



**QUEZON 1 ELECTRIC
COOPERATIVE, INC**
Poctol, Pitogo, Quezon

EMPLOYEE GATEPASS

TO: GUARD ON DUTY

Permission to leave Coop Headquarters is hereby granted to the following employee:

Name of Employee/s:

- **Daniel Avila**
- **Jason Ocampo**

Date of Travel: 2023-09-25

Service Vehicle: Car

Area Office:Office 1

Department: Enginnering

Time of Travel: 11:04

Destination: Gumaca

Purpose: meeting

Prepared by:

Approved by:

Employee

Manager

FOR SECURITY DIVISION

Time out: 05:01

Time in: 11:04

Checked by:

TRAVEL VERIFICATION

Person/s Visited:

Date and Time:

Signature



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