## Minutes

## 29th July 2020

## 1 Attendance

- Abdellaziz Matani
- Rebecca Driver
- Trevor Shotter
- Difference Chuku
- John Alamina
- Kelly
- Taha Al-Jody
- Nurudeen Alegeh
- Taha Al-Jody
- Eliza Mazlan
- Makhosi Mgombane
- Sree Kaysthagir

## 2 Main Points

- Access workspace for information on Module Development
- Contact your e-champ if you are having difficulties marking
- Module map templates are available and will be sent out soon
- Need to complete a module audit form as a starting point
- Templates will be available for other items on the checklist
- Marking and moderations will need completing once students have sat exams next week
- Abdellaziz on holiday soon. Stephen will be managing things after.