Edit a Stakeholder

Modified on: Thu, 19 May, 2022 at 3:05 PM

To edit the details of a stakeholder:

- 1. Access the Stakeholder page by clicking **Stakeholders** in the menu on the left.
- 2. Navigate to the stakeholder you want to edit, click

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and select Edit Stakeholder. The Edit Stakeholder screen is displayed.

3. Make the changes you need and click **Save** to complete the process.