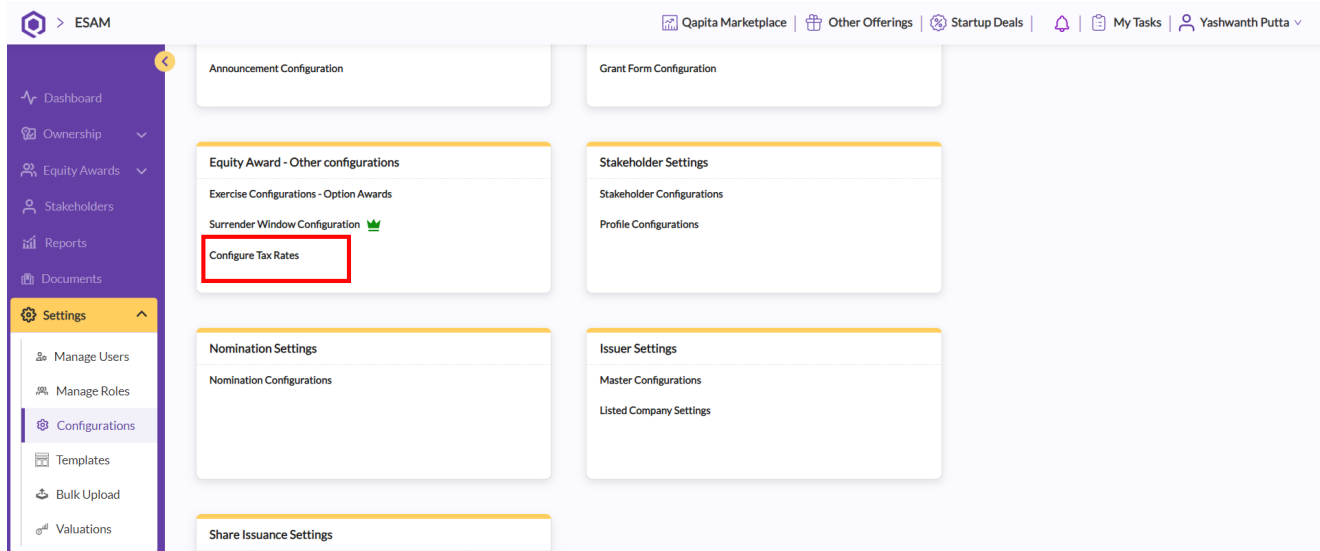# Tax Configuration - Company Level

Modified on: Thu, 13 Apr, 2023 at 5:16 PM

In order to configure the tax at the Company level navigate to **Settings > Configuration > Configure Tax Rates.**

As an admin, you can configure multiple Tax Headings and the rates for Active Grantee and Separated Grantee. Note that all the tax headings and the rates added will be taken into consideration for the tax calculation when your employees exercise their options.

Setting tax at the company level means that all the employees will fall under the same tax headings and the rates associated. Once done, navigate to **Settings > Configurations > Exercise Configurations> Tax > Calculate tax** and select Company Level. This will enable the company-level settings for all the employees at the time of exercise.

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← **Exercise Configurations - Option Awards**

Exercise Window   Option Holder Details   Exercise Consent   Payment Configurations   **Tax**   FMV

Display Currency

INR

ⓘ Exercise and tax amount shall be displayed to the option grantee in the selected currency. Conversion, if any, shall be based on the exchange rate on the date of exercise.

Configuration for display of tax in exercise flow

○ Do not display tax details   ○ Enable tax simulator   ● Calculate Tax

Tax calculation based on tax rates set at:

● Company Level   ○ Employee Level

Company Level Tax
These are the rates which will be applicable to all the employees across the organization at the time of exercise.

⚙ Set Company Level Tax Rate

*Tax Heading	*Tax Rate(%) - Active Grantee	*Tax Rate(%) - Separated Grantee
Income Tax	50	60

Back   Update