

## **STATUTORY SCHEDULE**

Please complete this form for each vehicle  
(including leased vehicles) using the statutory method  
and return to Coughlins by 21<sup>st</sup> April 2014

**2014**

**Entity Name:** \_\_\_\_\_

Please provide your email address (where applicable): \_\_\_\_\_

### **Motor Vehicle(s) held between 1<sup>st</sup> April 2013 & 31<sup>st</sup> March 2014**

	Vehicle No.1	Vehicle No.2	Vehicle No.3
<b>Make &amp; Model:</b> Eg Ford Falcon			
<b>Odometer reading at 31<sup>st</sup> March 2014:</b> (Speedo reading)			

*Please turn over to record details under the logbook method*

<b>Date of Purchase/Sale/Trade-In</b> (if applicable)			
<b>Purchase/Sale Price \$</b> (not the changeover price)			
<b>Odometer reading at Purchase/Sale date</b> (Speedo reading)			

*Please attach copies of any purchase, finance or sale contracts.*

### **Entertainment between 1<sup>st</sup> April 2013 & 31<sup>st</sup> March 2014**

<b>Type*</b>	<b>Employee</b>		<b>Employee Spouse</b>		<b>Client/Contractor</b>	
	<b>Cost \$</b>	<b>#</b>	<b>Cost \$</b>	<b>#</b>	<b>Cost \$</b>	<b>#</b>
<b>Christmas Party</b> <sup>^</sup> (including gift if given at same time)						
<b>Meals</b> <sup>^</sup> (not including staff amenities in your office)						
<b>Gifts</b> (Xmas gifts not at a party, gift certificates etc)						
<b>Rewards</b> (such as weekends away etc)						

\* Where entertainment was supplied to an employee (and spouse if applicable), and the cost was less than \$300 per person, that entertainment *may* not attract FBT. In this case, the employer cannot claim a tax deduction, nor claim a GST credit for that expense.

<sup>^</sup> Meal entertainment (inc Christmas parties) may be claimed on a 50/50 basis where calculating costs per head is difficult.

A copy of this form can be downloaded from the Client Info section at  
[www.coughlins.com.au](http://www.coughlins.com.au)

## **LOGBOOK SCHEDULE**

**Please complete this form for each vehicle  
(including leased vehicles) using the statutory method  
and return to Coughlins by 21<sup>st</sup> April 2014**

**2014**

**Entity Name:** \_\_\_\_\_

**Please provide your email address (where applicable):** \_\_\_\_\_

### **Motor Vehicle(s) held between 1<sup>st</sup> April 2013 & 31<sup>st</sup> March 2014**

	<b>Vehicle No.1</b>	<b>Vehicle No.2</b>
<b>Make &amp; Model:</b> eg Falcon		
<b>Purchase Price</b> (if acquired this year)		
<b>Date Acquired</b> (if acquired this year)		
<b>Date Disposed</b> (if sold this year)		
<b>Odometer reading at 31<sup>st</sup> March 2014:</b> (Speedo reading)		
<b>Logbook Business %</b> (business km ÷ total km)		
<b>Date of last logbook entry:</b>		

<b>Expenses for the period 1<sup>st</sup> April 2013 &amp; 31<sup>st</sup> March 2014</b>	<b>Vehicle No.1</b>		<b>Vehicle No.2</b>	
<b>Fuel &amp; Oil:</b>				
<b>Insurance:</b>				
<b>Lease Payments:</b> (not HP or loan repayments)				
<b>Registration:</b>				
<b>CTP:</b>				
<b>Repairs &amp; Maintenance:</b>				
<b>Other:</b>				
<b>Do these costs include GST? (circle)</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>

A copy of this form can be downloaded from the Client Info section at  
[www.coughlins.com.au](http://www.coughlins.com.au)