

Dear students,

Attending classes is a fundamental part of your educational journey, offering invaluable opportunities to engage with course content, participate in discussions, and interact with fellow students.

However, we understand that sometimes circumstances arise that may prevent you from attending class. In such instances, it is essential to take responsibility for your own learning by catching up on missed material promptly. Here are a few key steps to follow:

1. Connect with your classmates.
2. Check the schedule on D2L.
3. Review the lecture that you have missed.
4. I will address any questions or concerns you may have during my office hours, but I *will not repeat the entire lecture during* office hours.
5. I appreciate it when students inform me about missing a class; it is helpful and informative. Please note that while I will receive your email, I do not reply to emails related to missed classes.

Additionally, regarding emails related to missed classes, I kindly ask that you refrain from emailing me to ask about what was covered in class. I do not respond to such emails. Please check the course schedule on D2L and obtain updates from your classmates.

Azadeh