



MUNICIPALITY OF TUBIGON

CITIZEN'S CHARTER





MUNICIPAL HEALTH OFFICE

ADMINISTRATIVE SERVICES



10. PROVIDE PRENATAL EXAMINATION

About the Service: To provide regular check-ups that allow doctors or midwives to treat and prevent potential health problems throughout the course of the pregnancy and to promote healthy lifestyles that benefit both mother and child..

Schedule of Availability of Service:

Monday-Friday 8:00 a.m. – 5:00 p.m. without noon break

HOW TO AVAIL OF THE SERVICE:

Office or Division:			MUNICIPAL HEALTH OFFICE		
Classification:			SIMPLE		
Type of Transaction:			G2C – for Government Services whose client is the transacting public		
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE		
1 Home-based Maternal Record (HBMR) 2. Laboratory Results			Tubigon Birthing Center/ Barangay Health Center		
Step	Client	Agency Action	Fees To be Paid	It will take you	Person Responsible
1	Provide the data being asked	Accomplish the Home-Based Mother Record	(None)	5 mins.	Midwife on Duty
2	Undergo the physical examination	Record the vital signs and conduct physical examination	(None)	15 mins.	Midwife on Duty
3	Undergo the Pre-Natal Examination Health Education	Provide Pre-Natal Examination Health Education and available medicines	(None)	10 mins.	Midwife on Duty

Note: A pre-natal service at Birthing Center is for trimester of pregnancy only. Regular pre-natal examination for second trimester and below is examined by their respective Barangay Health Centers/ Stations.

-PPRF forms are available at the PACD table free of charge.
The 30 minutes to 1 hour processing time is for one client being served at one time. The time is extended when there are two or more clients.