



MUNICIPALITY OF TUBIGON

**CITIZEN'S
CHARTER**





MUNICIPAL HEALTH OFFICE

ADMINISTRATIVE SERVICES



5. AVAILING OF ANTI-TUBERCULOSIS DRUGS

About the Service: Tuberculosis has burdened the country for so many years .presently, it is still a major health hazard .The Municipal Health Office manages an anti-tuberculosis program. It is geared toward preventing and controlling the spread/transmission of tuberculosis (TB) in the community. the main objective is to identify and treats patients with TB by providing anti-tuberculosis medication for free using the DOTS.

Schedule of Availability of Service: Monday-Friday 8:00 a.m. – 5:00 p.m. without noon break
HOW TO AVAIL OF THE SERVICE:

Office or Division:		MUNICIPAL HEALTH OFFICE			
Classification:		SIMPLE			
Type of Transaction:		G2C – for Government Services whose client is the transacting public			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE		
1. For Philhealth Patient—Member Data Record (MDR) 2. Referral slips 3. Individual Treatment Record 4. Laboratory Results (Sputum, Chest X-ray and other related laboratory results)			Municipal Health Office		
Step	Client	Agency Action	Fees To be Paid	It will take you	Person Responsible
1	Approach Public Health Nurse for Assessment	Enrollment of Patient a. Assess patient if eligible as National Tuberculosis Program (NTP) beneficiary b. If not eligible, proceed to Chest X-Ray for other categories of treatment c. If eligible, enroll patient and issue NTP identification card d. Give patient info-education about TB Disease and Control and the Importance of the Directly Observed Treatment (DOTS) for Short Course with his/her treatment partner e. Refer the client to the physician if there is other medical complaint related to his/her condition. f. if not, proceed initial TB drug supply to treatment partner g. Inform patient about the follow-up sputum examination schedule.	None	30 mins. to 1 hr.	PHN (Angelita Libante)
Fill-out the Client Satisfaction Rating Form					
END OF TRANSACTION					

Note: PPRF forms are available at the PACD table free of charge.
The 25-minute processing time is for one client being served at one time. The time is extended when there are two or more clients.



