**FORM 4 2024 AUGUST HOLIDAY ASSIGNMENT**

Read and make notes on the following writing:

* Application letter and curriculum vitae
* Agenda, notification of meeting and minute writing
* Letters (inquiry, request, apology, decline to an invitation & friendly)
* Report writing – investigative, confidential, newspaper, oral & club activities reports

**NB: write a sample that shows the format and content for each writing**

**FORM TWO 2024 AUGUST HOLIDAY ASSIGNMENT**

Read the following texts and make notes about the 2 given major issues addressed;

a) The Neighborhood Watch-Homelessness

Poverty.

b) The Sins of the Fathers-Poor Parenting

Racism.