

Asian Agri Yoke Boon

Manager Name: Client Site:

ACCOUNTING TIME SHEET

Client Site: Manager Name:	Asial	Asian Agri Yoke Boon													Empl Empl	Employee Name: Employee Number:	Name	E		Eirk Nainggola	Eirk Nainggolan Yohanes INNCONJK086	olan 386	Yohar	sə				4			
															Month		From:			1-Aug-19	- 19				io L	31-Aug-19	g-19	П	11		
DATE	-	2	8	4	ဟ	9	7	∞	တ	2	=	12	13	1	15	16	11	18	19	20	2	22	23	24	22	56	27	78	82	99	m
Work Hrs	∞	∞	4		∞	∞	∞	∞	∞	4		∞	80	80	∞	8	4		80	8	∞	∞	∞	4		∞	8	8	∞	∞	1
OT Hrs	+	\coprod		$\perp \perp$	\coprod	\coprod	\coprod																							Ħ	1 1
H-Holiday	+	\perp		_																									+		
AL-Annual Leave																															1
S-Sick Leave																															1
U-Unpaid Leave																													+	T	1
C-Comp Off																										T			+	T	1
W-Sat & Sun			>	8						>	8					19	>	*		3				3	3						≥
Total	-																								1	1			+		- 1
PIs write the corresponding alphabets (L for annual leave, S for sick leave, C for Comp off) against the appropriate date.	phabets	; (L fo	r ann	ral lea	ve, S1	for sich	k leave	e, C fo	Com	p off		again	t the	approp	oriate c	fate.]			11	11		11	1	1	11	11		1	1	
Total No. of Days Worked:				27				Total	Total No. of Billable OT Hrs/Days:	f Billa	ble O	T Hrs/	Days:				31														
I CERTIFY THAT THE ABOVE IS A TRUE RECORD OF MY TIME FOR THIS PERIOD.	EISA	TRUE	REC(ORD (JF MY	TIME	FOR	THIS	PERIC	Ö																					
Efficience Signature								Date								Notes:															
No.								6	7																					-	
Supervisor Signature								Date			1																				

** Leave Applications must be faxed with the Timesheets!

Please Email This Form, Duly Signed To:

Attn: The HR Department