



PUTERI NUR-TAASHA BINTI NAWAWI

DATE OF BIRTH: 13 NOV 2002
NATIONALITY: MALAYSIAN
MARITAL STATUS : SINGLE
RELIGION: ISLAM
RACE: MALAY

CAREER OBJECTIVE

To seek a career that gives me the opportunity to utilize my skill and creative ideas about information management and marketing communications.

WORK EXPERIENCE

JANNATUL NAIM, SADONG JAYA

- Ensuring sales team meets its goal of and customer satisfaction.
- Monitoring inventory stock
- Ensuring all prices and quantities are accurate and proving a receipt to every customers.

CONTACT

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SKILLS

Computer Skills

- Microsoft Word (Excellent)
- Microsoft Excel (Moderate)
- Microsoft PowerPoint (Moderate)

Communication Skill

- Malay (Fluent)
- English (Moderate)
- Mandarin (Basic)

Relevant Skill

- Good at communication
- Be able to follow the new trend
- Time Management
- Creative Spirit
- Motivated

EDUCATION

**UNIVERSITI TEKNOLOGI MARA
(UITM), KOTA SAMARAHAN,
SARAWAK.**

Diploma in Information Management, 2020-2023

SECONDARY EDUCATION

Studied at SMK SADONG JAYA, 2015-2019

PRIMARY EDUCATION

Studied at SJK C CHUNG HUA JEMUKAN, 2009-2014