

Project XYZ – Release Note

Release Version: 1.0

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New Features & Enhancements

Admin Account with Full Permissions

Admins have full access to manage the platform, including projects, users, and settings. They also have the authority to accept or reject submitted videos. Upon acceptance, the video proceeds to the Queen Bee end user for review. If rejected, the editor is required to revise and improve the video based on the admin's feedback.

Editor Account with Upload & Review Permissions

Editors can upload videos, send for approval, view project details, and access assets and notes.

Revision Logs

For both internal team communication and external communication with Queen Bee end users.

Email Notifications with Action Buttons

Every actionable item now triggers an email with a direct button to the relevant project or dashboard.

Project Status Icons & Sorting

Project icons now represent the current status. Sorting can be done using Event Status filters.

Brand Guidelines & Brandbox Asset Previews

Users can preview brandbox files (fonts, logos, etc.) for consistent branding.

Advanced Filters

Filter and sort projects using: Event Status, Event Type, Sort By.

Organisation Member Management

Admins can edit member designations, invite users, and remove existing members.

Project Member Management

Admins can manage project team members by adding, removing, or changing roles.

Final Video Submission Checklist

Editors must review this checklist before submission:

- Title was created.
- Used branding guidelines fonts, logos, colors etc
- All favorite media was included
- Everything is spelled correctly
- The video is the appropriate length requested by the client
- Color corrected
- Audio Level is appropriate
- Did you tell a story? Beginning, middle and End
- All notes are addressed and NOT ignored (marked completed)
- File is exported with appropriate name.

Edit File Name Before Final Acceptance

Admins can now edit the file name before officially accepting the final video, ensuring consistency and clarity in project deliverables.

Known Bugs

Simultaneous Multi-Device Upload Conflict

Error may occur when multiple editors/admins upload videos from different systems at the same time.

Workaround: Avoid concurrent uploads.

Fix: Error handling and messaging to be added in the next release.

File Name Validation Missing

Acceptance currently lack validation on file names editing.

Fix: Will implement validations in upcoming versions.

Video Preview Load Delay

Preview might not load, requiring page refresh. This issue is system specific and random.

Impact: Admins also unable to accept video if preview fails.

Fix: Better preview handling coming in future releases.

Dashboard API Lag in Large Orgs

Slow dashboard performance when many projects exist.

Fix: Pagination and backend optimization planned.

Video Restarts with Member Popup Actions

Performing member-related actions restarts the background video in the video player.

Fix: Will be resolved to retain video playback state.

Release Notes Summary

This release marks the foundation of Project Pharaoh's workflow and collaboration model. With structured role permissions, advanced filtering, real-time notifications, and end-to-end project management capabilities, teams can now ensure a more streamlined video production process.

We appreciate your continued support and feedback. For any issues, please contact the Engineering team. Stay tuned for more enhancements in the upcoming releases!