EXCEL 2010 CHEAT SHEET



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Excel 2010 View Commands Hot Keys. You can activate the Excel 2010 hot keys by pressing the Alt key before you type the mnemonic letters for a particular task. The mnemonic letter for all view-related commands in Excel 2010 is W (the last letter you see in vieW). Therefore, all the hot keys for switching the Excel worksheet into a new view begin with Alt+W.

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We've noted which sections of the story former Excel 2007 users can skip over. Don't miss our other Office 2010 cheat sheets: Word 2010, Outlook 2010, PowerPoint 2010 and SharePoint 2010.

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The Excel 2010 Ribbon looks and works much the same as the Excel 2007 Ribbon, with one nifty addition: In Excel 2010, you can customize what's on the Ribbon. In this series Word 2010 cheat sheet Excel 2010 cheat sheet Outlook 2010 cheat sheet PowerPoint 2010 cheat sheet The Scrollbar.

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These charts accompany our story Excel 2010 cheat sheet. Click through to that story for detailed information on getting up and running with Excel 2010. If you've upgraded to Excel 2010 directly

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Excel 2010 Cheat Sheet Toolbar customize click on arrow and then check the ones you want a shortcut for File Tab (has new, open save, print, and shows recent documents) Excel Options (click on option on File Button) to customize Excel. You can change options on the display, save, proofing, and more. Check it out.

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To Delete a Worksheet: Select the sheet want to delete, click the Delete button in the Cells group on the Home tab, and select Delete Sheet. Or, right-click the sheet tab and select Delete from the contextual menu. To Rename a Worksheet: Double-click the sheet tab, enter a new name for the worksheet, and press Enter.

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The Excel Formula Cheat Sheet for Everyday Use Udemy Blog

Excel Cell Reference Cheat Sheet. Most formulas in Excel require a cell reference. There are a number of ways you can reference a cell, range, column, or row in Excel. How you define the cell reference will affect how the formula is applied and copied from one to another. Following shortly is the list of the most common ways to reference a cell in Excel.

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The printable Excel cheat sheet . Excel can be used to prepare data, do math, and even run small businesses. With a few simple tools, you too can work wonders. The Basics. 1.) A function = a predefined formula. Ex. Sum = add cells Average = find the mean of cell Count = count a number of cells

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Your Excel formulas cheat sheet 15 tips for calculations

Your Excel formulas cheat sheet: 15 tips for calculations and common tasks When Excel displays the various cell/range dialog boxes, you can either manually enter the cell/range address, or

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Microsoft Excel 2010 Functions & Formulas Quick Reference Guide (4-page Cheat Sheet focusing on examples and context for intermediate-to-advanced functions and formulas- Laminated Guide) Apr 15, 2011 by Beezix Inc.

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