



**QUEZON 1 ELECTRIC
COOPERATIVE, INC**
Pocotol, Pitogo, Quezon

EMPLOYEE GATEPASS

TO: GUARD ON DUTY

Permission to leave Coop Headquarters is hereby granted to the following employee:

Name of Employee/s:
undefined

Date of Travel: undefined
Service Vehicle: undefined

Area Office:
Department: undefined
Time of Travel:
Destination: undefined
Purpose: undefined

Prepared by:

Approved by:

Employee

Manager

FOR SECURITY DIVISION

Time out: Time in:
Checked by:
TRAVEL VERIFICATION
Person/s Visited:
Date and Time:
Signature



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