



**Pushpa Veni Manti**

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## **Mission Statement**

Professional with 13 years of experience, strong financial modelling, and reporting skills, as well as SAP and payroll experience. As a graduate of Brigham Young University with an MBA in Finance, I am seeking employment in the financial planning and analysis.

## **Education**

**Brigham Young University, Marriott School of Business, Provo, Utah**

MBA Candidate, Emphasis in Finance & Analytics, April 2023

**Brigham Young University, Provo, Utah**

B. Com, Emphasis in Accounting, April 2009

Graduated Member of Deans List

## **Work Experience**

**Arrow Fish Consulting, Salt Lake City, UT 2022-2022**

*Business Valuation and Damage Experts*

**Finance Intern**

***Assisted The Valuation Team on Various Projects***

- Developed an end-to-end SharePoint platform for the tracking and data retention of over 100+ compliance items for plants and incentive programs reducing data redundancy and centralizing data retention
- Analysed tax disclosure against two industry benchmarks and 50+ publicly held companies, summarizing my findings in a single page memo for the SVP of global tax
- Conducted in-depth financial and valuation analysis and modelling for 3 clients

## **Granules India Private Ltd, Hyderabad, India 2019-2021**

*Pharmaceutical Company*

### **Finance And Operations Manager**

#### **Managed External Audit Relationship with Four Professional Clients**

- Directed the migration of it control work from an outsourced model to in-house, leading to annual savings of approximately \$50,000
- Analysed it risk across applications, environments, databases, and processes, leading to the implementation of various controls to cover risk gaps
- Developed automation flows and a Microsoft power app to assist various departments in the tracking of month end procedures and the capturing of control documentation review reducing redundancy by 20%
- Maintaining the relationship with 10+ internal it contacts, resulting in the reduction of duplicative requests and processes by 50%

## **ADP India Private Ltd, Hyderabad, India 2013-2019**

*Financial services firm specializing in payroll services for Global Nike and IBM*

### **Senior Process Associate**

#### **Led a team of 2-3 Global Risk Staff**

- Payroll administrator for Nike and ibm performed bi- weekly payroll for over 5000 employees
- Supervised daily fieldwork for teams of 12-15 employees, and performed detailed review of their work
- Assessed the design and operating effectiveness of corporate it and entity level controls for over eight corporation, with revenues more than \$5 billion each, to ensure compliance with Sox requirements
- Evaluated the design and operating effectiveness of 70+ application controls supporting the financial assurance teams audit opinion
- Managed business relationships with internal audit teams and key business / it corporate contracts

## **JK Bountiful Enterprises, Hyderabad, India 2012-2013**

*Architectural Firm that Specialized in Interior Design*

### **Operations Analyst**

#### **Recommend and update policies and procedures to improve performance**

- Enhanced workflow and cross-departmental engagements
- Collaborated with the sales and engineering team to improve cost-effectiveness across all platforms
- Create monthly reports to management on key findings and assessments
- Evaluated the design and operating effectiveness of 70+ application controls supporting the financial assurance teams audit opinion
- Worked closely with executive management to achieve outcomes based on company goals
- Planned and reviewed compensation actions; enforcing policies and procedures
- Served as primary point of contact when there are customer issues related to equipment quality, customer service, or accidents and mishaps on-site

## **LSN Foundation, Hyderabad, India 2009-2012**

*NGO Firm that Specialized in Social Impact*

### **Finance Manager**

#### **Cash Management, Paying Invoice, Monitoring Budgets, Developing Financial Forecasts and Creating Financial Reports**

- Managed the engagement for 25-40 small/medium clients
- Demonstrated strategic planning experience at a management level

Additional

## **Brigham Young University, Marriott School of Business, Provo, Utah**

Cardon International Scholarship Recipient,

2021 to 2023

## **Skills**

Financial Modelling

Tableau

Structured Query Language (SQL)

Database Design and Development

Visual Basic for Application (VBA) programming in Excel

Excel Pivot tables and Pivot Charts

Entity Relationship Diagramming

Payroll Management

Excel Solver

## **Interests**

Scripting languages

*HTML, CSS, Bootstrap, PHP and Python*

Photography

Mediation