



### UNIT 2 — TOUCHSTONE 2.2: Create an Annotated Bibliography

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**SUBMIT TOUCHSTONE** 

② Currently, it takes about 3-7 business days for a Touchstone to be graded.

Touchstones are projects that illustrate your comprehension of the course material, help you refine skills, and demonstrate application of knowledge. You can work on a Touchstone anytime, but you can't submit it until you have completed the unit's Challenges. Once you've submitted a Touchstone, it will be graded and counted toward your final course score.

# **Touchstone 2.2: Create an Annotated Bibliography**

**ASSIGNMENT:** Using your research question, working thesis, and outline from Touchstone 1.2, create an annotated bibliography that provides a synopsis of your sources and an explanation of how you will use them.

As this assignment builds on *Touchstone 1.2: Write a Research Question, Thesis, and Outline,* that Touchstone, as well as Touchstone 2.1, must be graded before you can submit your annotated bibliography.



In order to foster learning and growth, all work you submit must be newly written specifically for this course. Any plagiarized or recycled work will result in a Plagiarism Detected alert. Review Touchstones: Academic Integrity Guidelines for more about plagiarism and the Plagiarism Detected alert.

### A. Assignment Guidelines

**DIRECTIONS:** Refer to the list below throughout the writing process. Do not submit your Touchstone until it meets these guidelines. Refer to the Sample Touchstone for additional guidance on structure, formatting, and citation.

## 1. Annotated Bibliography

Make sure to:

☐ Alphabetize the entries, according to APA Sty	rle.
$\square$ Include the required bibliographic information	in APA format for each entry.
☐ Include 5-6 sentences for each entry that pro	vide a short summary of the source (with page or
paragraph-numbered citations) and how you pla	n to use it to support your argument.
☐ Include at least seven entries in your annotat	ed bibliography, all of which must be credible (i.e.
authentic, reputable, authoritative), reliable (e.g.	contains current and valid data collection and
analysis), and relevant academic sources.(Use 🤇	oogle Scholar if you do not have access to an
academic search database through your institut	ion).
$\square$ Choose your own sources, but use no more t	han three websites (there is no limit on the
number of online scholarly journals used).	
$\square$ Thoroughly check the formatting requirement	ts for the different source types.
$\square$ After each relevant entry indicate the source	type in parentheses (book, peer-reviewed
journal, newspaper/magazine, and credible web	site) by including the <mark>source type</mark> in parentheses
after the relevant entry.	
Reflection	
☐ Have you displayed a clear understanding of	the research activities?
☐ Have you answered all reflection questions in	
provide thoughtful insight in all responses?	
☐ Are your answers included on a separate page	ge below the main assignment?

#### **B.** Reflection Questions

**DIRECTIONS:** Below your assignment, include answers to all of the following reflection questions.

- 1. Accurately recording bibliographic information is essential and saves you time, as you can transfer this information to the References page of your drafted essay. Each source entry should include a brief summary of the source as well as 3-4 sentences describing how you intend to use that source to build or support your argument. Discuss how your annotated bibliography meets these criteria. (2-3 sentences)
- 2. Which strategies were most helpful for you when searching for credible sources? (2-3 sentences)
- 3. What difficulties did you face while searching for credible sources? How did you overcome these difficulties? (2-3 sentences)

#### C. Rubric

	Advanced (100%)	Proficient (85%)	Acceptable (75%)	Needs Improveme (50%)
Annotated Bibliography (20 points)  Fulfill all annotated bibliography requirements and include usable notes on sources.	Meets all source criteria, thoroughly and effectively summarizes the core ideas for all sources with citations and effectively explains how each source will be used to support the argument.	Meets all source criteria, effectively summarizes the core ideas for all sources with citations and effectively explains how each source will be used to support the argument.	Meets the majority of source criteria, summarizes the core ideas effectively with citations for the majority of the sources (one or two source summaries may lack detail), and explains how the majority of the sources will be used to support the argument (for one or two sources, the explanation of support is unclear).	Meets some soul criteria, summari: core ideas for so sources (many summaries are al or lacking in detamay not contain citations. Explain some of the sour will be used to suthe argument (for of the sources, the explanation of suis unclear or absorber 100 and 100
Quality of Sources (15 points) Choose reputable, academically appropriate research sources.	All sources are credible, reliable, relevant, and properly formatted as exemplified in the course instruction. Source data/URLs are present and accurate.	Majority of sources are credible, reliable, relevant, and properly formatted as exemplified in the course instructions. Source data/URLs are present and accurate.	Some sources are credible, reliable, relevant, and properly formatted as exemplified in the course instructions. Source data/URLs are present and accurate.	Majority of source not credible, reliated relevant, or proposition formatted as exemplified in the course instruction Source data/URL might not be presented and/or accurate.
Style (5 points) Establish a consistent, informative tone and make thoughtful stylistic choices.	Demonstrates thoughtful and effective word choices, avoids redundancy and imprecise language, and uses a wide variety of sentence structures.	Demonstrates effective word choices, primarily avoids redundancy and imprecise language, and uses a variety of sentence structures.	Demonstrates generally effective style choices, but may include occasional redundancies, imprecise language, poor word choice, and/or repetitive sentence structures.	Frequently included poor word choice redundancies, imprecise langua and/or repetitive sentence structu
Conventions (5 points)  Follow conventions for standard written English.	There are only a few, if any, negligible errors in grammar, punctuation, spelling, capitalization, formatting, and usage.	There are occasional minor errors in grammar, punctuation, spelling, capitalization, formatting, and usage.	There are some significant errors in grammar, punctuation, spelling, capitalization, formatting, and usage.	There are freque significant errors grammar, punctu spelling, capitaliz formatting, and u
Reflection (5 points) Answer reflection questions thoroughly and thoughtfully.	Demonstrates thoughtful reflection; consistently includes specific and concrete examples that provide thoughtful insight, following or exceeding response length guidelines.	Demonstrates thoughtful reflection; includes multiple specific and concrete examples that provide thoughtful insight, following response length guidelines.	Primarily demonstrates thoughtful reflection, but some responses are lacking in detail or insight; primarily follows response length guidelines.	Shows limited reflection; the mass of responses are lacking in detail coinsight, with som questions left unanswered or fashort of response length guidelines

# D. Requirements

The following requirements must be met for your submission to be graded:

- Double-space the bibliography entries and use one-inch margins.
- Use a readable 12-point font.
- All writing must be appropriate for an academic context.
- Composition must be original and written for this assignment.
- Plagiarism of any kind is strictly prohibited.
- Submission must include your name, the name of the course, the date, and the title of your composition.
- Submission must include your reflection questions.
- Include all of the assignment components in a single file.
  - Acceptable file formats include .doc and .docx.
- Your research question, thesis, and outline must be graded before your annotated bibliography will be accepted.

### E. Additional Resources

The following resources will be helpful to you as you work on this assignment:

- 1. Purdue Online Writing Lab's APA Formatting and Style Guide
  - a. This site includes a comprehensive overview of APA style, as well as individual pages with guidelines for specific citation types.
- 2. Frequently Asked Questions About APA Style
  - a. This page on the official APA website addresses common questions related to APA formatting.

    The "References," "Punctuation," and "Grammar and Writing Style" sections will be the most useful to your work in this course.
- 3. APA Style: Quick Answers—References
  - a. This page on the official APA Style website provides numerous examples of reference list formatting for various source types.



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