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|  | ISE 0801- Meeting minutes  September 17, 2016 |

# Attendees

Supervisor: Mr.ChienBD

Student: QuyetNh, HuyKH, TungNX, ToanMQ, GiangPV

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# Scriber

QuyetNh

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# Agenda

* Identify topics.
* Discuss about main function of application.
* Issues and their solutions.
* Lesson:
* RUP software process.
* SRS.
* User case in end user point of view.
* Tool and knowledge to draw project diagrams.
* CM plan.
* How to submit document to supervisor and its content format.
* Member evaluation criteria.
* Estimate schedule for the entire project.

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# Detail Business

* **Identify topics:** Until now, project team has unified to take the topic about an application that applies AR technology to support visitor of FU Museum can easy to get knowledge of artifacts called “The Erudite Guide”. More clearly, “The Erudite Guide” app aims to promptly present meaning of artifacts with their initial information, story behind and even turn their artifacts’ pictures into 3D models after recognizing the artifacts by camera.
* **Issues and their solutions:**

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| **Issue** | **solutions** |
| Most of museum do not willing visitors approach their information when visitor are out of museum. Therefore, museums usually provide visitor their device instead of visitor’s smart phone. | Now we consider a consumption that we will install our app for Museum’s devices instead of visitor’s devices or devices have to connect to specific local wifi system of that museum to get artifact’s information. |
| Personal issues when visitor using app inside museum. | Visitor can use head phone connect to device. |
| Workload in term of technical is not big enough. | We concentrate on content and artifact’s information to make it as interesting as possible.  Some story related to artifact must be good enough and should be told by stakeholders themselves. |

* **How to submit document to supervisor and its content format:** All document have to checked and verified before submitted to supervisor. Come with it, project team must to create a checklist to verify the document. Some of criteria may include: document’s content, grammar, format, etc.
* **Member evaluation criteria:** Project team unifies a common evaluation board contains some criteria for team members can rate each other. When rating, team member should have an objective evaluation. This evaluation should be regularly and professional.
* **Estimate schedule for the entire project:** Project team have total 15 weeks to complete capstone project. Until now, we have 13 week remain.

# Task & Deadline

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| Task Name | Division | Deadline |
| Update Report 1:   * Project Information * Existing System | * HuyKH * GiangPV, TungNX | 23/9/2016 |
| Identify main functions for software | ToanMQ, QuyetNH | 23/9/2016 |
| Draw out User case diagram that end user can understand. | ToanMQ, QuyetNH | 23/9/2016 |
| Evaluate member table. | All member | 22/9/2016 |

# Next Meeting

Time: September 24, 2016

Place: Mydinh, Hanoi.

# Next Meeting Agenda Items

* Research requirement (continuous)
* Create User case.
* …