

# Adapted Resume

**\*\*Curriculum Vitae - Fon-Wan Chan\*\***

**\*\*Name:\*\* Chan**

**\*\*Surname:\*\* Fon-Wan**

**\*\*Address:\*\* Gerbrandypark 31, 3437JX, Nieuwegein, the Netherlands**

**\*\*Telephone:\*\* +316 2652 0362**

**\*\*Email:\*\* Fonwan@gmail.com**

**\*\*Date of Birth:\*\* 18 April 1981**

**\*\*Place of Birth:\*\* Groningen**

**\*\*Nationality:\*\* Dutch**

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## ### WORK EXPERIENCE

**\*\*2015 - Present:\*\***

**\*\*Quality Manager - Non Food\*\***

**\*\*ALDI Inkoop B.V., Culemborg, the Netherlands\*\***

ALDI is one of the leading global discount supermarket chains.

- Act as a key point of contact for quality and compliance during product development, ensuring adherence to safety and packaging standards.
- Develop and implement quality assurance procedures, including testing and audit protocols specific to personal and home care products.
- Analyze safety and quality-related incidents and implement corrective actions in collaboration with external parties (NVWA, Consumentenbond, suppliers).
- Collaborate with design teams to ensure product and packaging designs meet compliance standards prior to production.
- Maintain up-to-date documentation and labeling instructions for compliance with applicable legislation.

**\*\*2011 - 2015:\*\***

**\*\*Technical Consultant Consumer Goods\*\***

**\*\*SGS Netherlands, Consumer Testing Services, Spijkenisse, the Netherlands\*\***

SGS is the world's leading inspection, verification, testing, and certification company.

- Provided consultancy on applicable legislation and transformed client requirements into effective test plans.
- Conducted training and on-location consultations, ensuring clients understand compliance related to product safety and legislation.
- Developed and implemented testing programs in response to new legislation, focusing on personal care and home products.

**\*\*2008:\*\***

**\*\*Product Developer\*\***

**\*\*Audipack, Moerkapelle, the Netherlands\*\***

Audipack provides solutions for the audio-visual industry.

- Developed innovative high-end mounting systems, ensuring compliance with safety standards throughout the design phase.

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### ### EDUCATION

**\*\*2003-2006:\*\***

**\*\*Master Integrated Product Design\*\***

Delft University of Technology, Faculty of Industrial Design Engineering

- Graduation Project: "Designing poster panels for advertising"

**\*\*1998-2003:\*\***

**\*\*Bachelor Mechanical Engineering\*\***

Hanzehogeschool Groningen

- Specialization: Design and Construction

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### ### LANGUAGE SKILLS

- Dutch: Mother tongue

- English: Excellent
- Italian: Basic
- Chinese, Cantonese: Basic
- German: Basic

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### ### PERSONAL SKILLS

- Strong attention to detail with a proactive approach to problem-solving.
- Excellent organizational skills, capable of managing multiple projects simultaneously.
- Strong communicator, able to work collaboratively with cross-functional teams.

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### ### ADDITIONAL INFORMATION

- Willing to travel as needed and currently residing within 45 minutes of Oud-Beijerland.

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## Cover Letter

**\*\*Fon-Wan Chan\*\***

Gerbrandypark 31

3437JX, Nieuwegein

the Netherlands

Fonwan@gmail.com

+316 2652 0362

**\*\*[Date]\*\***

Renate

Topbrands

[Company Address]

Oud-Beijerland

Dear Renate,

I am writing to express my interest in the position of Medewerker Compliance & Productontwikkeling at Topbrands as advertised. With my extensive background in quality management and product compliance within the consumer goods sector, I am excited about the opportunity to contribute to your team and help ensure the highest standards for your personal and home care products.

In my current role as Quality Manager at ALDI Inkoop B.V., I have developed a keen understanding of quality assurance procedures and compliance requirements essential for the successful launch of products. I am adept at collaborating with cross-functional teams, including design and legal, to prepare documentation, review product and packaging designs, and ensure compliance with both safety and intellectual property regulations. My experience has honed my ability to manage multiple projects at once, often reviewing 30 to 40 projects in various stages of development, which aligns perfectly with the dynamic environment at Topbrands.

Moreover, my role as a Technical Consultant at SGS Netherlands further solidified my expertise in interpreting legislation relevant to product safety and testing. I am well-versed in the technical aspects of personal care product compliance and have successfully guided clients through the

complexities of regulatory requirements.

I am motivated by challenges and thrive in creative environments where I can think critically and collaboratively. I am excited about the possibility of bringing my skills to Topbrands, where quality and innovation are paramount. I am particularly drawn to the opportunity for professional development that Topbrands offers, as I am eager to continue growing in my career.

Thank you for considering my application. I look forward to the possibility of discussing how my experience and vision can align with the goals of Topbrands. I am available for an interview at your convenience.

Warm regards,

Fon-Wan Chan