

HELLO World

123 SouthWest
Silicon Valley
23 Maximilian road

(123) 456 789
njobs@hellowords.com

INVOICE

29-November-2019
Invoice #2334891
PO 456001200

Att: Ms. Jane Doe
Client Company Name

Dear Ms. Jane Doe,

Please find below a cost-breakdown for the recent work completed. Please make payment at your earliest convenience, and do not hesitate to contact me with any questions.

Many thanks,
Your Name

#	Item Description	Quantity	Unit price (€)	Total (€)
1	Supporting of in-house project (hours worked)	50	125.00	6250.00
2				-
3				-
4				-
5				-
6				-
7				-
8				-
Subtotal				6250.00
Sales Tax (20%)				1250.00
Total				7500.00

Many thanks for your custom! I look forward to doing business with you again in due course.

Payment terms: to be received within 60 days.