Hi Shunham,

This is the most up-to-date site plan for Wandsworth market.

Note that there is a small column over to the right side, which shows the initial of the market manager who booked the trader in.

This is important because we need to know how to apportion the commission payments (managers earn commission when they sell a space)..

This is why we need managers to be signed in as Admin, so that they can claim the booking.

Each week, the system will produce a completed market site plan on a Thursday afternoon (or when requested by Admin)..

This will show about up-to-date plan including all traders who are booked ~ this will be automatically sent to our accountant so that they can raise an invoice.

(Unless it’s possible to raise an invoice automatically from this - ? We use QuickBooks)