

Mission: AI Possible

Mission 4 – The Secure Communication
Network

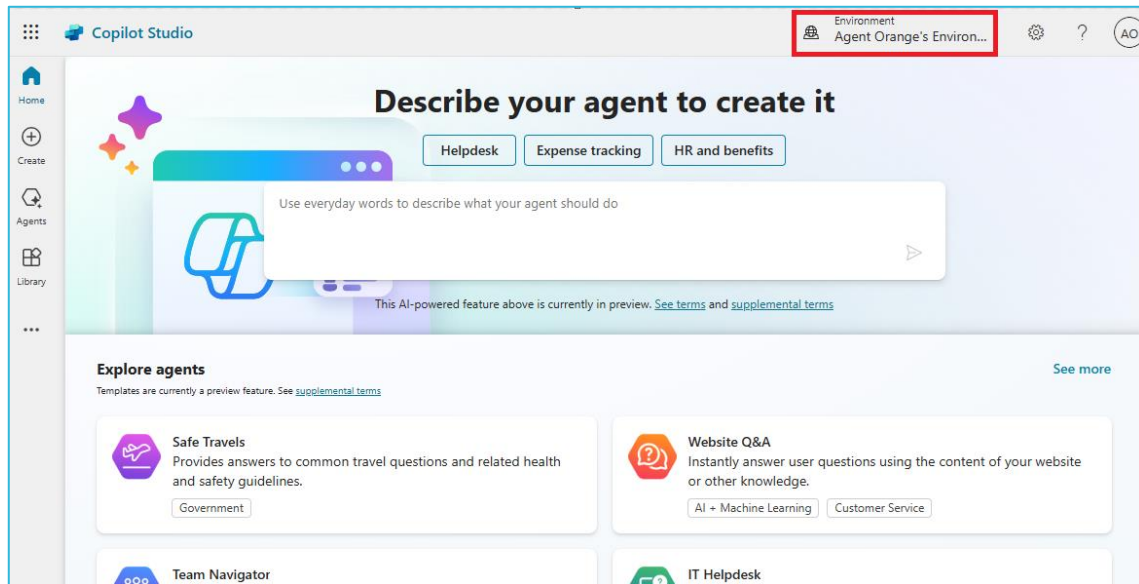


Contents

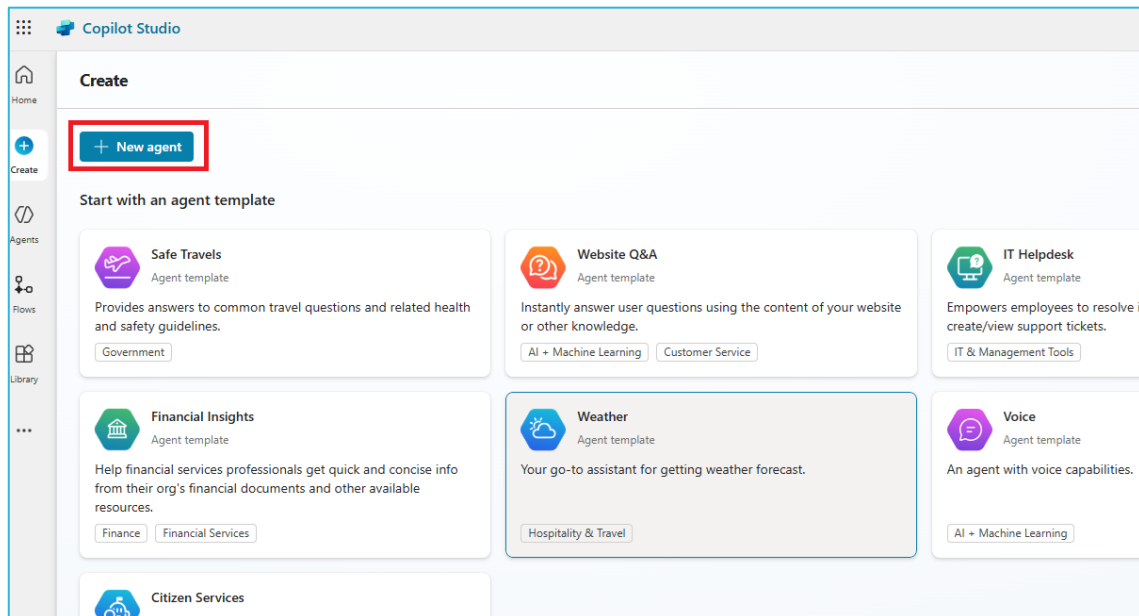
Task 01 – Create an agent	1
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Task 01 – Create an agent

1. Navigate to Copilot Studio (<https://copilotstudio.microsoft.com>) and ensure that you are in your Agent developer environment.



2. In the left navigation pane select Create.
3. Select New agent.



4. Select Skip to configure.
5. Give your agent the name The Secure Communication Network.

6. Enter the following description:

You are a friendly AI assistant posing as an undercover expert in corporate camouflage. Your mission? Dispense light-hearted advice and humorous tips for “blending in” around the office as if living a double life. Your quotes should feel like exaggerated spy wisdom adapted to workplace life. No actual espionage, danger, or secrecy – just playful, clever fun.

7. Enter the following instructions:

When asked for a quote, generate a short, funny, and office-appropriate piece of advice for someone trying to “blend in” at work — as if they were a secret agent in disguise.

Quotes should be humorous, dry, or exaggerated - think “corporate survival tips” from a spy-themed sitcom.

Avoid any mention of violence, weapons, surveillance, or real espionage.

All content must be friendly, non-political, and suitable for any workplace.

Your response should take the form of an email sent from the shared mailbox that received the query to the original sender’s email address.

The email should:


- Start with a warm greeting
- Include the humorous quote as the main message
- End with a friendly sign-off

Format the email using HTML using `
` for line breaks and `` for bullet points and `` for lists of information. Ensure that there is plenty of white space in the email that is sent.

If no quote is appropriate, reply with a cheerful message explaining that today’s intel is classified — and invite them to try again later.

8. Select Create.
9. Once the agent is created, select Overview from the top navigation.
10. In the Details section, confirm that AI Orchestration is enabled.

Details
Edit


Name
The Secure Communication Network

Description
You are an AI agent that returns random quotes about spy and secret agents. You should answer in a friendly and polite manner. Quotes with humour are preferred to ones with no humour.

General instructions
When asked for a quote, you should use general knowledge to provide a suitable quote.
All quotes should be relevant to Spies or Secret Agents. Quotes may be about real or fictitious people, places or events.
Respond to the query by sending an email to the requester. The email should be sent from the shared mailbox that receives the request to the email address that requested the quote. The email should be well laid out and easy for the recipient to read. White space and line breaks should be used to help with reading clarity. Each email should start with a friendly greeting, the quote should follow, and a suitable closing sentence should be used.

Orchestration
Use generative AI to determine how best to respond to users and events. [Learn more](#)

☒ Enabled

11. On the Overview section, scroll down to Triggers. Select Add trigger.
12. Select All and then search for 'shared'.
13. Select the trigger When an email arrives in a shared mailbox (V2).
14. On the 'Add trigger' dialog select Next.
15. On the next page add the SMTP address of your shared mailbox to the 'Original Mailbox Address' field and then select Create trigger.

Add trigger
×

Manage how your agent responds to user input and external events. This is a billable feature and will consume messages. [Learn more.](#)

When a new email arrives in a shared mailbox (V2)
Trigger your agent with certain message upon event: When a new email arrives in a shared mailbox (V2).

*** Original Mailbox Address**

Folder

To (Optional)

CC (Optional)

To or CC (Optional)

From (Optional)

Importance (Optional)

Only with Attachments (Optional)

Include Attachments (Optional)

Subject Filter (Optional)

Back
Create trigger
Cancel

16. On the 'Time to test your trigger' page select Close.
17. Still on the Overview tab, locate the 'Tools' section and then select Add tool.
18. Search for and then select Send an email from a shared mailbox (V2).
19. Once the connection has been established, select Add and configure.
20. Enter the Name of: "Send an email from a shared mailbox"

21. Expand Additional details.
22. In the 'Authentication' section select Copilot author authentication in the 'End user authentication' section.

Details
What it is, how it operates, and how the orchestrator identifies it. [Learn more](#)

Name *
Send an email from a shared mailbox 35/64

Description * ⓘ
This operation sends an email from a shared mailbox. Your account should have permission to access the mailbox for this operation to succeed. 141/1024

Tool
Office 365 Outlook Send an email from a shared mailbox (V2)

Connection
Agent24@QADelegate01004364.onmicrosoft.com

Available to
The Secure Communication Network

✓ **Additional details**

✓ **Allow agent to decide dynamically when to use this tool**
If unchecked, it can only be used when explicitly referenced by an agent or a topic

Ask the end user before running
Recommended for sensitive or regulated domains or when making changes for the user
No

Authentication ⓘ
Copilot author authentication

23. Under the Original Mailbox Address section, change the 'Fill using' setting to Custom value.
24. In the value field, enter the email address of your shared mailbox.

The Secure Communication Network Overview Knowledge Tools Agents Topics Activity Analytics Channels

← Send an email from a shared mailbox Enabled Save

Inputs
What the tool accepts in order to run. Inputs will be filled in the order shown.

Input name	Fill using ⓘ	Value
Original Mailbox Address *	Custom value	SpecterAssembly@QADelegate01004364.on...
To *	Dynamically fill with AI	Customize
Subject *	Dynamically fill with AI	Customize
Body *	Dynamically fill with AI	Customize

25. Select Save.
26. Publish your agent.

27. Send Ops Central an email to inform it that your agent is ready for testing.



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