|  |  |
| --- | --- |
|  |  |
| Name (currently used) |  |
|  |  |
| Address |  |
|  |  |
| City, State, Zip |  |
|  |  |
| Phone |  |
|  | **Check your email.** You will receive information and documents at this email address. |

Email

|  |  |
| --- | --- |
| In the District Court of Utah  \_\_\_\_\_\_\_\_\_\_ Judicial District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County  Court Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| In the matter of the name change of  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Name of person whose information will be changed)  [ ] A minor. | **Department of Corrections Certification Regarding Sex and Kidnap Offender and Child Abuse Offender Registries**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Case Number  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Judge |

|  |  |  |
| --- | --- | --- |
| **Petitioner’s full name**  (first, middle and last) | **Date of Birth**  (MM/DD/YYYY) | **Driver license / state ID number and state of issuance** |
|  |  |  |

***-------------- This section to be completed by Offender Registration Program staff --------------***

I certify that I searched Utah’s Sex and Kidnap Offender Registry and Child Abuse Offender Registry for

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name) and the search results were:

Child Abuse Offender Registry

[ ] Positive – the above-named person is on the Child Abuse Offender Registry.

[ ] Negative – the above-named person is not on the Child Abuse Offender Registry.

[ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sex and Kidnap Offender Registry

[ ] Positive – the above-named person is on the Sex and Kidnap Offender Registry.

[ ] Negative – the above-named person is not on the Sex and Kidnap Offender Registry.

[ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
|  | | Signature ► |  |
| Date | Printed Name of Offender Registration Program staff | |  |

**Instructions**

1. **Complete the form**   
Leave the section that says “This section to be completed by Offender Registration Program staff” blank.

2. **Either email or mail the form to the Offender Registration Program**

You have two options to send the form – email or mail. Only do one of them.

Option A: Email a scanned PDF of the completed form to [registry@utah.gov](mailto:registry@utah.gov).

The Program will reply to your email with the completed form.

Option B: Send the form through the US mail. You cannot drop off the form in person.

Address an envelope to yourself with your name and mailing address and put a stamp on it so that the completed form can be mailed back to you.

Put the envelope you addressed to yourself and the form in another envelope. Send that envelope to:

**Offender Registration Program**

14717 Minuteman Drive

Draper, UT 84020

3. **Wait**

The Offender Registration Program staff will fill out their section and will return the completed form to you.

4. **File the form with the court, along with your other paperwork**  
Once the form is returned to you, file it with the court along with your petition and order.

If you aren’t sure what to do with this form, visit [www.utcourts.gov/selfhelp](http://www.utcourts.gov/selfhelp) or contact the Self-Help Center at:

Email: [selfhelp@utcourts.gov](mailto:selfhelp@utcourts.gov)  
Text: 801-742-1898  
Phone: 888-683-0009