



**MUNICIPALITY OF TUBIGON**

**CITIZEN'S  
CHARTER**





**MUNICIPAL DISASTER  
RISK REDUCTION AND  
MANAGEMENT OFFICE  
(MDRRMO)  
ADMINISTRATIVE SERVICES**





3. HOSPITAL TRANSFER

Assess individual in medical crisis to be transported from their residence going to the hospital, vice versa, or from Tubigon Community Hospital going to hospitals in Tagbilaran City.

Office or Division:	MDRRMO			
Classification:	SIMPLE			
Type of Transaction:	G2C-Government to Public			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1.NONE				
CLIENTS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. .Personal request to the LDRRMO	Check the availability of the ambulance  Interview the requesting party as to the nature of transfer.	None	1-3 minutes	MDRRMO Staff
2. Wait on the agreed time and date	Proceed to the agreed place on the agreed time and date.	750.00 (for fuel)	3-5 minutes	DRRM Ambulance Driver
TOTAL:		None	8 minutes	