

# **Time Record Management System User Manual V1**

Welcome to the Time Record Management System! This program allows you to record and search time-related information effortlessly. Follow the instructions below to make the most of the system.

## **Main Menu:**

Upon running the program, you will be presented with the main menu, where you can choose between two options:

- 1. Create a New Record**
- 2. Search for Records**

## **Option 1: Create a New Record**

If you choose option 1, you will be prompted to input the following information:

**Enter Date (YYYY/MM/DD):**

**Enter Time from (HH:MM AM/PM):**

**Enter Time to (HH:MM AM/PM):**

**Enter Task:**

**Enter Tag:**

After providing this information, the system will submit the record to the database. If successful, you will receive a confirmation message:

**Time recorded successfully!**

## Option 2: Search for Records

If you choose option 2, you will be prompted to select a search criterion for the desired query:

1. **Date**
2. **Task**
3. **Tag**

The system will then display the results of your query.

*That's it! Enjoy using the Time Record Management System.*