by marketing, committee members will assist as hostesses at open houses and special events.

Intentional Wellness Committee in collaboration with the Center on Aging and Life Course and the Ismail Center at Purdue University, provides coordination and assistance to UP Residents in all aspects of appropriate nutrition, physical fitness, living environment and other self-controlled life style activities conducive to wellness living. The Committee's overriding mission is to nurture and support the maintenance of physical, intellectual, emotional, mental, and cultural growth and wellbeing for residents and associates of University Place.

Library Committee supervises and manages the University Place Library and is responsible for acquisitions and removals. The Committee encourages suggestions from Residents. It sponsors programs that foster use of the book, video, and DVD collection.

Newsletter Committee is responsible for the planning, organization, publication, and distribution of a monthly newsletter to provide appropriate and timely information of interest to Residents of University Place. A Newsletter Editor((a volunteer Resident) will include reports from other Committees, interest groups, book clubs, community volunteer opportunities, visitors to UP, introduction of new Residents and Associates, and other items and news of interest to Residents.

Nominations Committee Nominations for officers and members of the Council will be made by the Committee. The Committee will distribute the slate of officers to all Residents at least two weeks prior to the Annual meeting of the Association. Procedures for nominations and designation of elective offices are set forth in the Association By-Laws.

Program and Entertainment Committee is responsible for providing two special programs per month at University Place, usually scheduled for the after-dinner hour. Additional programs may be sponsored in cooperation with other committees and Resident of University Place. The programs will include presentations of general interest, travelogues, music, the visual arts, drama, and movies. All programming by the Committee and those sponsored with others are scheduled through UP Director of Resident Services.

Spiritual Life Committee shall solicit suggestions from Residents, strive to fill needs as they occur, help to plan services of worship and special events, e.g. memorial services, prayer services, study and discussion groups, and coordinate with residents' use of the Meditation Room and other common rooms for group discussions.

Strategic Planning and Development Committee, in close collaboration with Management, is responsible for strategic planning and development which may serve in guiding the future development of University Place and provide guidelines for broad collaborative and funding opportunities. A more specific responsibility may be the initiation, sponsoring, managing and distributing financial gifts and memorials in response to commitments and wishes of University Place Residents, their families and friends. Examples of such gifts include Garden or Memorial funds, special projects (piano, pool), benevolence or Friends of UP.