

Notice and Acknowledgement of Pay Rate and Payday  
Under Section 195.1 of the New York State Labor Law  
Notice for Exempt Employees

1. **Employee Name:** Qianhan Zhang

2. **Employer Information**

Name: **Lazard Frères & Co. LLC**

Doing Business As (DBA) Name(s):

FEIN (optional):

Physical Address:

**30 Rockefeller Plaza**

**New York, NY 10112**

Mailing Address:

**30 Rockefeller Plaza**

**New York, NY 10112**

Phone: **212-632-6000**

3. **Reason For Notice (check one):**

☒ **At hiring**

☐ On or before February 1

☐ Before a change in pay rate(s),  
allowances claimed or payday

4. **Employee's pay rate(s):** State of pay is  
based on an hourly, salary, day rate, piece rate,  
or other basis.

**\$100,000.00 per annum, which will be paid  
semi-monthly at the rate of \$4,166.66**

5. **Allowances taken:**

☒ None

☐ Tips \_\_\_\_\_ per hour

☐ Meals \_\_\_\_\_ per meal

☐ Lodging \_\_\_\_\_

☐ Other \_\_\_\_\_

6. **Regular payday: On the business day prior  
to the 15<sup>th</sup> and the business day prior to the  
last day of each month.**

7. **Pay is:**

☐ Weekly

☐ Bi-weekly

☒ Other: **Semi-Monthly**

8. **Employee Acknowledgement:**

On this day, I received notice of my pay rate,  
overtime rate (if eligible), allowances, and  
designated payday. I have told my employer that  
my primary language is:

**Check one:**

☒ English, and I have been given this pay notice  
in English because it is my primary language.

☐ My primary language is \_\_\_\_\_.  
I have been given this pay notice in English only,  
because the Department of Labor does not yet  
offer a pay notice form in my primary language.

Qianhan Zhang  
Employee Signature

2023.05.31  
Date

Very truly yours,

LAZARD FRERES & CO. LLC

By: Laura Trivelli  
Laura Trivelli  
Director  
Human Resources

*Nothing herein modifies at-will employment status.*