



**MUNICIPALITY OF TUBIGON**

**CITIZEN'S  
CHARTER**





**MUNICIPAL  
AGRICULTURE OFFICE  
(MAO)  
ADMINISTRATIVE SERVICES**



### 3. FISHERFOLK REGISTRATION (FishR)

All municipal fisherfolks (source of livelihood related to fishery) are required to register pertaining to Fisherfolks Registration (FishR) – National Program for Municipal Fisherfolk Registration that is based on RA 8550, Philippine Code of 1998, Sec. 19. The registration can be obtained from the Municipal Agriculture Office.

Office or Division:		MUNICIPAL AGRICULTURE		
Classification:		SIMPLE		
Type of Transaction:		G2C – Government to Transacting Public		
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
None				
CLIENTS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach PACD and inquire about the services needed	Interview his/her purpose then refer to the person in-charge	None	2 mins.	PACD
2. Approach the Fishery Section Staff and provide information required in the FishR Form	Interview fisherfolk  Fill-up the FishR Registration Form	None	10 mins.	Fishery Section Staff
3. Wait for the processing	Review and sign FishR Form	None	2 mins.	Fishery Section Staff
4. Receive accomplished FishR Form	Release FishR Form	None	1 min.	Fishery Section Staff
TOTAL		None	15 minutes	

