

Instructor Self-Assessment Form (Mid-Semester)

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Course Code: _____ Course Title (+Section): _____

Semester/Year: _____ Instructor Name: _____

Previous course file was consulted to see any suggested improvements.

Compliance Level (0-100%) _____

Course Outline was reviewed and given to students in the first week.

Compliance Level (0-100%) _____

Attendance record was provided to students every week.

Compliance Level (0-100%) _____

Assessment results were provided within two weeks of each assessment.

Compliance Level (0-100%) _____

Assessments were well-distributed over the eight weeks.

Compliance Level (0-100%) _____

CLOs were mentioned on all assessments, and it was ensured that assessment levels match claimed taxonomy.

Compliance Level (0-100%) _____

Student feedback was regularly sought to see if they are facing any special difficulties regarding course content, delivery, or management.

Compliance Level (0-100%) _____

Students with severe performance or attendance issues were counseled or reported to advisor/Dean.

Compliance Level (0-100%) _____

Review meeting for CEP (where applicable) was held with Dean and CEP given to students by Mid-Semester.

Compliance Level (0-100%) _____

Lab Engineer's work (where applicable) was constantly supervised to ensure quality of lab experience and availability of lab resources

Compliance Level (0-100%) _____

General Reflection on the Course Delivery so Far:

Instructor Signature

Dean FES

Note: Instructor to fill in compliance levels (0-100%) and general reflection and submit to Student Office at Mid-Semester. Document to be added to course file with Dean's signature.