Team 11 – Tuesday January 25th – Meeting Minutes

<u>Team Members Present</u>: Moad Sati, Rory Thompson-Bird, Qasim Baig, Adil Mushtaq (on video call – COVID), Rayyan Nomaan, Yousif Luay, Francesca Coss & Luna Cheung
<u>Minute Taker</u>: Francesca Coss
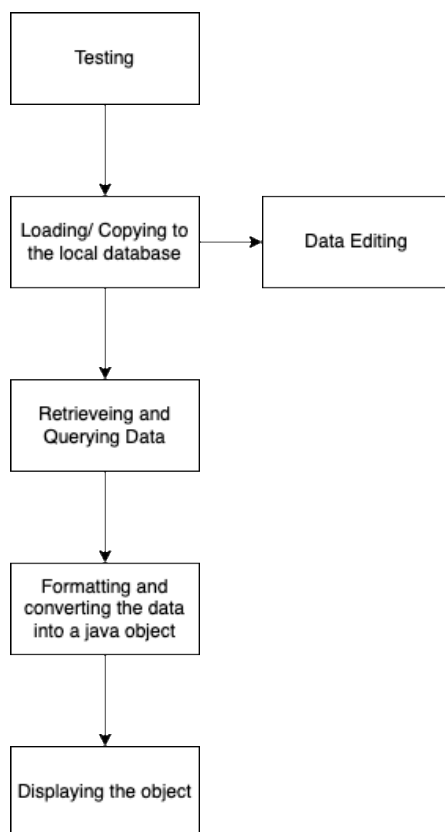
<u>Dates to Remember</u>:
Wednesday January 26th – In person group work to synchronise everyone's code and fix any issues
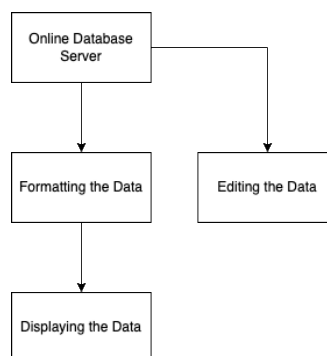**Thursday January 27th** – Final Team meeting for Sprint 1 before submission at midnight.
Friday January 28th – Sprint 1 Submission Meeting with the Product Owners

- o Ensuring everyone understood the end goal of their tasks to stay on track.
- o Establishing where everyone stood in the process of task completion.
- o Visualised the 'Testing' and 'Production' modes of the project end-product.

Testing Mode: **Production Mode:**

Team Member	Task to continue working on:
Moad Sati	Establish the method for loading data from online database to the local database.
Rory Thomson-Bird	Write code for the refresh function.

Qasim Baig	Write code for the data editing function.
Adil Mushtaq	Create the online database.
Rayyan Nomaan	Write code for formatting the retrieved data.
Yousif Luay	Write code for data display function.
Luna Cheung	Create the code connection to the database.
Francesca Coss	Research security for connection between the online and local databases.