

# Mustafa Ersel Algan

Germany, Berlin

+4915215359928  erselalqan@gmail.com  <https://github.com/Qwersel>  [linkedin.com/in/erselalqan](https://www.linkedin.com/in/erselalqan)

## Experience

### Star College

English teacher

Azerbaijan, Baku

Feb 2023- May 2023

- Give students of all ages speaking exercises and vocabulary lessons
- Explain grammar concepts in simple terms that students could understand easily
- Checked and marked assignments written by students for them to further proceed with their studies

### Era Shop

Translator and Negotiator

Turkey, Gaziantep

May 2023- Oct 2023

- Translated in-person conversations from English to Turkish and Russian
- Negotiated prices and stock volume with foreign companies and suppliers
- Increased range of foreign companies that partner with "Era Shop"
- Assisted various business deals yielding more profit to the company through interrogation and negotiation skills

### Email Manager

Oct 2023- Jan 2024

- Translated various emails and documents from TUR->ENG and ENG->TUR
- Made sure important announcement emails were written and delivered on time
- Read and responded to all emails coming from foreign companies and suppliers with directions from the main manager

## Skills

**Languages:** English C2, Russian C2, Turkish B2, Azerbaijani B1 German A1

**Software:** Adobe Photoshop, Microsoft Excel, Microsoft Word, Microsoft Power Point, Microsoft Access

## Education

### Matriculation Certificate

South Africa, Johannesburg

Jan 2023

#### Grades:

Subject	Grade
Mathematics	80
Physical Sciences	80
Life Science	76
English	78
Business Studies	86
Religion Studies	86
Life Orientation	88

### GISMA University

Computer Science Bs.

Germany, Berlin

Ongoing Education