



SERVER & STORAGE

Update and verify inventory by checking and ticking boxes below

PLANNED PREVENTIVE MAINTENANCE HOSPITAL TUANKU AZIZAH

YEAR : 2020

PPM : [/] Q1 [] Q2 [] Q3 [] Q4

TYPE : [/] Switch [] UPS [] Firewall [] Load Balancer [] APs/Controller

Location :

Model :

Manufacture :

Serial Number :

Hostname : L1-TCR1-Z11-S2

Firmware Version :

IP Address :

Mac Address :

A. PHYSICAL CHECK

1. Cleaning	
a. Room	Yes
b. Rack	Yes
c. Equipment	Yes
2. Cable	
a. Tidiness	Yes
b. Labelling	Yes
3. Fan Condition	Yes
4. Check all LEDs and Port	Yes
5. Room Temperature (Aircond)	
a. Temperature ()	Yes
6. Check UPS (Make sure UPS is connected properly and functioning)	Yes
7. PPM Tag	Yes
8. Device Tag	Yes
9. Power Over Ethernet	Yes
10. Free Port ()	Yes

B. SETTING & CONFIGURATION

1. Disable Unused Port	Yes
2. Memory Utilization	
a. (Memory Utilization :)	Yes
3. CPU Utilization	
a. (CPU Utilization :)	Yes
4. Backup Configuration	Yes
5. Check VLAN SNMP (String)	
a. (SNMP String :)	Yes
6. Check VLAN	Yes
7. HA Status	
a. Online	Yes
b. Standby	Yes
8. Change Password	Yes

E. REMARK

SERVICED BY	VERIFIED BY	ENDORSED BY
ITD 24/02/2021 23:12:09	24/02/2021 23:12:09	Not Yet

NOTE: This PPM Form is computer generated and no signature is required