

# I PUTU JUNIARTA

## ABOUT ME

I am an outgoing person who easily adapts to new environments, so working in a team is not a problem for me. I am ready to work earnestly so as to have a positive effect on the place where I work. In addition, I am also known as a good listener to my friends. I am also a disciplined person, so if given a job, I will finish it well and on time.

My perseverance and openness to new challenges make me always ready to face any situation that may arise. I believe that my perseverance and positive spirit will be an added value in the work team.

## EDUCATION

**2022 - 2023 SUN GLORY  
F&B SERVICE**

**2017 - 2020 SMK N 1 MAS UBUD  
HOSPITALITY ACCOMMODATION**

**2014 - 2017 SMP N 2 SUKAWATI**

## CONTACT

-  0815 2903 7889
-  putu.juniarta322@gmail.com
-  0815 2903 7889

## PROFILE

Full Name  
**I Putu Juniarta**  
Place / Date of Birth  
**Buleleng, June 30th 2002**  
Citizenship  
**Indonesia**  
Gender  
**Male**  
Religion  
**Hindu**  
Status  
**Single**

## SOCIAL MEDIA

-  I Putu Juniarta
-  @Juniarta11\_
-  I Putu Juniarta

## SKILLS

- Discipline
- Multitasking
- Fast learner and adaptable
- Good communication skills
- Thorough, diligent and dexterous
- Can use MS. Office programs  
(MS. Word, Excel, Powerpoint)

## WORK EXPERIENCE



### **THE RITZ CARLTON DOHA**

AS ROOM DINING CAPTAIN / DEC 2024 - PRESENT

AS ROOM DINING SERVER / SEPT 2023 - DEC 2024

- Taking food and beverage orders from guests over the phone
- Carrying trays of food and drinks to guest rooms
- Setting up tables and chairs in guest rooms



### **RV HOTEL KUTUS KUTUS**

AS WAITER / APRIL 2023 - AUGUST 2023

- Prepare tables by setting up linens, silverware and glasses
- Inform customers about the day's specials
- Offer menu recommendations upon request



### **KEMULAN KITCHEN & CULTURE**

AS WAITER / AUGUST 2020 - NOV 2022

- Prepare tables by setting up linens, silverware and glasses
- Inform customers about the day's specials
- Offer menu recommendations upon request

## REFERENCE

MR . SUMIT SHARMA  
ROOM SERVICE MANAGER  
+974 3365 8903



# I PUTU JUNIARTA

Subject : Job Application Letter

Attention to  
HRD :

Dear Sir / Madam

Based on the information I received, this company has a job opening. With this cover letter, I intend to apply for a job in the position opened in the company that you lead.

I am confident that I can contribute to the company and I am currently in good health and have the motivation to progress. I sincerely hope to be given the opportunity to prove that my performance can be an asset to the company.

To complete some of the data needed for consideration, I attach my complete personal data as follows

- **Photocopy of ID card**
- **Curriculum Vitae (CV)**
- **Photocopy of the last certificate**
- **Copy of Transcript**
- **Self portrait**

Thus this job application letter is made truthfully and honestly, and thank you for your attention.

Sincerely,

**I Putu Juniarta**