



**QUEZON 1 ELECTRIC
COOPERATIVE, INC**
Poctol, Pitogo, Quezon

EMPLOYEE GATEPASS

TO: GUARD ON DUTY

Permission to leave Coop Headquarters is hereby granted to the following employee:

Name of Employee/s:

- **Pauline Flores**
- **Daniel Avila**

Date of Travel: 2023-09-25

Service Vehicle: Van

Area Office: Office 2

Department: Corplan

Time of Travel: 8:00 AM

Destination: Macalelon

Purpose: Dating

Prepared by:

Approved by:
Jason Ocampo

Employee

Supervisor

FOR SECURITY DIVISION

Time in: 8:00 AM

Time out: 7:00 PM

Checked by:

TRAVEL VERIFICATION

Person/s Visited:

Date and Time:

Signature



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