



MUNICIPALITY OF TUBIGON

CITIZEN'S CHARTER





MUNICIPAL HEALTH OFFICE

ADMINISTRATIVE SERVICES



8. AVAILING OF ANIMAL BITE TREATMENT

About the Service: To ensure the provision of first aid measures taken if a person is bitten by an animal. Medical care should be sought in case the person bitten needs a tetanus shot or rabies exposure treatment.

Schedule of Availability of Service: Monday and Thursday 8:00 a.m. – 5:00 p.m. without noon break

HOW TO AVAIL OF THE SERVICE:

Office or Division:		MUNICIPAL HEALTH OFFICE			
Classification:		SIMPLE			
Type of Transaction:		G2C – for Government Services whose client is the transacting public			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE			
1. For Philhealth Patient—Member Data Record (MDR) 2. Referral slips 3. Individual Treatment Record		Municipal Health Office			
Step	Client	Agency Action	Fees To be Paid	It will take you	Person Responsible
1	Approach Health staff on duty for your medical record and Assessment	Health Staff on Duty will take medical history of patient. Get vital signs and records in the individual Treatment Record Form (ITR). Then, he/she refers the patient to the physicians on duty.	(None)	15mins.	Health Staff on Duty
2	Approach the Medical Officer / Physician for your Categorization	Physician on Duty : 1. Examines patient 2. Categorized the animal bite victim	(None)	25mins.	Dr. Bob Bernabe P. Batausa Municipal Health Officer
3	Go to nurse for vaccination	For category 2—the nurse will interview and do vaccination For category 3—the nurse will perform skin testing for allergy If negative for skin testing, the nurse will do category 3 vaccination	OUT OF POCKET FEES 1. The animal bite victim/owner of the animal should buy their own tetanus toxoid at any pharmacy 2. some category 3 will buy additional anti-rabies serum (equirab) at any pharmacy	20-45 mins.	Animal Bite Nurse (Leony Marie P. Muga)
4	Instructions	The nurse will	(None)	5mins.	Animal Bite

	given for schedule and follow-up vaccination	schedule for the follow-up vaccination			Nurse (Leony Marie P. Muga)
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Note: PPRF forms are available at the PACD table free of charge.
The 30 minutes to 1 hour processing time is for one client being served at one time. The time is extended when
there are two or more clients.