

### Qualityze Training Management Solution Ensuring ISO 9001 & Regulatory Compliance



Qualityze Training Management is a complete solution for ensuring employee job quality and compliance by managing personnel skill sets/ certifications and streamlining course management activities. The system fully supports organizational training processes and helps you to proactively respond to training inadequacies – enabling you to establish consistent, efficient employee behaviors that increase productivity, reduce job quality issues, and meet industry and regulatory requirements.

#### **Certify Employees for Compliance**

Qualityze Training Management helps you drive consistent certification process to employees based on their job function requirements. The compliance history capability verifies that a worker-maintained qualification throughout their employment. You can easily demonstrate that the employees are trained and knowledgeable about industry regulations, SOP revisions, and organizational processes.

#### **Drive Efficient Training Processes**

Qualityze Training Management's automated processes help you reduce training costs and shorten time-to-compliance.

Training Coordinators can easily set-up courses and schedules tied to specific requirements. Training Management allows you to match qualified personnel to job requirements easily. Roster tools also inform trainers who signed up for a class. Trainees benefit from online registration, automatic notifications, requirements tracking and task management capabilities. Trainers can set up initial, revision, and refresher certification requirements, and unique job function-specific policies can be configured on a single requirement. Finally, managers can create and review training programs and gain visibility into employee training and progress.

#### Improve Employee Effectiveness

Qualityze Training Management enables you to build training strategies that engage the right mix of personnel develop employee skills and increase worker effectiveness. Training exams verify that employees understand company processes. Completed assessment confirm when the training requirement fulfillment can be awarded. Gap analysis identifies when and where additional training is needed.

The system ensures that your company workforce understands your industry and organizational requirements and is qualified for job excellence.

#### Improve Organizational Oversight

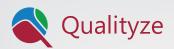
Qualityze Training Management provides you with enterprise-wide visibility into training costs, needs and effectiveness so you can maximize training opportunities and accurately measure the ROI of training programs.

#### **Facilitate IT and Regulatory Compliance**

Qualityze allows you to automate your training processes with the confidence that your data is secure. The system provides profile-based security, powerful password authentication, and a complete audit trail. These features help you facilitate IT and industry compliance with requirements for the electronic signature and electronic records, such as FDA 21 CFR Part 11 and EU GMP Annex 11.

## Qualityze – The Enterprise Quality & Compliance Management Platform

Qualityze's powerful suite of quality management modules are engineered for the manufacturing and Life Science industries. Built on Salesforce.com platform, Qualityze provides closed-loop process integration unmatched in the market. With electronic signatures, audit trails, validation packs and electronic reporting, Qualityze provides you control and confidence. That means you can focus on progress, not problems. Opportunities, not obstacles. Whether you are ready to automate a single process or optimize your entire quality management system, Qualityze prepares you to succeed.



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Capabilities	Benefits
Centralized Training Database	Track training records in a validated system to provide the detail and history required in a regulatory environment.
Inherit Policies	Enforce standards by enabling sites to inherit corporate policies and workflows.
Best Practices	Implement industry-proven training processes to reduce training cycles.
Training Profiles	Provide visibility into worker certification through complete, centralized training profiles.
Role-based Training	Tie training requirements to roles to ensure that workers are certified for specific duties.
Track Training Status	Track employees throughout the training cycle to ensure that they are on schedule.
Track Team's Training Status	Track your team's training status to ensure that they are not delinquent.
View Historical Compliance	Verify that an employee maintained his job qualifications throughout his employment.
Manage Requirements/Changes	Determine if retraining is necessary when the requirements change.
Dashboards	Manage tasks and stay current on training needs through a single interface.
Automatic Grading	Automatically grades exams and update employee training records to minimize trainer time and labor.
Manage Training Catalogs	Create and manage course catalogs in one location for online, classroom and self-paced training.
Track Training Needs & Course Demands	Know what training classes are available to meet employee demand.
Roster Management	Open/closed registration, with automated notification, ensures that the right people sign up for the right courses.
Training Exams	Schedule exams to ensure that employees have fully trained.
Revision and Refresher Training	Ensure that employees are notified and fully trained on revisions to SOPs.
Search & Query	Rapidly find the information you need with flexible search capabilities.
Gap Analysis	Provide visibility into courses completed versus required training.
Track Training Costs	Track courses completed versus required training and associated cost.
Reporting	Out-of-the-box and configurable reports provide visibility into training performance.

