

Collaborative Preparation
Team 7312 Accelerate
Client Charter (Spring 2018)

Brainstorming/Planning	Drafting/Writing/ Performing	Copyediting/Proofreading/ Final Editing
Luming Yin <i>(led planning efforts as the group leader)</i>	Jack Weinkselbaum <i>(rewrote the iteration plan to reflect revised goals)</i>	Luming Yin <i>(proofread and edited the client charter)</i>
Quyen Tran <i>(participated in planning by bringing up ideas to revise the sprint schedule)</i>	Seong Moon <i>(rewrote the project deliverables table to reflect revised goals)</i>	Luming Yin <i>(proofread and edited the client charter)</i>
Jack Weinkselbaum <i>(participated in planning revising our client charter from last semester)</i>	Quyen Tran <i>(revised other sections of our client charter from last semester)</i>	Seong Moon <i>(proofread and edited the client charter)</i>
Seong Moon <i>(participated in planning revising our client charter from last semester)</i>	Luming Yin <i>(revised other sections of our client charter from last semester)</i>	Jack Weinkselbaum <i>(proofread and edited the client charter)</i>

Additional Information: If there is any additional information that is pertinent to the way your team divided up the labor for this deliverable, please describe it below.

There are no additional information that is pertinent to the way we divided up the labor. Specific roles each team member plays are noted within the table above.