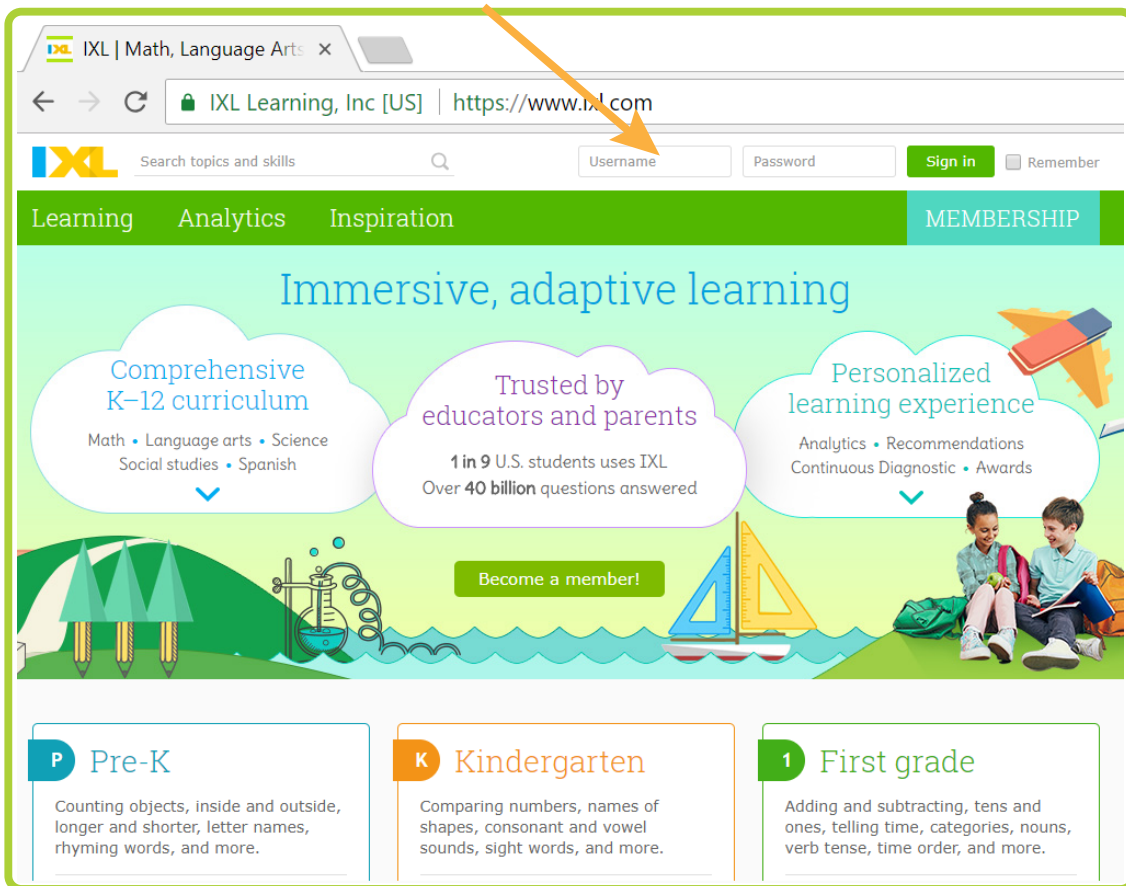


Set up your roster

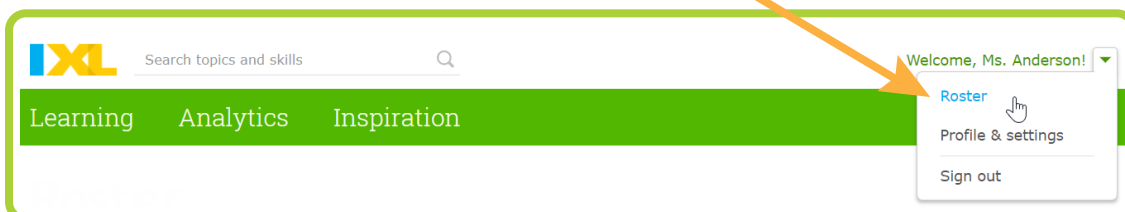
- It's quick and easy to get your students ready to explore all the fun on IXL.
- Your students have access to unlimited math, language arts, science, social studies, and Spanish practice in thousands of topics!
- You can effortlessly track class and student progress with our interactive, real-time Analytics.

1 Sign in to your IXL trial or account at www.ixl.com.



? If you don't know your username and password, contact us at help@ixl.com.

2 Open your account menu in the upper-right corner, and select **Roster**.



3 Enter student information.

Enter a student's first and last name.

#	Last name or initial*	First name*	Student ID number	Parent or student e-mail ?	Username	Password	Save
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Save"/>

You're using 0 out of 25 student accounts. Hint: Click Save or press Enter to save and start a new row.

Custom password is optional. If you want to create an easy-to-remember password (such as a student's birthday or initials), enter it here. Otherwise, IXL will generate a password, which you can change anytime.

4 Click **Save** to add the first student.

#	Last name or initial*	First name*	Student ID number	Parent or student e-mail ?	Username	Password	Save
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Save"/>

You're using 0 out of 25 student accounts. Hint: Click Save or press Enter to save and start a new row.

After you save each student, IXL lists the student username here.

5 Verify the new account, and continue adding students.

Student account successfully added.

#	Last name or initial*	First name*	Student ID number	Parent or student e-mail ?	Username	Password	Save
1	<input checked="" type="checkbox"/> Barker	Laura	880880	barkerfamily5627@gmail.com	laurabarker800	1234	<input checked="" type="button" value="✓"/>
2	<input checked="" type="checkbox"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Save"/>

You're using 1 out of 25 student accounts. Hint: Click Save or press Enter to save and start a new row.

Continue entering student information in the next row.

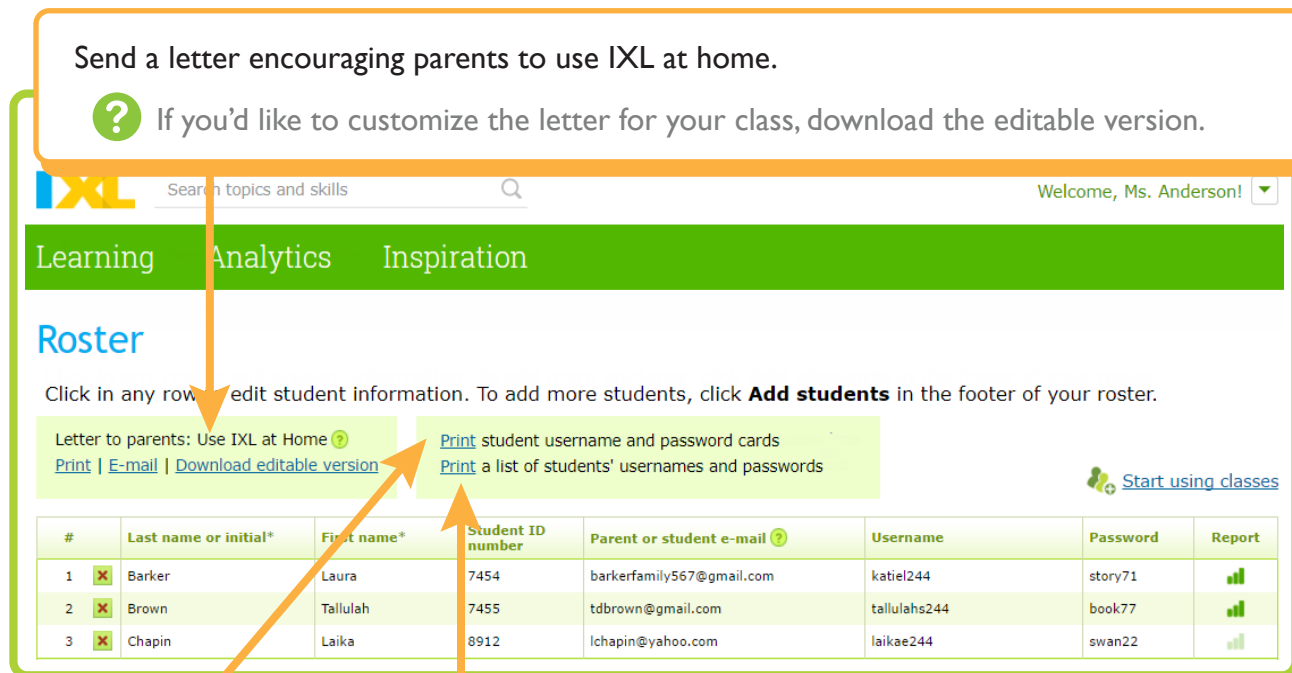
Almost finished!

Follow the two steps below to introduce your students to IXL.

6 From your roster, you also can:

Send a letter encouraging parents to use IXL at home.

? If you'd like to customize the letter for your class, download the editable version.



Search topics and skills

Welcome, Ms. Anderson!

Learning Analytics Inspiration




Roster

Click in any row to edit student information. To add more students, click **Add students** in the footer of your roster.

Letter to parents: Use IXL at Home ?
[Print](#) | [E-mail](#) | [Download editable version](#)

[Print student username and password cards](#)
[Print a list of students' usernames and passwords](#)

[Start using classes](#)

#	Last name or initial*	First name*	Student ID number	Parent or student e-mail ?	Username	Password	Report
1	Barker	Laura	7454	barkerfamily567@gmail.com	katiel244	story71	
2	Brown	Tallulah	7455	tdbrown@gmail.com	tallulahs244	book77	
3	Chapin	Laika	8912	lchapin@yahoo.com	laikae244	swan22	

Print and distribute individual cards that are pre-filled with each student's unique username and password.

Print a list of all your students' usernames and passwords for easy reference.

? If you teach multiple groups of students, click **Start using classes** to organize your roster by class.

7 Before your students start practicing, edit your profile settings:

Select **Profile & settings** from your account menu to view this window.

Welcome, Ms. Anderson!

Manage your profile

You are currently logged in as **melbateacher**.

Teacher profile

How do you want your name displayed?	Ms. Anderson
First name*	Kate
Last name*	Anderson
Password	Change password
E-mail address*	anderson@westdale.k12.ed
School	Westdale School
State/Province	California
Country	United States

Settings

Time zone	(GMT-08:00) US/Pacific
First day of school	August 1
Receive weekly summary e-mails	<input checked="" type="checkbox"/>
Hide grade levels	<input type="checkbox"/> <small>Note: Instruct student to ensure complete ma</small>
Hide timer	<input type="checkbox"/>
Extend audio support for skill practice ?	<input type="checkbox"/>
Extend audio support in the Continuous Diagnostic ?	<input type="checkbox"/>

Submit Cancel

Click **Submit** to save your changes.

This name will be displayed to your students.

This setting is what determines the state for your state standards.

To hide grade levels from all your students, select the check box. (Pre-K will be displayed as Level A, kindergarten as Level B, etc.)

Check this box to extend audio up through the fifth-grade level for math and language arts skill practice. Audio is automatically available for pre-K through second-grade math and language arts levels.

Check this box to extend the audio support in the Continuous Diagnostic to include math questions in grades 3–5.

Your roster is now all set!

Make sure your students know their new usernames and passwords.
And encourage them to always sign in!