KONSORTIUM proHAWK

PRINTER & SCANNER
Update and verify inventory by checking and ticking boxes below

PLANNED PREVENTIVE MAINTENANCE
HOSPITAL TUANKU AZIZAH

YEAR : 2020

Hostname : WI101B10002A

LOCATION
[ ] Level : 1
[ ] Department : LS2208
[ ] Room Name : L1-ED-026
[ ] Room ID : LS2208

DEVICE
[ ] Brand : Samsung
[ ] Model : LS2208
[ ] Serial No : Z11BFL

NETWORK (*for printers only*)
[ ] Local :
[ ] Network IP :
[ ] Port :

TAGGING
[ ] Device ID Tag :
   Need Replacement :   [ ] Yes [/] No

SCANNER CHECKLIST

[ ] Barcode Scanner   [ ] Flatbed Scanner   [ ] Card Reader

1. Cleaning (Clean the dust and dirt by using spray cleaner and cloths)	
a. Wipe Glass	Yes
b. Scanning Trip	Yes
c. Automatic Document Feeder (ADF) Duplex	Yes
2. Check Cable Tidiness (Make sure the tidiness of cables)	Yes
3. Check LED Signal Functioning	Yes
4. Perform Device Test	Yes

E. REMARK

SERVICED BY	ACKNOWLEDGED BY	VERIFIED BY
Technical 31/03/2021 17:	testuser 31/03/2021	verifier_workstation workstation 31/03/2021

NOTE: This PPM Form is computer generated and no signature is required