

# QUINTIN PROCTOR

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## Professional Summary

Reliable and friendly worker with experience leading in retail and supporting fast-paced guest environments. Known for staying calm under pressure, communicating clearly, and learning quickly. Also experienced in PC hardware repair and software troubleshooting, bringing strong problem-solving skills to any team.

## Experience

### **Crew Member — Cinepolis** (Austin, TX · May 2025 – Present)

- Help guests with tickets, concessions, and theater operations.
- Keep the place clean and running smooth.
- Make sure guests have a solid movie experience.

### **Manager — D&P; Perfumes, Lakeline Mall** (Austin, TX · June 2023 – Present)

- Manage schedules and train new employees on POS systems.
- Track sales, inventory, and store organization.
- Use sales strategies to help customers find products confidently.
- Maintain a positive and productive team environment.

## Education

High School Diploma (In Progress) — Online Schooling

## Skills

Customer Service · Sales Support · Cash Handling · Communication · Team Collaboration  
PC Hardware Repair · Software Diagnostics · Basic Networking · OS Setup & Maintenance · Tech Troubleshooting